



# 2025-2026 Draft Budget Presentation

Thursday March 27, 2025



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# Message from the Senior Management Team

The Township of Oro-Medonte, like many other communities across the Province continues to face a number of challenges with growth, unprecedented inflation, an increasingly more complex and uncertain operating environment, aging infrastructure and asset management funding deficits, changing service needs and supporting an engaged workforce.

[Council's 2024-2027 Strategic Plan](#) continues to guide our priorities of financial sustainability, community engagement, well planned development, community safety and strengthening operational capacity. The draft 2025-2026 budget reflects the direction of the Strategic Plan, feedback from the community on budget priorities, modernization and addressing evolving service requirements while continuing to increase capital funding to ensure the sustainability of our existing infrastructure that supports the needs of our community.

Additionally, the new community centre in Horseshoe Valley will be completed and become operational in the Fall. The budget reflects the capital and operating costs associated with this project. Events and activities will be planned, forming an important component of operating revenue associated with the community centre.

In conclusion, the 2025-2026 budget reflects our commitment to fiscal responsibility and the ongoing enhancement of services for all residents, businesses, and visitors.

## 2025/2026 Budget Overview

On December 11, 2024 Council received a presentation on the 2025-2026 Budget which provided an overview of the development and focus of the 2025-2026 budget.

*Link to presentation ([click here](#))*



# 2025/2026 Budget Overview

## 2025/2026 Budget Considerations

- Inflation, Cost of Goods/Services
- Growth
- Legislative requirements
- Risk Management
- Optimization of User Fees
- Technology Projects and Process Improvements
- Asset Management
- Prioritization of capital projects
- Ontario Provincial Policing
- Cost distribution to more accurately reflect cost of services
- Salaries and Benefits
  - Per CUPE Agreement and Pay Principles and Compensation Policy
  - Amendments to budgeting to reflect anticipated situation (timing and wages)
  - Succession Planning
- New Community Center
- Service level requirements (“righting resourcing”) / enhancements
- Contributions to reserves for debt and future expenses



## 2025/2026 Budget Considerations

The Township's Operating Environment in 2025/2026 will continue to see significant complexity and uncertainty. This will result in challenges and opportunity. As such the 2025 and 2026 Budget is considered a plan which can be adapted to respond to meet changing priorities.

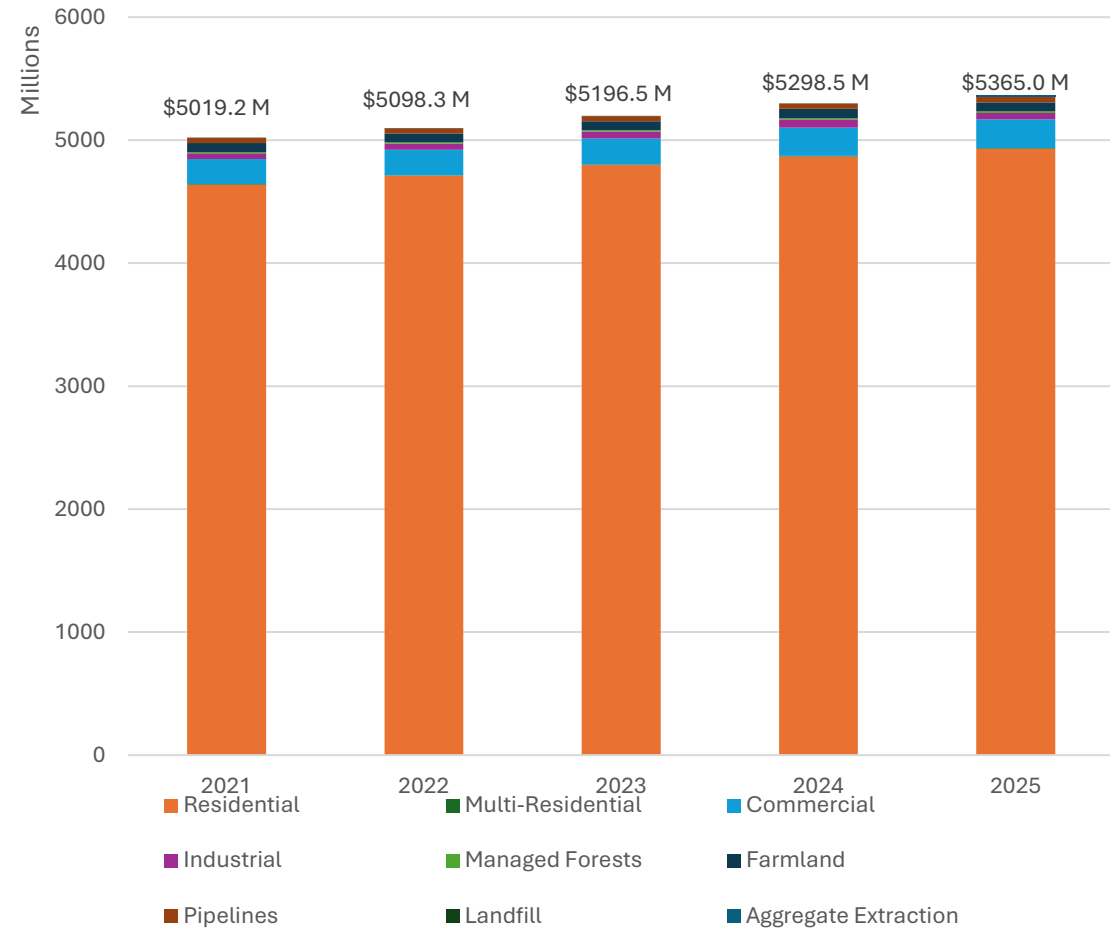
### The 2025/2026 Budget Management Controls Include:

- Environmental scanning (challenges and opportunities)
- Stage gating and approval of projects
- Council reporting and direction
- Variance reviews
- 2026 Budget Recalibration



## Township Property Assessment Values 2021 - 2025

- The Municipal Property Assessment Corporation (MPAC) is responsible for assessing and classifying all properties in Ontario. MPAC conducts property assessments to determine the value of properties for taxation purposes, which the Township uses to calculate property tax rates to fund the current year's operating and capital budget.
- In the Township, residential assessment accounts for 92% of the total assessment as shown in the orange-coloured bar in the graph. The Township's 2025 total assessment value (\$5,365.0 M), finalized by MPAC, reflected an increase of \$66.5 M over 2024 total assessment value (\$5,298.5 M)
- This growth in property assessment has added \$316,350 to the Township's revenues, helping to reduce the impact of a 1.11% property tax rate increase for 2025



# Where Your Tax Dollars Go

## Draft 2025 and 2026 Budget Overview

### 2025 Budget Levy \$30,023,337:

- Operating Budget Levy: \$22,847,698
- Capital Budget Levy: \$ 7,175,639

### 2026 Budget Levy \$31,923,942:

- Operating Budget Levy: \$23,494,861
- Capital Budget Levy: \$ 8,429,081

### 2025 Tax Rate Increase: 5.50%

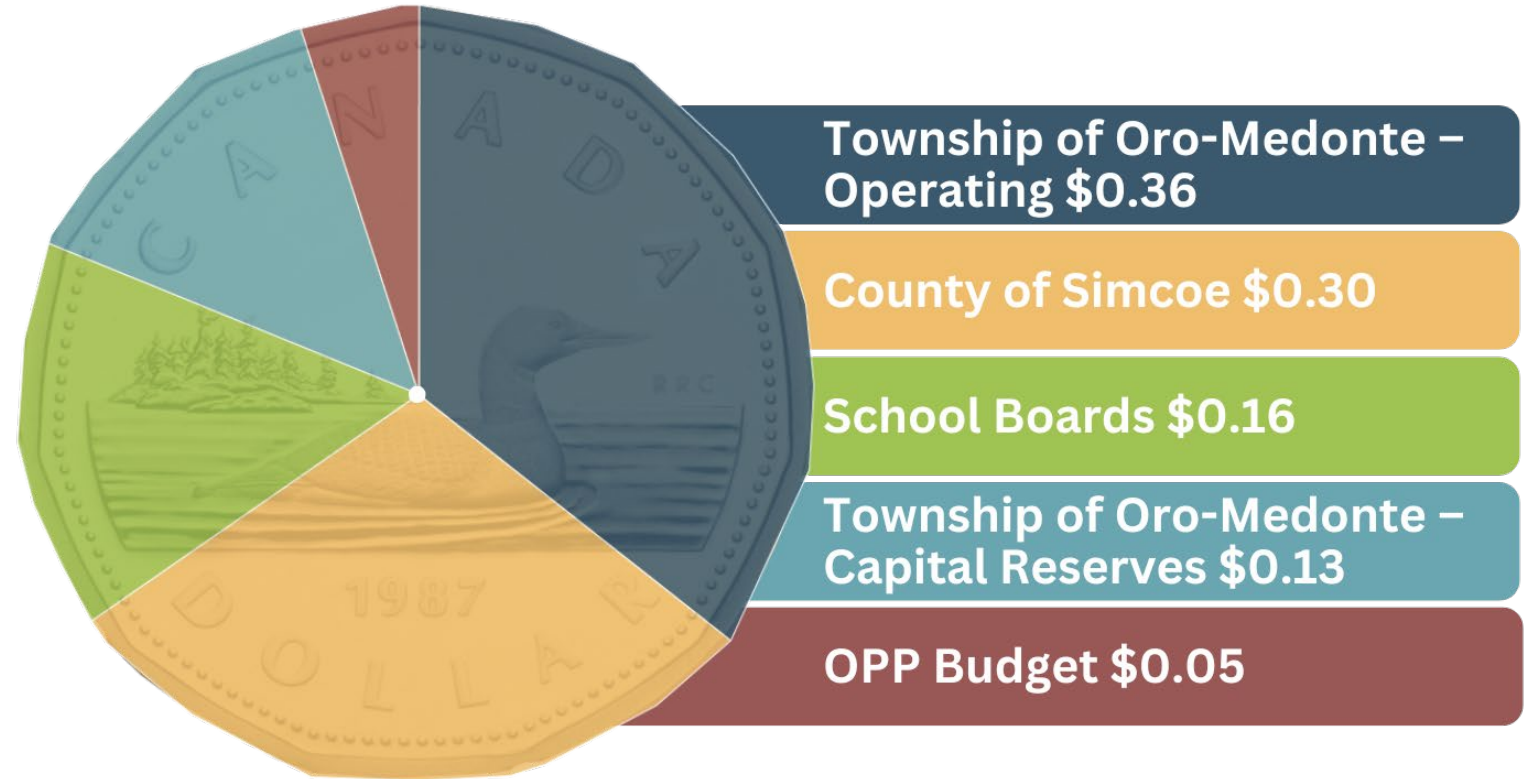
- Operating: 4.19%
- Capital: 1.31%

### 2026 Tax Rate Increase: 5.26%

- Operating: 3.87%
- Capital: 1.39%

### Total Blended Tax Increase included with County and School Boards:

- 2025: 4.07%
- 2026: 3.98%



A 1% increase to the tax levy generates approximately \$285,000 in revenue.



This equates to an annual increase of \$200.13 in 2025 and \$203.35 in 2026 for a residential home assessed at \$500,000 in the Township of Oro-Medonte.



# Where Do Your Tax Dollars go?



## Operations/Roads

**33.9%** of the operating budget is allocated to maintenance, road clearing, and paving.



## General Government

**16.8%** of the operating budget is allocated to IT, Finance, Human Resources, Council, Clerk's, Communications, Economic Development, Administration



## OPP Police Services

**12.6%** of the operating budget is allocated to finance OPP Services in the Township.



## Fire & Emergency Services

**11.6%** of the operating budget is allocated to maintenance, improvement, and investment in emergency equipment and staffing.



## Recreation

**11.1%** of the operating budget is allocated for maintenance & improvements in recreation.



## Environmental Services & Initiatives

**3.2%** of the operating budget for environmental services administration; **2.3%** for environmental initiatives.



## Development Services

**4.5%** of the operating budget is allocated to improving/maintaining service levels.



## Municipal Law Enforcement

**3.3%** of the operating budget is allocated to maintaining/improving service levels.



## Corporate Facilities

**0.7%** of the operating budget is allocated to maintaining/improving Township facilities.

## Budget Tidbit



The average cost to pave 1km of road is \$230,000 (equivalent to a 0.81% tax increase).

The average cost of a new fire pumper truck is approximately \$900,000 (3.16% tax increase)



The cost of full deployment of the Township plows to respond to one winter event is \$29,000.

# What We've Heard

## Community Budget Survey: Areas of Focus



### Roads & Bridges

89/185 Respondents chose as a top 5 community priority.



### Snow/Ice Clearing

88/185 Respondents chose as a top 5 community priority.



### Safe Drinking Water

83/185 Respondents chose as a top 5 community priority.



### Active Living

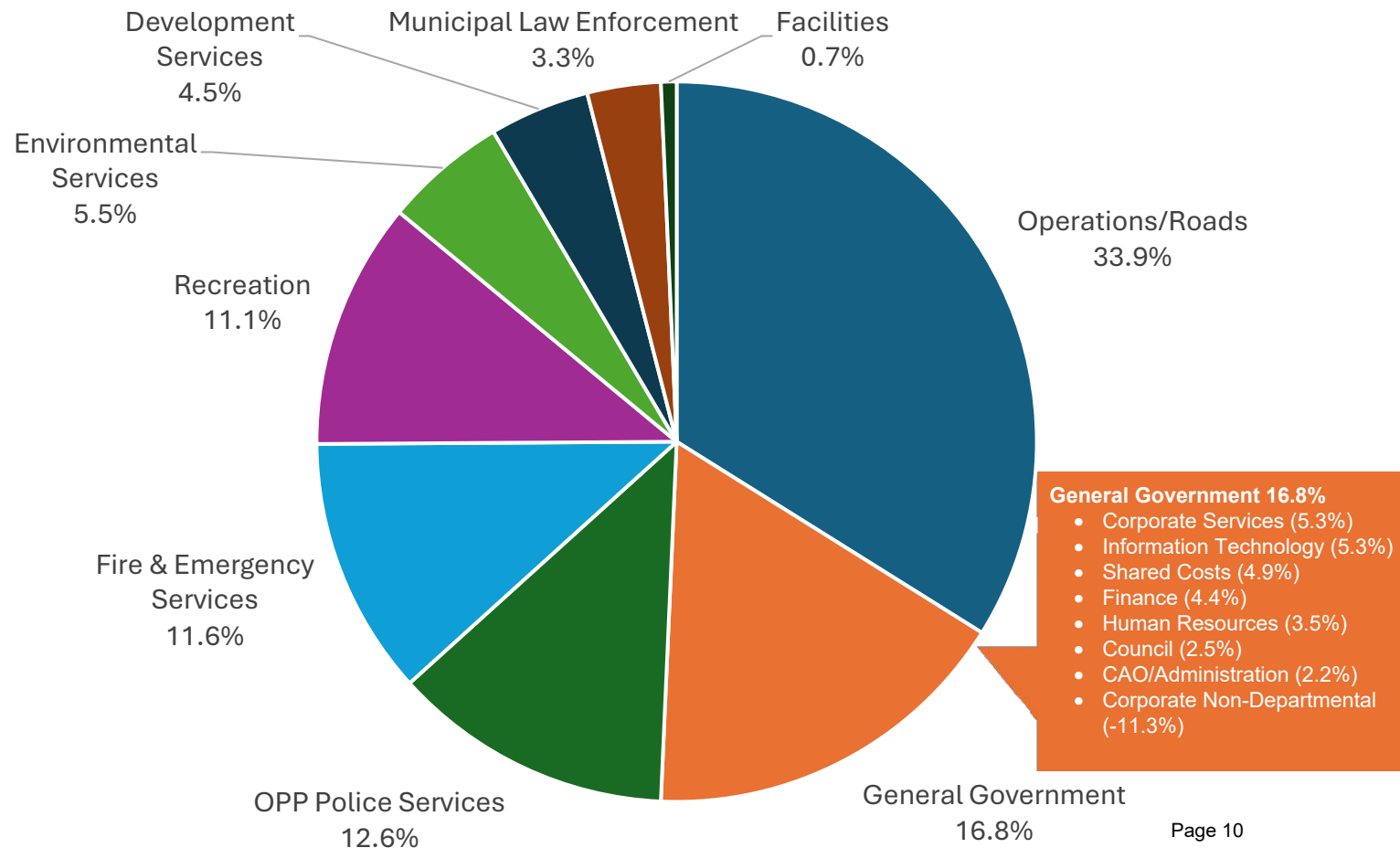
68/185 Respondents chose as a top 5 community priority.



### Policing

67/185 Respondents chose as a top 5 community priority.

## Operating Budget Allocation (%)

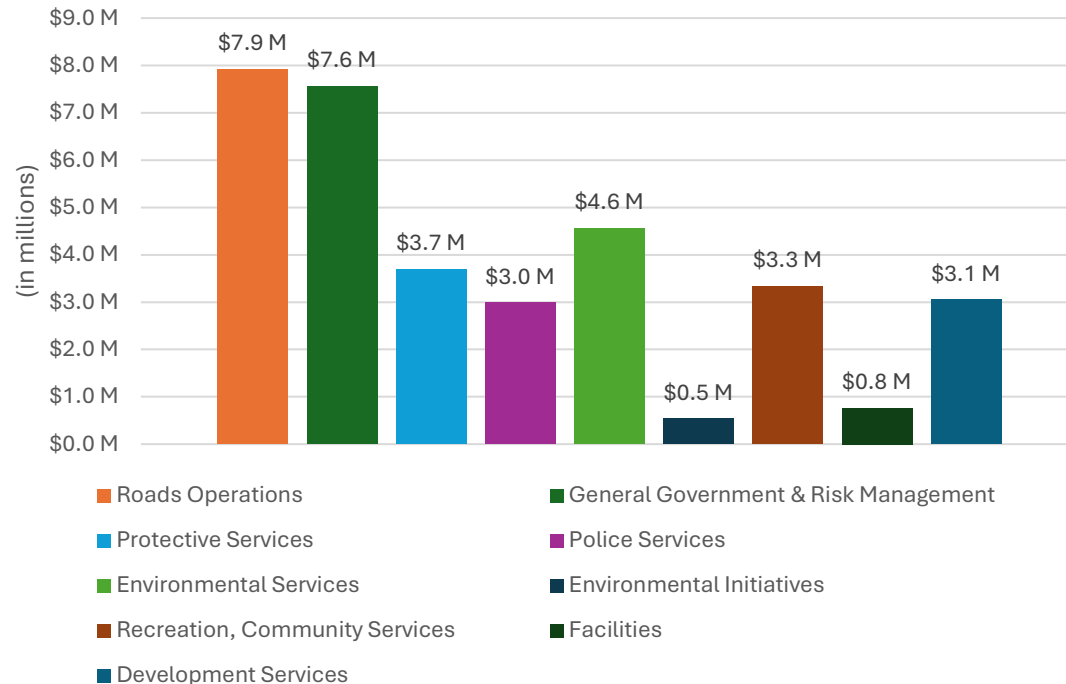




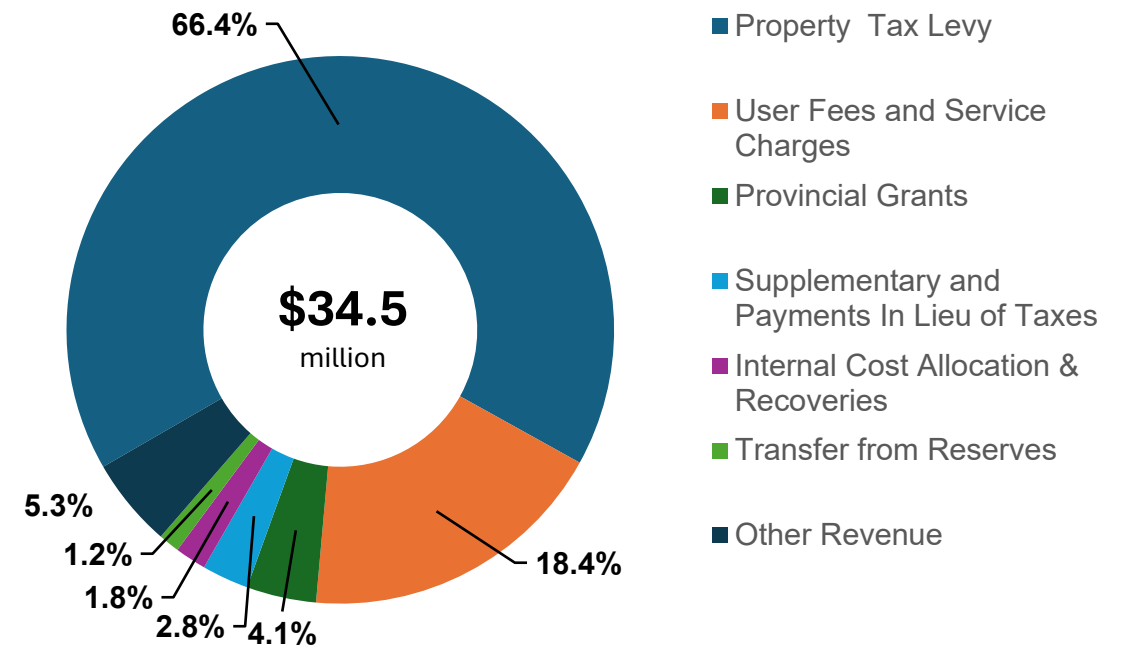
# 2025 Operating Budget

- The Township of Oro-Medonte's 2025 draft operating expense budget is \$34.5 million, and the operating revenues must equal this amount to balance the budget.
- Operating revenues, totaling \$11.7 million, come from sources such as user fees, provincial grants, supplementary taxes, payments in lieu of taxes, internal cost allocations, and reserves. To achieve a balanced budget, **the 2025 net operating tax levy is calculated to be \$22.8 million**, reflecting an increase of \$0.90 million over the 2024 net operating tax levy.

2025 Expenses (\$34.5 million)



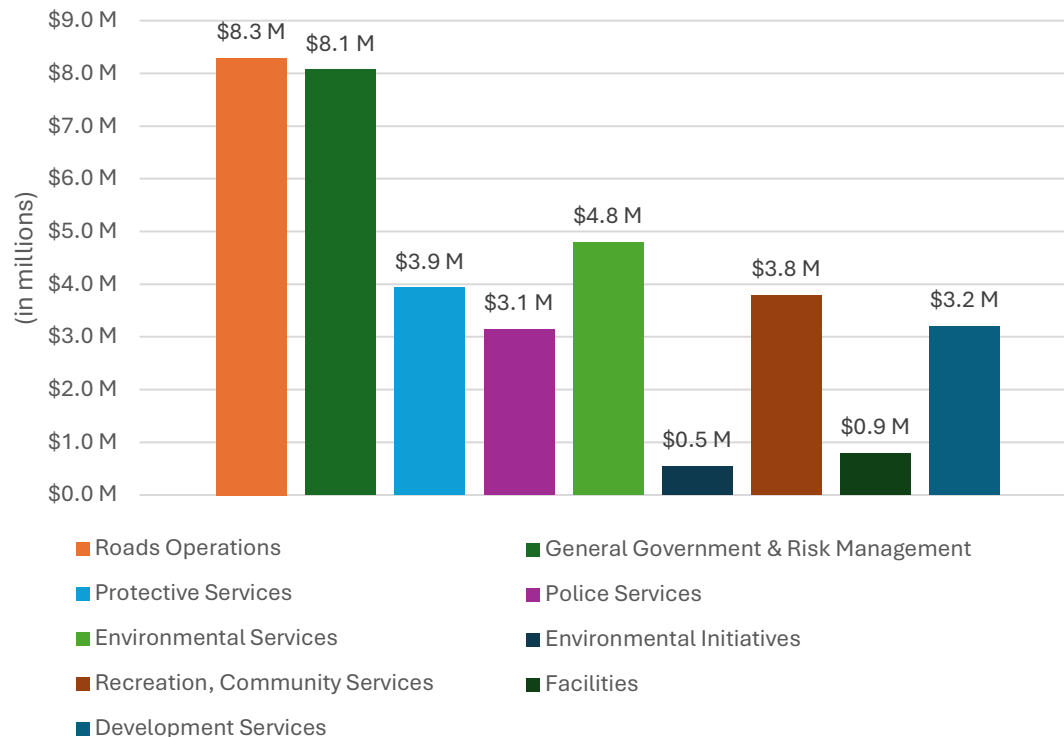
2025 Revenue (%)



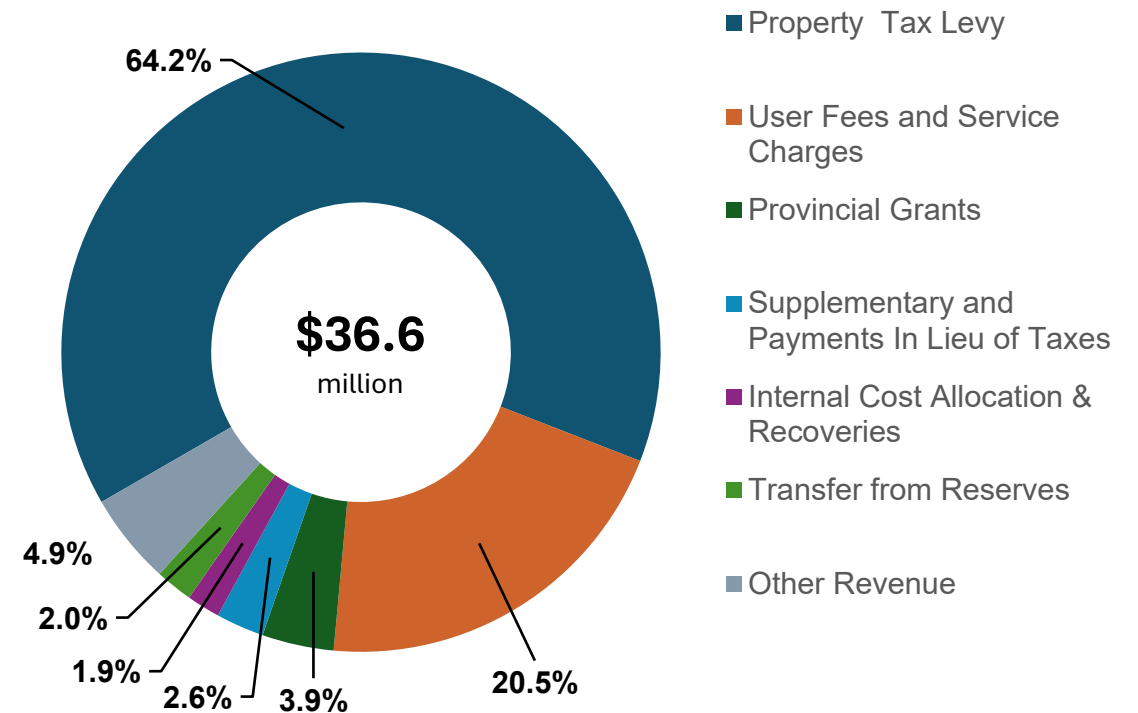
# 2026 Operating Budget

- The Township of Oro-Medonte's 2026 operating expense budget is \$36.6 million, and the operating revenues must equal this amount to balance the budget.
- Operating revenues, totaling \$13.1 million, come from sources such as an increase in user fees over 2025 amounts (18.9%), provincial grants, supplementary taxes, payments in lieu of taxes, internal cost allocations, and reserves. To achieve a balanced budget, **the 2026 net operating tax levy is calculated to be \$23.5 million**, reflecting an increase of \$0.70 million over the 2025 net operating tax levy.

2026 Expenses (\$36.6 million)



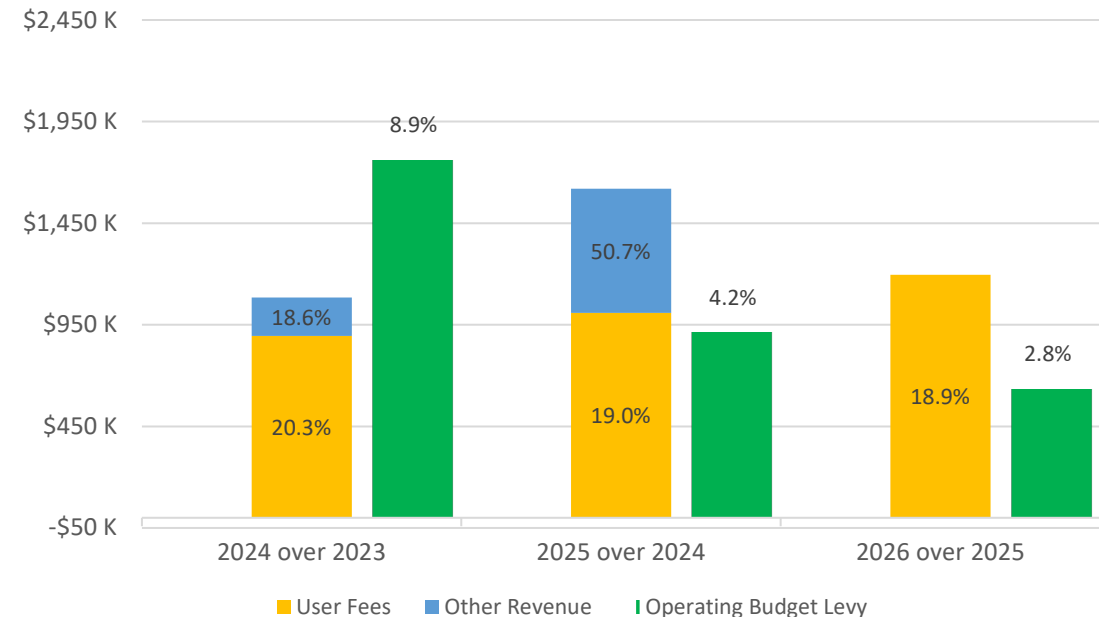
2026 Revenue (%)



## Other Sources of Revenue and Operating Levy

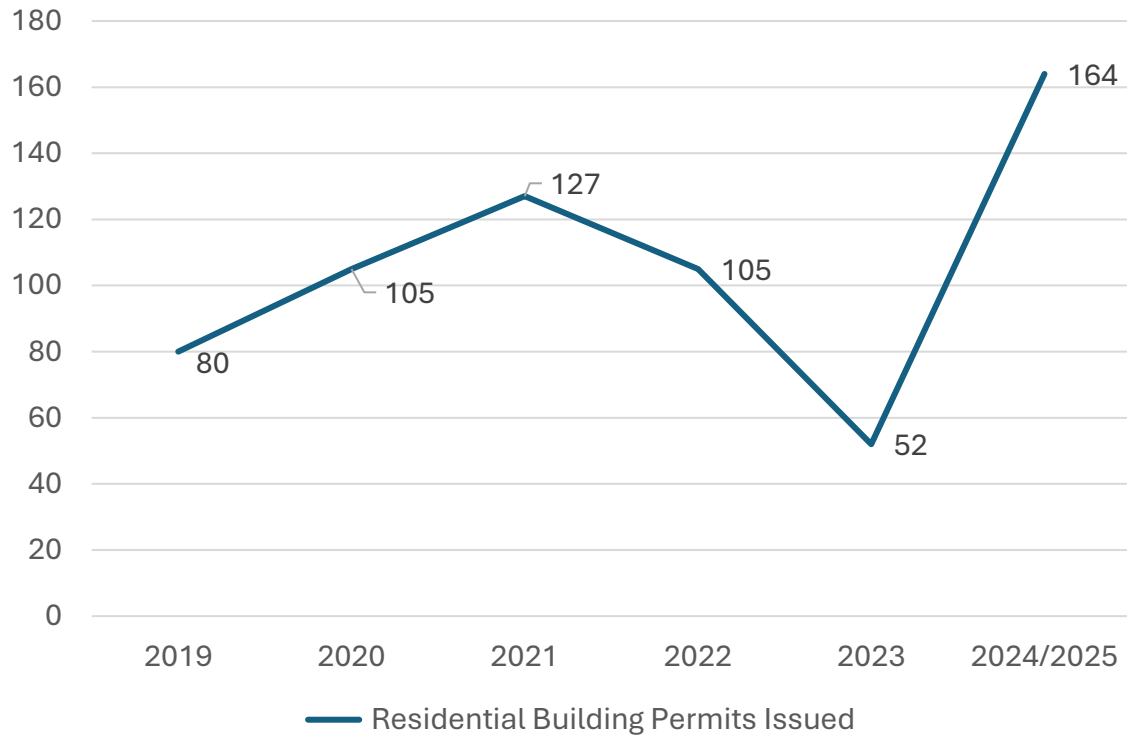
- The graph illustrates the percentage change in user fees and other revenues combined between 2024 and 2026, relative to the operating budget levy change over the same period.
- In the 2025 over 2024 period, user fees and revenues increased by 69.7%, leading to a 4.2% decrease in the operating budget levy. This indicates a reduced reliance on the property tax levy in 2025. Notably, other revenue in 2025 includes investment income, as Township reserves have been invested in High Interest Savings Account (HISA) accounts to boost investment revenue.
- Similarly, in the 2026 over 2025 period, user fees and revenues rose by 18.9%, resulting in a 2.8% decrease in the operating budget levy. This trend reflects a further reduced dependence on the property tax levy as user fees and other revenues contribute more significantly to funding the budgets.
- Watson & Associates conducted a development services fee review, finalized on February 26, 2025, and presented to Council on March 12, 2025. This review, which requires public consultation, is expected to lead to a fee update by mid-2025.
- The anticipated reduction on the impact of the operating tax levy is expected as revenue increases result from updated fees, moving the Planning Division closer to cost recovery.

**Percentage Change of User Fees and Other Revenue  
Compared to Operating Levy  
Across Budget Years 2024 - 2026**



# Building Permit Activity

## Annual Residential Building Permits Issued



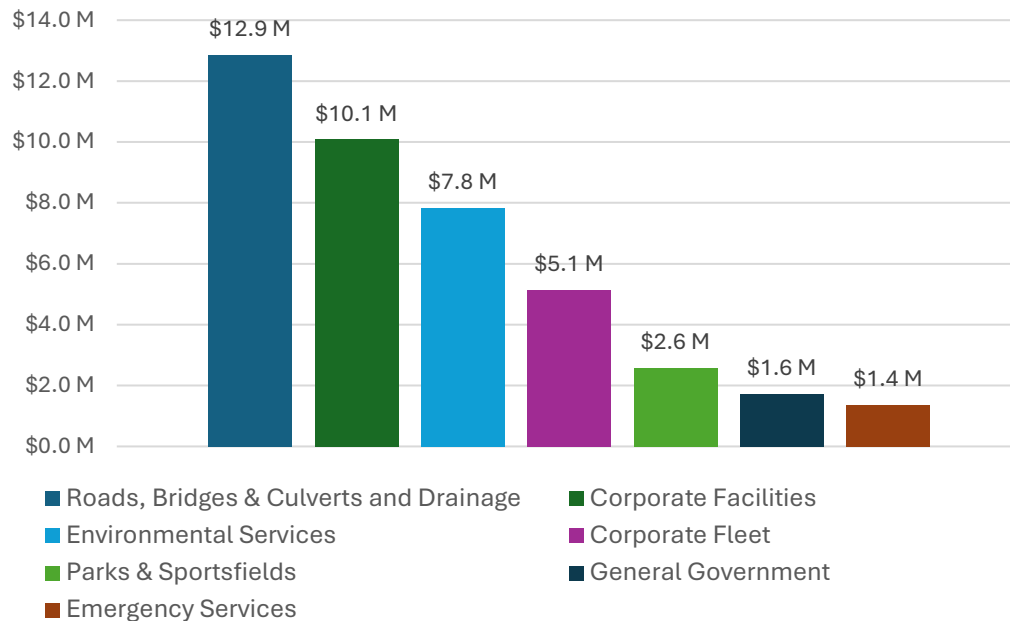
## Permit Fee Revenue



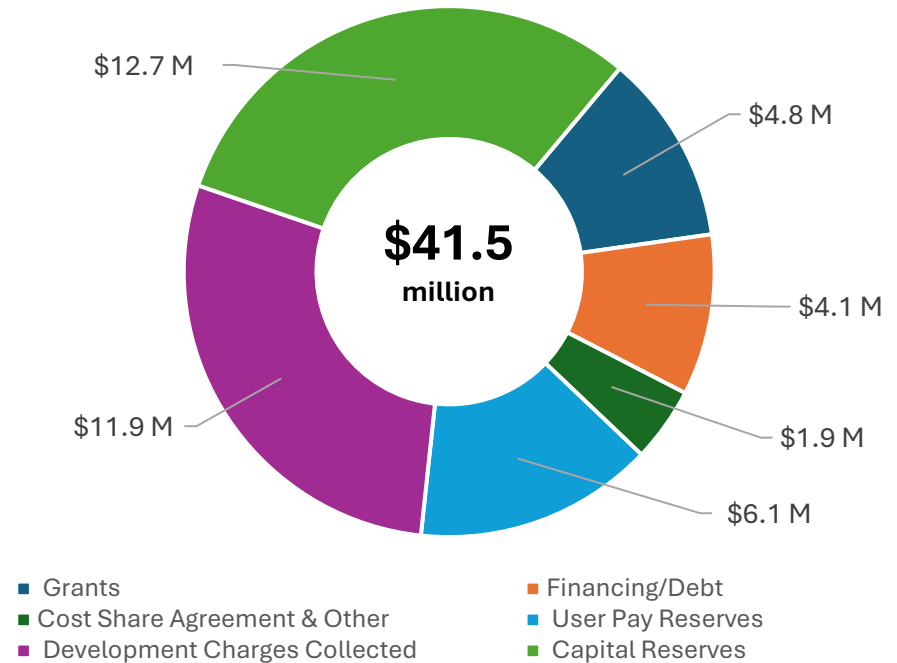
# Multi-Year 2025 & 2026 Capital Budget

- The 2025/2026 Capital Budget allocates \$41.5 million towards various capital projects, with the largest portions going to roads, bridges & culverts and drainage (\$12.9M), corporate facilities (\$10.1M), environmental services (\$7.8M), corporate fleet (\$5.1M), parks & sports fields (\$2.6M) and general government and emergency services making up the remaining (\$3.0M) of capital expenses.
- Funding for this budget totals \$41.5 million, sourced primarily from Capital Reserves (\$12.7M), Development Charges (\$11.9M), User Pay Reserves (\$6.1M), Provincial Grants (\$4.8M), Debt (\$4.1M), and Cost Sharing Agreements & Other (\$1.9M).

2025/2026 Capital Budget Expense (\$41.5M)



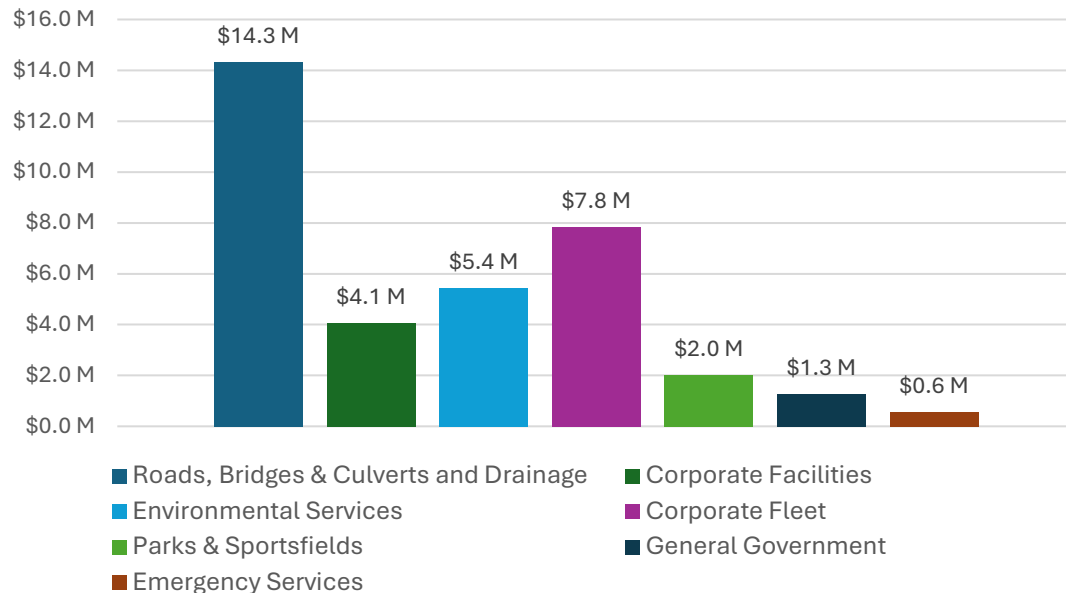
2025/2026 Capital Budget Funding (\$41.5M)



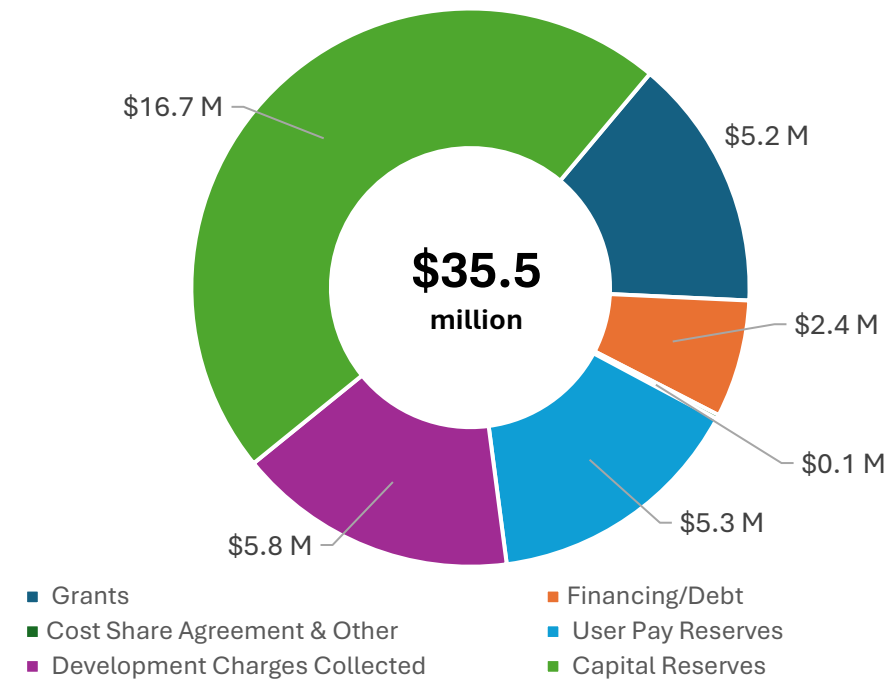
## 2027 – 2029 Capital Budget Forecast

- The forecast for the years 2027 to 2029 includes a total capital expense of \$35.5 million, allocated across various sectors such as roads, bridges, culverts, and drainage (\$14.3M), corporate fleet (\$7.8M), environmental services (\$5.4M), corporate facilities (\$4.1M), parks and sports fields (\$2.0M), and general government and emergency services making up the remaining (\$1.9M) of capital expenses.
- Funding for the forecasted expenses is projected to come from capital reserves (\$16.7M), development charges (\$5.8M), user pay reserves (\$5.3M), provincial grants (\$5.2M), debt (\$2.4M), and cost sharing agreements & other (\$0.1M). This detailed breakdown ensures comprehensive long-term planning and transparency.

2027 - 2029 Capital Expense Forecast (\$35.5M)



2027 - 2029 Capital Funding Forecast (\$35.5M)



# Overview of Municipal Reserves & Reserve Funds

## Working Fund and Operating Reserves

- Operating or working reserves provide financial cushion to manage unexpected expenses, economic downturns, emergencies, or revenue shortfalls which would be atypical to regular annual expenses. They also provide funding to address opportunities and needs not planned for through the budget process.
- Some examples of the Township's Operating Reserve Funds include: Budget Contingency, Building (user pay), Streetlights (user pay) Human Resources, Winter Maintenance, Police, Legal, Insurance etc.
- Operating reserves help ensure that the municipality can continue to operate smoothly without needing to raise taxes or reduce services abruptly.





# Overview of Reserves & Reserve Funds

## Capital Reserve Funds

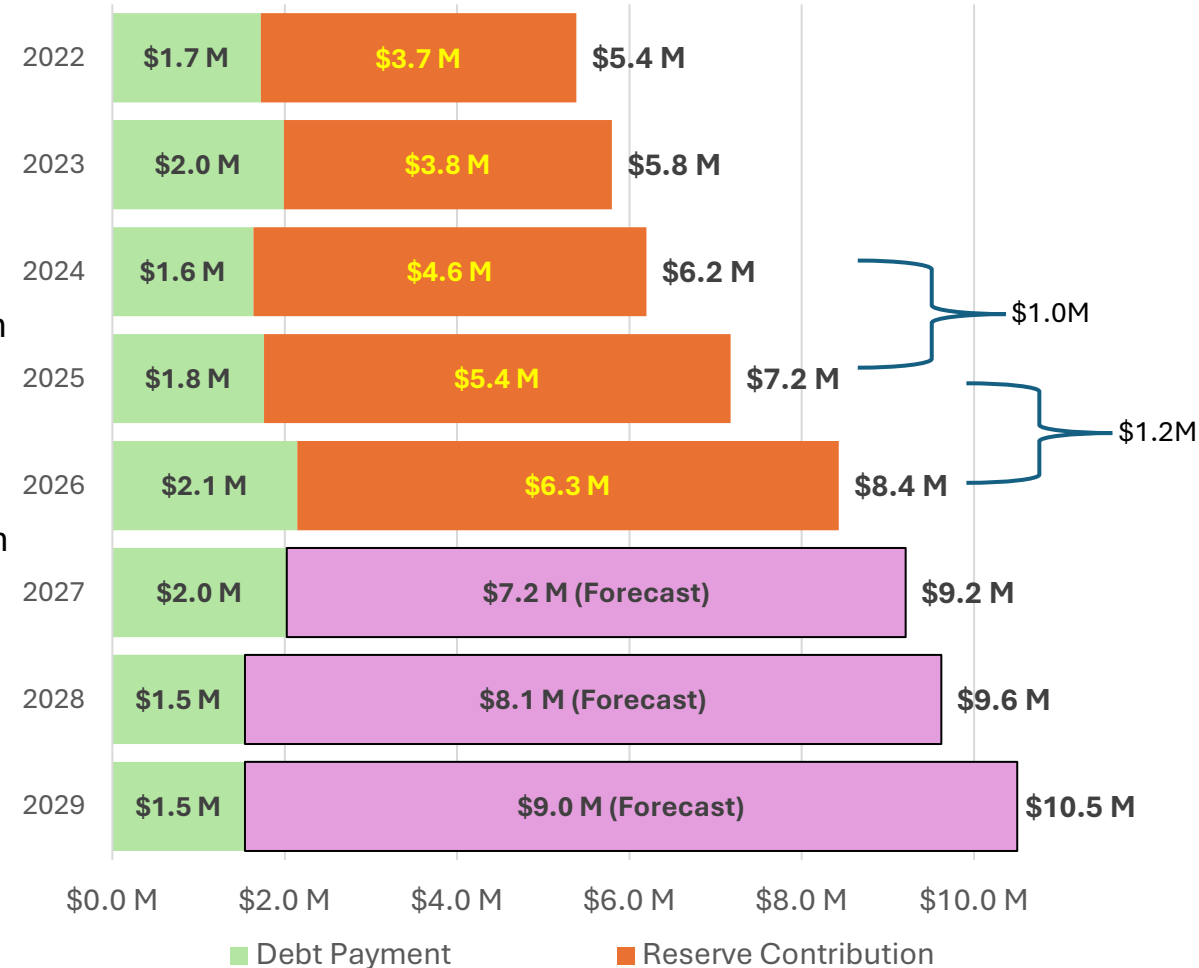
- Reserve funds are established funds designated proactively for specific future expenses, such as infrastructure projects, equipment purchases, or other capital needs. Reserve funds are guided by requirements to address growth, master plans, asset management and long-term financial plans.
- **Reserve funds can be further categorized into:**
  - Capital and Repair Funds: Used for financing major capital projects like building new facilities or upgrading infrastructure, as well as maintaining and replacing existing assets.
  - User Pay Reserve Funds: Generated from user fees for drinking water and streetlights infrastructure maintenance and renewal.
  - Development Charge Reserves are funds collected by development to pay for development related infrastructure and are governed by the Development Charges Act and the Township's Development Charge Bylaw.





# Overview of Municipal Reserves & Reserve Funds

- Capital levy contributions are essential for maintaining reserves and paying off debt, but it's been challenging to fund future replacement costs, which impacts infrastructure maintenance.
- Without enough funds for future replacements, there's a risk of deteriorating infrastructure, higher maintenance costs, and service disruptions. Properly funding reserves is crucial for reliable services and asset upkeep.
- For 2025, the capital levy is set at \$7.2 million, an increase of \$1.0 million from 2024, with \$200,000 for debt repayments and \$800,000 for capital reserves. In 2026, the levy is expected to rise to \$8.4 million, up by \$1.2 million from 2025, with \$300,000 for debt repayments and \$900,000 for capital reserves.
- Since a long-term plan has just been reviewed this budget year, there has been no consideration for how the capital budget levy should balance debt repayments with the amount needed to fund future replacement costs. This oversight impacts the municipality's ability to maintain infrastructure and ensure reliable services.
- Current reserves are insufficient for future expenses, so adjustments are needed. A flexible financial planning approach, including thorough long-term analysis and annual management, is being developed through refined asset management and long-term financial planning.
- While adding an additional capital renewal contribution to future tax levy increases is a starting point, it remains insufficient to meet future needs.



# Overview of Reserves & Reserve Funds

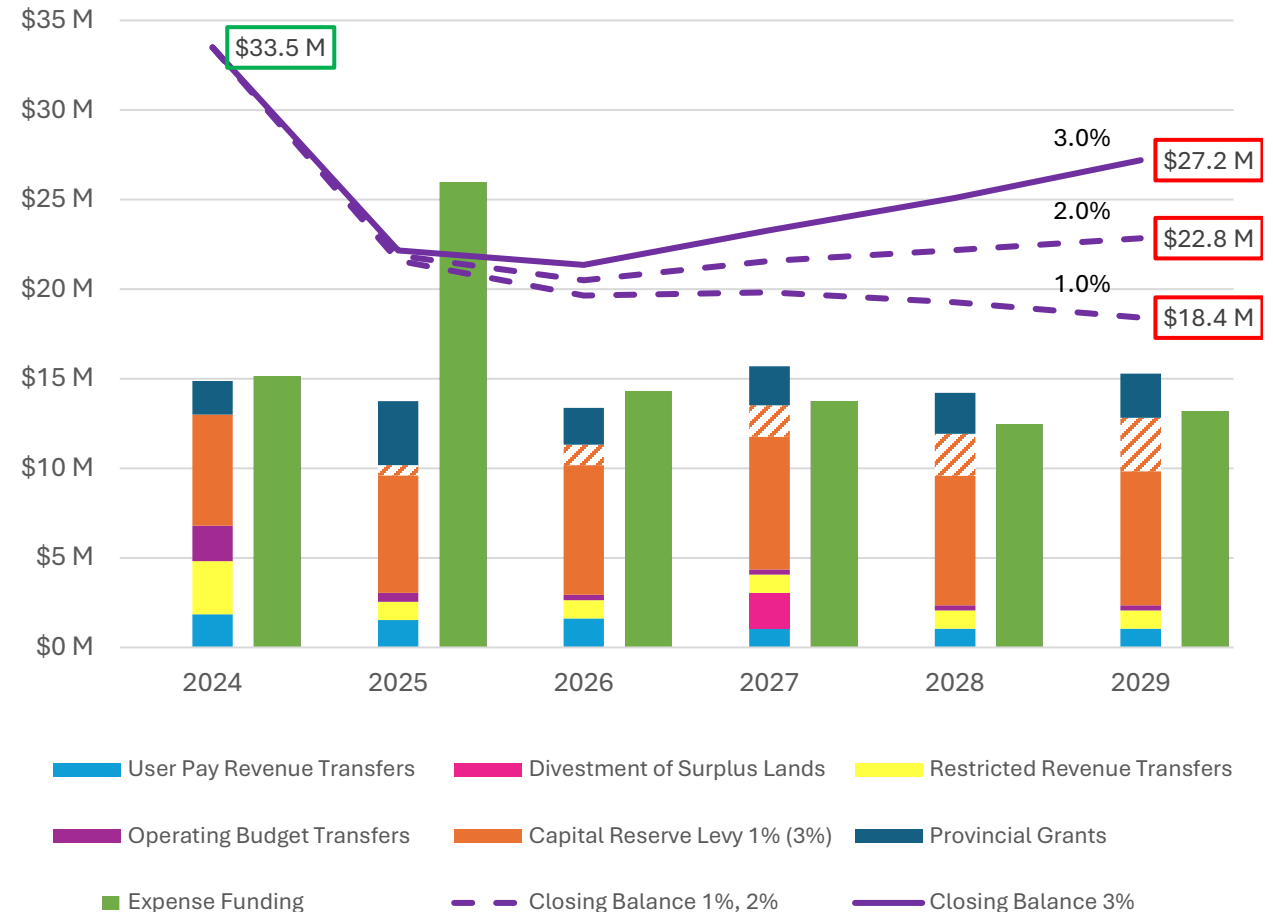
The graph illustrates different capital reserve contribution scenarios, equivalent to a 1%, 2%, and 3% tax increase, and their impact on capital reserve balances. It also shows forecasted capital expense withdrawals each year and the impact on 2029 closing reserve balances.

The solid purple line represents the closing reserve balance each year with the recommended 3% equivalent tax increase scenario included in the 2025 and 2026 budgets, indicating a positive trend from 2025 to 2029. The 2% and 1% scenarios, represented as purple dotted lines, show less pronounced reserve balance increases. The 1% scenario eventually leads to declining reserve balances year over year, as contributions are insufficient to replenish reserves given the required capital withdrawals for projects each year.

As illustrated by different colors in the bar graph each year, there are four categories of reserves: working fund and operating, capital, user pay, and restricted reserves. Each has specific conditions for replenishment and funding capital projects. The net replenishment activity of these reserves is presented for the budget years 2024 to 2029, while the green bar represents total reserve withdrawals each year to fund capital projects.

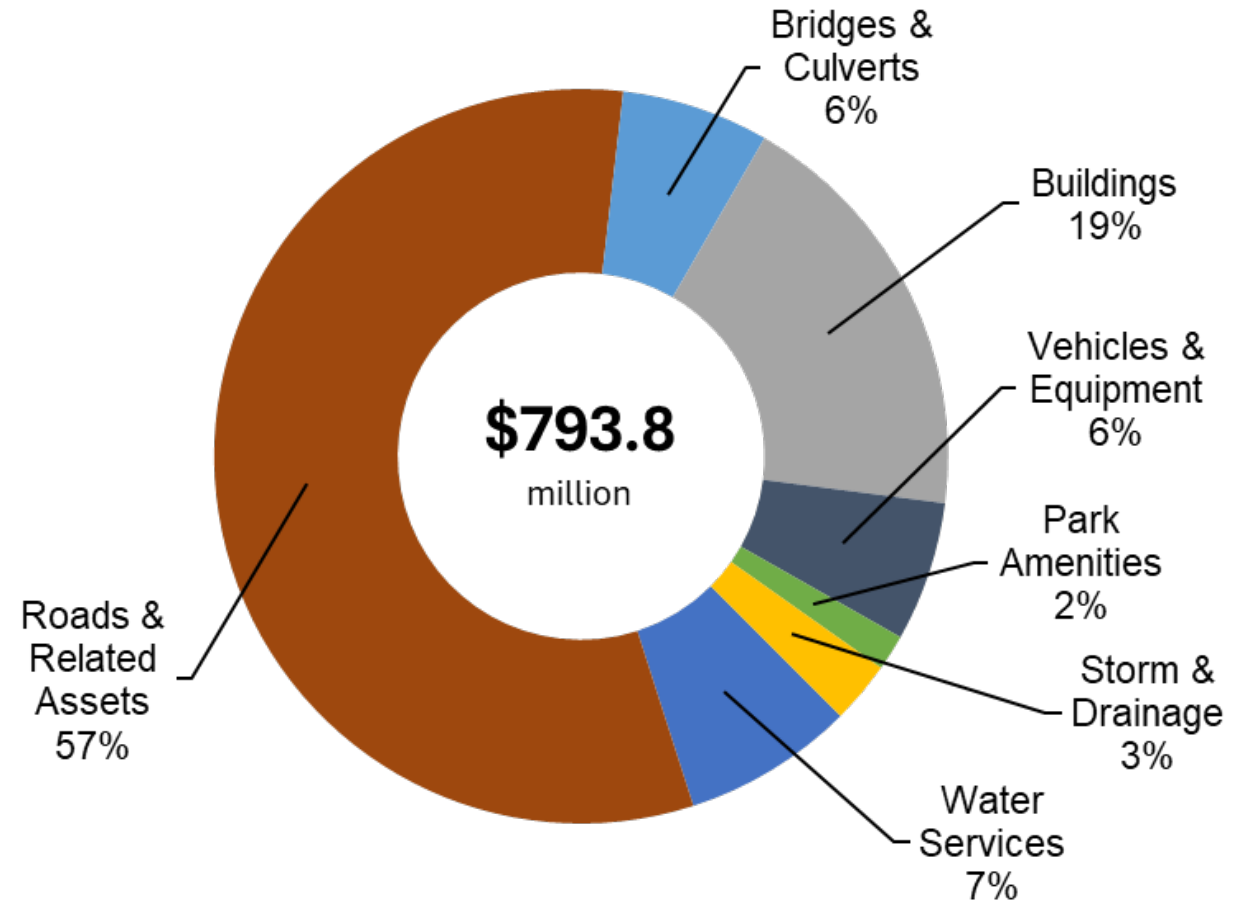
Replenishing user pay and restricted reserves depends on user pay and developer activity. Significant projects like the East Oro Fire Station (2024) and the new community centre (2025) draw funds from development charge reserves due to the increased services and infrastructure required in the community because of growth. User pay reserves are linked to drinking water usage and development permits.

**Reserve Contribution Scenarios and Forecasted Expenses with Closing Balances (2024-2029)**



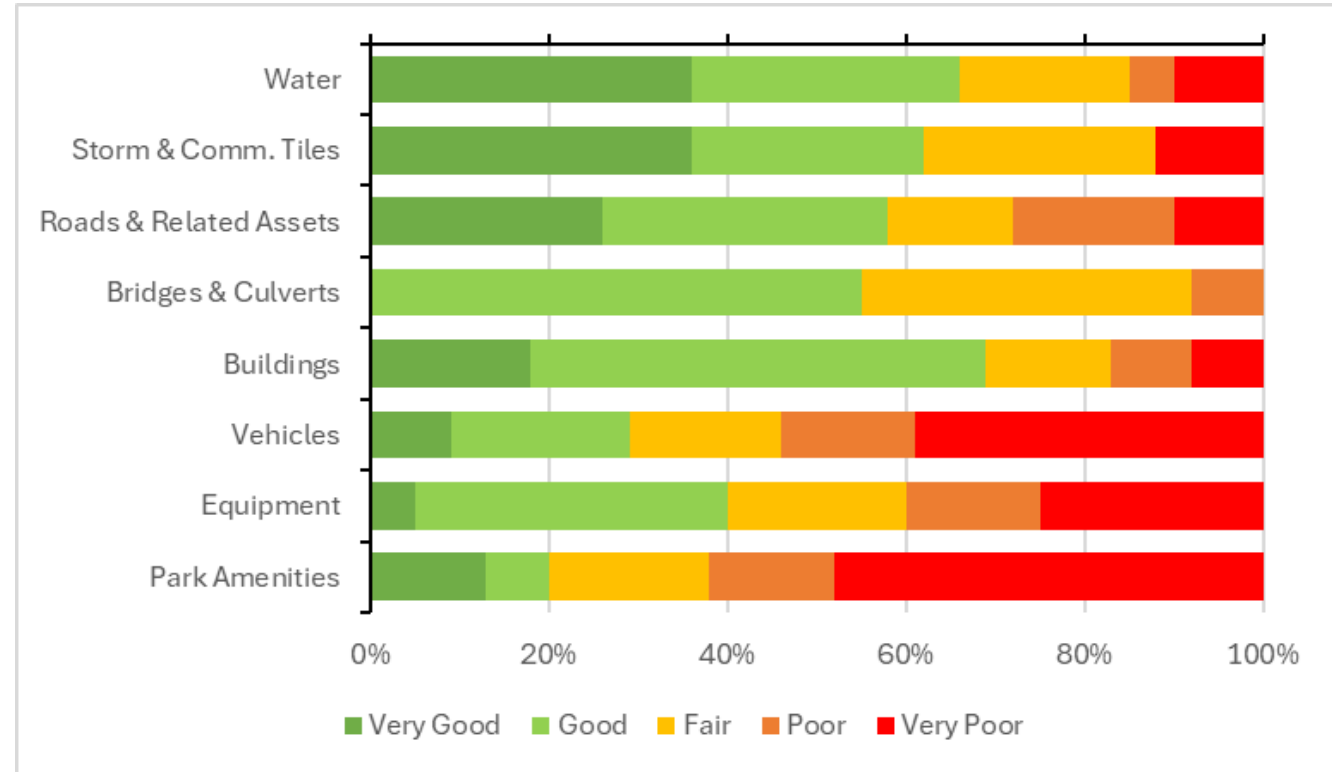
## Asset Management - Overview

- As of 2024, the Township operates and maintains infrastructure with an estimated current replacement value (CRV) of \$793.8 million.
- This figure is based on the Township's Tangible Capital Asset Registry and the 2024 Asset Management Plan (AMP).
- The accompanying graph shows the distribution of the total replacement value across various asset classes.
- Roads and related assets account for over half (57%) of the total, followed by buildings at 19%, with all other assets making up the remaining 24%.



## Asset Management – Condition Ratings

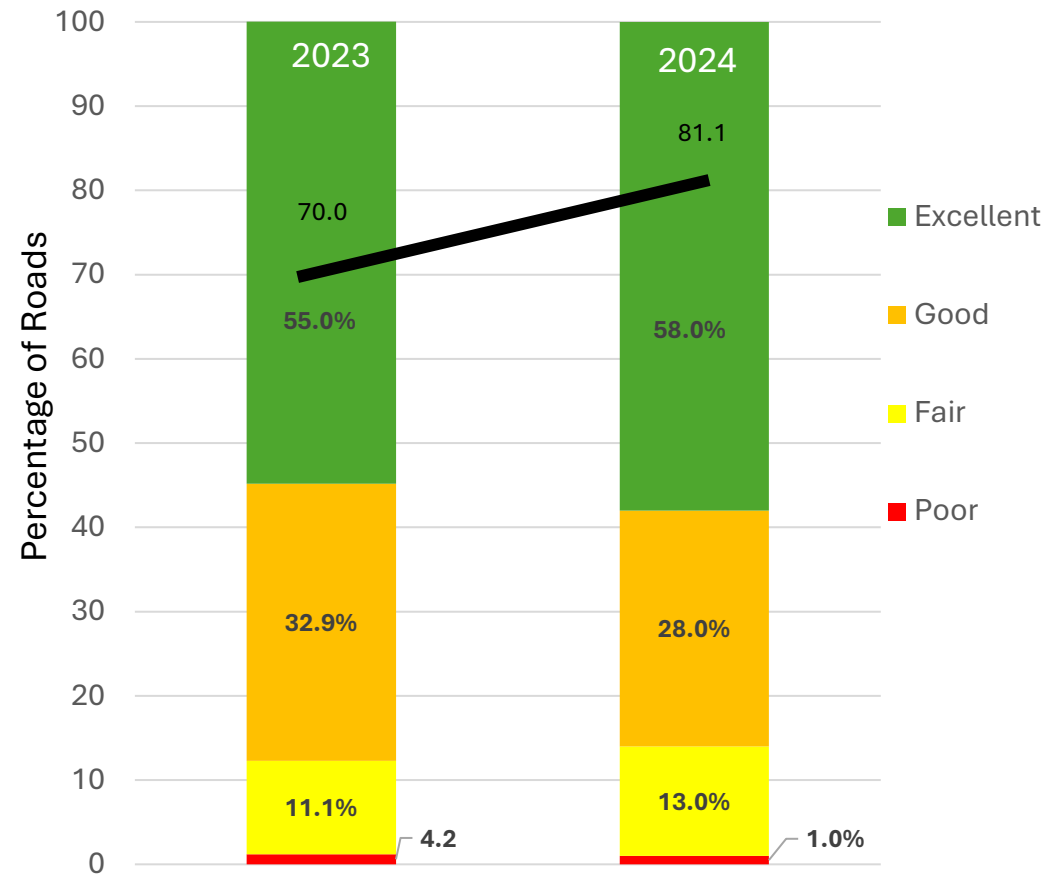
- The Township's core infrastructure is generally in good condition, but some components are nearing the end of their useful lives. Due to insufficient annual funding for maintenance and capital replacement, necessary upkeep is deferred, leading to an increasing infrastructure deficit, further deterioration, and potential reduced service levels for residents and users.
- The graph displays the distribution of different asset classes based on their condition.
- Water systems, stormwater and tile beds, roads, bridges, culverts, and buildings have the highest number of assets categorized as being in good or very good condition (indicated in green).
- In contrast, vehicles, equipment, and park amenities mostly fall into the fair or worse categories (indicated in yellow to red).
- The condition of assets that did not undergo formal assessments was estimated based on age and expected useful life.
- 2025 AMP will further refine condition, levels of service and long-term financial plan



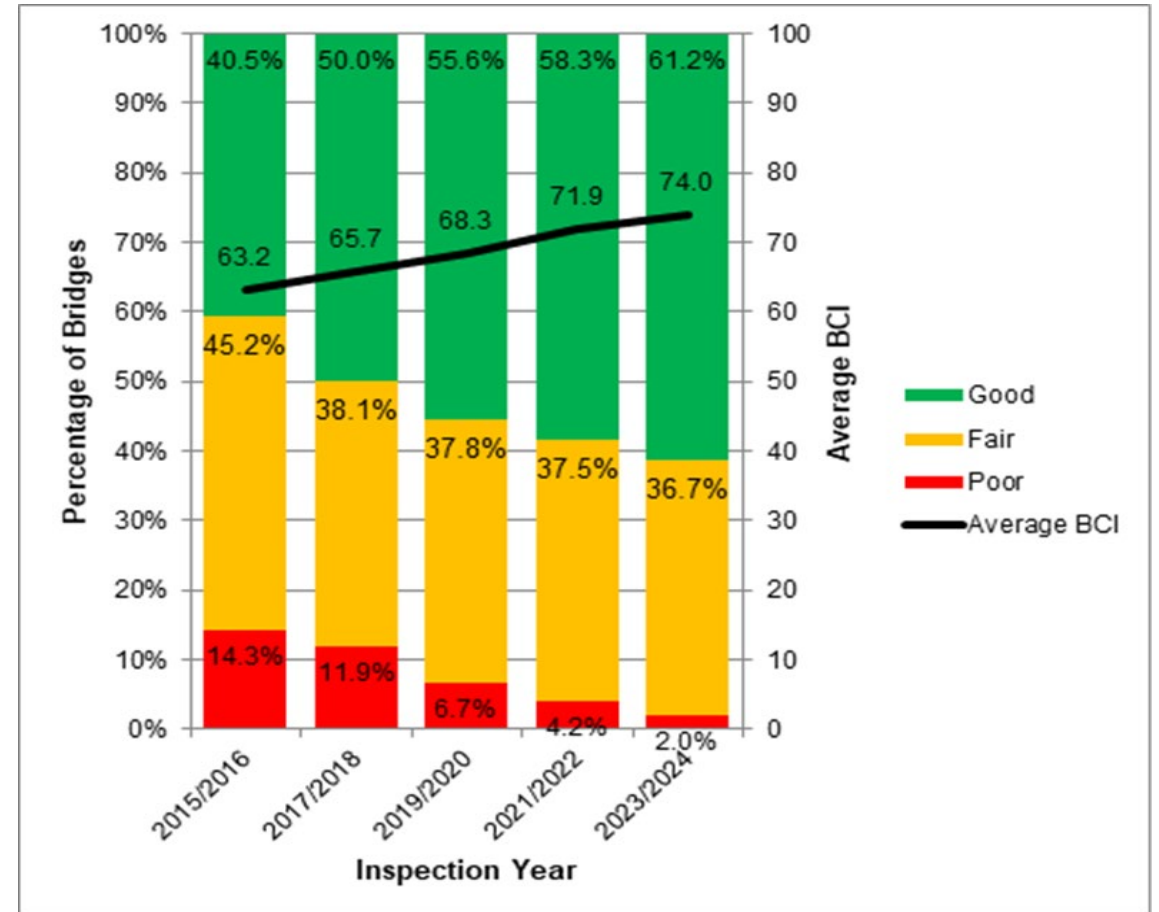
# Asset Condition: Roads & Bridges

The Pavement Management and Bridge & Structures Programs are steadily improving the overall average condition of our assets.

## Road Network Pavement Condition Index (PCI) from 2023 to 2024

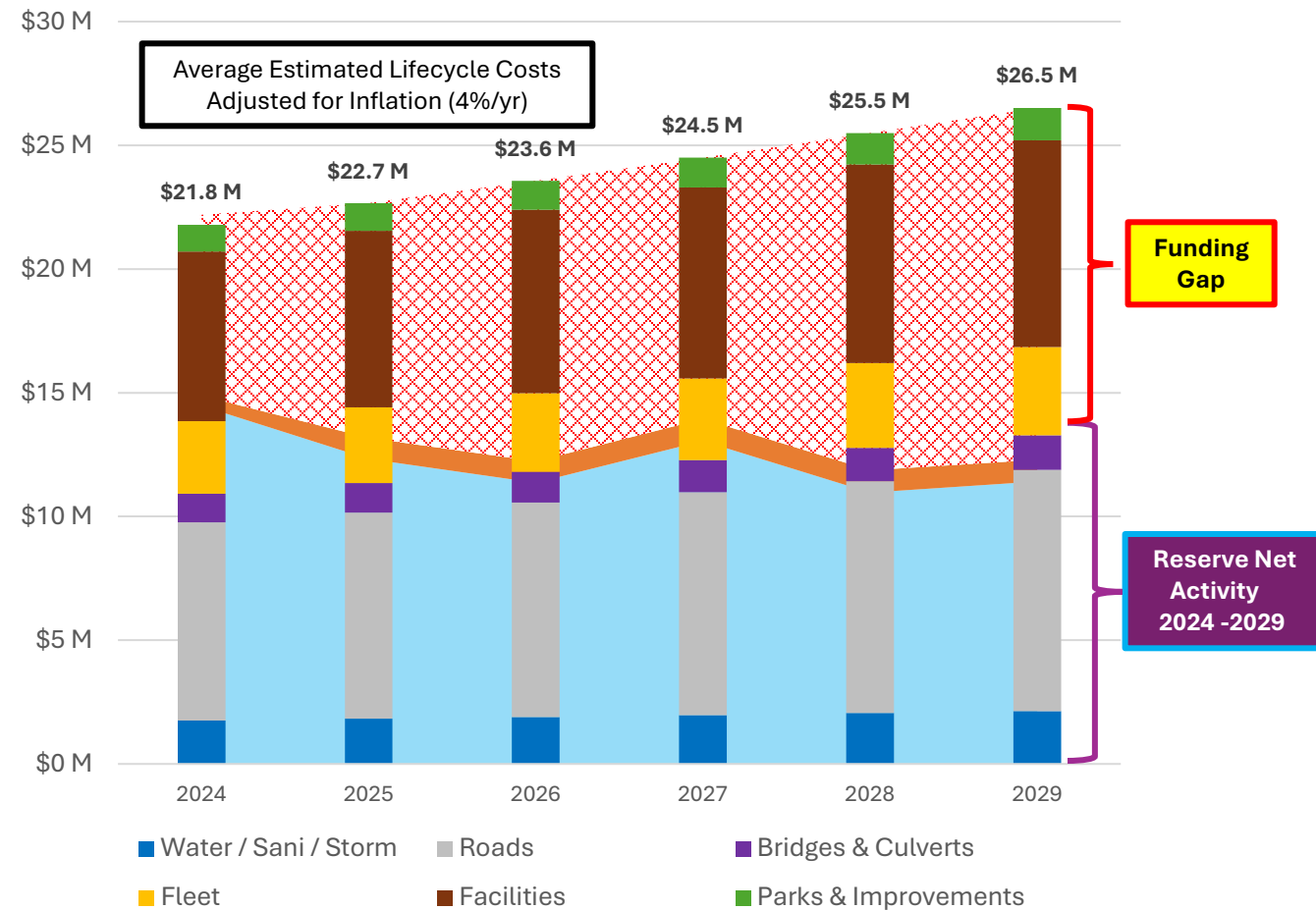


## Bridge & Structure Condition (BCI): Historical Trend



# Reserve Management & Financial Planning

- The graph illustrates the Township's estimated annual lifecycle costs adjusted for inflation at 4% per year, intended to be spent from 2024 to 2029, as referenced in the 2024 asset management plan.
- The multi-colored bars represent the lifecycle costs of different asset classes: water/sanitary/storm, fleet, facilities, roads, bridges & culverts, and parks & improvements.
- Regular contributions to reserves are shown by the height of the blue shaded area each year, while the additional recommended capital renewal contributions are depicted by the height of the orange area above the blue area.
- The red hatched area above the orange line each year highlights a significant funding gap, ranging from \$7.3M in 2024 to \$14.2M in 2029.
- This graph helps visualize the township's financial planning for maintaining and renewing its assets over the next five years, emphasizing the importance of addressing the funding gap to ensure a sustainable asset management plan.
- The Township has commenced plans to address future service accommodations needs which will require significant future investment.





## Overview of Reserves & Reserve Funds

- A long-term financial plan demonstrates that the Township has integrated asset management planning with financial planning and budgeting, to make full use of all available infrastructure financing tools.
- The next phase of Asset Management Planning (due July 1, 2025) requires the development of a Financial Strategy as it relates to the following activities:
  - Proposed Levels of Service (10-year period)
  - Proposed Performance Measures (for the proposed levels of service)
  - Lifecycle Management Tasks (to achieve the proposed levels of service)
- The Financial Strategy must identify:
  - Any funding shortfall
  - Which lifecycle activities will be completed with the available funding
  - How the Township will manage risks associated with not undertaking any of these activities



# Corporate Administration





# Office of the Chief Administrative Officer

## Department Overview

### DEPARTMENT STRUCTURE

- The Chief Administrative Officer (CAO), appointed by Mayor and Council holds overall responsibility for the management and operation of the Township. The CAO ensures Council's directives are carried out in an efficient and effective manner by working with internal departments/divisions.

### STAFFING

Executive Assistant CAO and Council

### RESPONSIBILITIES

- Ensuring efficient and effective operation and management of the Township and MSC
- Oversees day-to-day operations
- Working with Directors, oversees internal departments/divisions
- Working with Council, sets strategic direction
- Oversees financial management, human resources, and legal/risk management matters
- Policy implementation
- Liaison between local government and outside agencies/organizations (i.e. area municipalities, County of Simcoe, School Boards, Ministry's within the Province of Ontario, OPP, Conservation Authorities, various Boards and Committees etc.)



# Corporate Services



# Corporate Services

## Department Overview

### DEPARTMENT STRUCTURE

- Provides Corporate Support Function
- Corporate Strategic Initiatives & Planning
- Comprised of four divisions:
  - ❖ Clerks
  - ❖ Corporate Communications
  - ❖ Economic Development
  - ❖ Information Technology

### STAFFING

- Director, Corporate Services
- Clerk
- Supervisor, Clerks Services/Deputy Clerk
- Records Management Clerk
- Clerk's Assistant
- Manager, Communications & Public Relations
- Website Information Coordinator
- Economic Development Officer
- Economic Development Student
- Manager, Information Technology
- Information Technology Technician (2)
- Information Technology Help Desk Technician

### RESPONSIBILITIES

- Corporate Secretariat Function for Council and its Advisory Bodies
- Corporate Records Management
- FOI Requests/MFIPPA
- Corporate Real Estate
- Ontario Wildlife Damage Compensation Program
- Lottery Licensing
- Municipal Elections
- Accessibility Advisory
- Corporate Communications & Public Relations
- Social Media
- Website
- Community Engagement
- Business Development/Retention/Expansion
- Tourism Management
- Hardware Device Management & Support
- IT Systems and Security
- Strategic Initiatives/Special Projects
- Corporate Strategic Planning



# Corporate Services

## Department Overview

### ENVIRONMENTAL SCAN

- Lack of employment lands (serviced & unserviced)
- Non-decision by County of Simcoe on updated Official Plan
- Desire to protect farmland
- Elevated focus & concern regarding development
- Lack of food system security (access to affordable healthy food)
- Limited rural transportation and lack of affordable housing
- Businesses negatively impacted by increased cost of doing business
- Ongoing gaps with utility expansions (broadband, natural gas, 3 phase power)
- Ever increasing reliance on technology for service delivery and business continuity
- Lack of print publication
- Social Media – creating challenges with misinformation, extreme negativity etc. with no controls
- Highly engaged public requesting enhanced communication
- Ensuring residents have trust in their local government is challenging
- Reduction in municipal grant opportunities
- Government and organization policies and associated costs (MTO, CAs etc.)
- Enhanced focus on community engagement

# Clerk's Division

## Division Overview & Highlights

### SERVICE DELIVERY

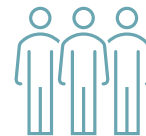
- Council Meetings
- Special Council Meetings
- Development Services Committee Meetings
- Committee Meetings
- Freedom of Information Requests
- Records Management
- Liquor Licenses
- Lottery Licenses
- Ontario Wildlife Compensation Program
- By-laws
- Municipal Land Matters



31 FOI (Freedom of Information) requests



33 Council Meetings + 10 Special Council Meetings



12 Development Services Committee Meetings



4 Liquor Licenses & 7 Lottery Licenses



136 By-laws



6 Land Matters Generating nearly \$2,000,000 in Revenues



# Clerk's Division

## Division Highlights

### KEY ACCOMPLISHMENTS OF 2024

- Launch of Municipal Land Inventory process
- Mid-term governance review complete including updating of Procedural By-law
- Submission and provincial acceptance of legislated Accessibility Report
- User Acceptance Testing for Records Information Management transition complete

### INITIATIVES FOR 2025-2026

#### Corporate Strategic Plan Initiatives:

- Transition of legacy Records Management System to Upgraded Version

#### Division Initiative:

- Phase 1 of Municipal Land Inventory/Disposition
- Preparatory work for 2026 Municipal Election

# Corporate Communications

## Division Overview & Highlights

- SERVICE DELIVERY**
- Community Surveys
  - Coordination of Website Information
  - Council Highlights & Township Updates
  - E-Newsletters
  - Graphic Design
  - Media Releases
  - Social Media
  - Township-wide Communication Support



10 Media Releases



12 Council Highlights &  
Township Updates  
E-Newsletters



11 Community Surveys



4,835 Facebook  
Followers



4,268 X Followers



1,409 Instagram  
Followers



566 YouTube  
Subscribers



# Corporate Communications

## Division Highlights

### KEY ACCOMPLISHMENTS OF 2024

- Community Profile (digital & print) developed and produced
- Corporate Strategic Plan Final Document completed and available on website
- Development and support for Community Engagement Guidelines/framework
- Executed Township's first Community Budget Survey

### INITIATIVES FOR 2025-2026

#### Corporate Strategic Plan Initiatives:

- Budget/Community Engagement/Education
- Develop & launch Community Engagement Platform

#### Division Initiative:

- Design & publish 2024 Report Card



# Economic Development

## Division Overview & Highlights

### SERVICE DELIVERY

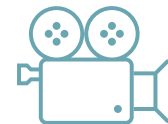
- Business Development & Support
- Facilitate Project Funding & Grant applications
- Businesses/Owners Engagement (i.e., surveys, tourism packaging, etc.)
- Facilitate/Create Township Video Productions
- Story Maps (Internationally Awarded)
- Township Brand and Asset Marketing
- Signage/Wayfinding Materials
- Roundtable Meetings (i.e., Agricultural Sector)



4/4 Successful  
Grant Applications



175 Businesses/Owners  
Engagements



7 New Videos Created



2 New Story Maps



22 Social Media  
Campaigns (Audience of  
<445,000)



20 New Signs  
(including 3 gateway  
signs)



# Economic Development

## Division Highlights

### KEY ACCOMPLISHMENTS OF 2024

- Ambassador program integrated into Corporate On-boarding process for new staff
- Launched Agriculture Roundtable to establish business contacts and determine Township's role to support sector
- Secured funding and launched Business Retention, Expansion and Attraction program with business community

### INITIATIVES FOR 2025-2026

#### Corporate Strategic Plan Initiatives & Budget Survey Community Priority :

- Complete Business Engagement Project - BEP (recommendations & actions)
- Final installation of gateway signs
- Initial implementation of BEP Action plan

#### Division Initiatives:

- Municipal Agriculture Action Plan
- Regional Filming Sector Action Plan

# Information Technology

## Division Overview & Highlights

- SERVICE DELIVERY**
- Calls/Drop-in Support
  - Computer Hardware / Software Deployment
  - Computer Network & Data Back Up
  - Conduct & Support Council Meeting Livestreams
- Cyber Training
  - Digital Transformation Strategy
  - Disaster Recovery Planning
  - Enterprise Data Security
  - IT Support & Troubleshooting
  - Mobile Phones
  - Photocopiers, Fax Machines,
- Printers
  - Support Township Facilities
  - Technology Project Support/Implementation
  - Telecommunications & Internet Connectivity
  - Ticket Processing



1500+ Tickets Processed



33 Meetings livestreamed



500+ Support Calls/Drop-In Requests



325 Supported Devices



13 Technology Projects Supported/Implemented



11 Township Facilities Supported



# Information Technology

## Division Highlights

### KEY ACCOMPLISHMENTS OF 2024

- Enhanced Cyber-Security systems & training
- Replacement of legacy landline phone system
- Upgraded Cellular Connectivity at 6 Township facilities
- Technology Lifecycle Replacement Program – 60 devices

### INITIATIVES FOR 2025-2026

#### Division Initiatives:

- Annual Technology Lifecycle Replacement Program
- Upgraded Cellular Connectivity at 2 Township facilities
- Creation of IT Service Catalog and related SOPs
- Enhanced Managed Detection & Response
- Enhanced Security Improvements
- IT Ticket system refinement and root cause analysis
- Centralized software licensing analysis and consolidation



# Human Resources



# Human Resources

## Department Overview

### DEPARTMENT STRUCTURE

- Develop and service a strong culture based on values and strategic objectives
- Internal services include Labour and Employee relations, team development and recognition, payroll, compensation, Occupational Health and Safety, and applicable legislation.

### STAFFING

- Human Resources Assistant
- Payroll & HR Coordinator
- Health & Safety, HR Advisor
- Director of People and Culture

### RESPONSIBILITIES

#### Safety

- JHSC
- All Staff training
- PPE
- Policies and Procedures
- WSIB Claims Management
- Return to Work
- Ministry of Labour
- OHSA
- Investigations

#### People & Culture

- Recruitment
- Onboarding
- Labour Relations
- Team Events
- Engagement Surveys
- Policies & Procedures
- Employment & Labour Law
- Disability Case Management & RTW

#### Total Rewards

- Payroll
- Group Benefits Program
- Pension Program
- Recognition & Service Awards
- Compensation Pay programs
- Performance Management
- Training and Development
- Succession Planning



# Human Resources

## Department Overview

### ENVIRONMENTAL SCAN

- Local Employment Candidate Pool
  - Attraction – low unemployment, demographics
  - Retention – High voluntary turnover trends continue
  - Competition: Market Comparatives within and outside of Municipality
- Fluctuating Economic conditions and pressures
- Technical advances and external utilization of AI in HR
- Social Factors: Global diversity and building a culture of belonging (DEI)
- Trends on Wellness and Burnout: Remote work, work-life balance and wellness supports (mental health, gym memberships)
- Legislation changes (case law, Bill 190 – Working for Workers Five Act)  
Internal:
  - Change Management
    - New technologies
    - Ways of working
    - 3 new Directors
  - Succession planning opportunities
  - Strategic Culture
    - Our brand – the values proposition
  - Collective Agreement Expiring 2025
  - Implementation of ADP – Human Resources Information System (HRIS)

# Human Resources

## Department Overview & Highlights

### SERVICE DELIVERY

- Monthly Workplace Inspections
- Joint Health and Safety Committee Meetings
- Corporate and Uniform Program
- Union and Management Relations
- Employee Relations
- Payroll and Benefits Administration
- Orientation

Employee Recognition  
Recruitment  
Labour Laws and Legal Compliance  
ADP HRIS  
Collective Bargaining



33 Positions Recruited  
(incl. full-time, part-time  
and contract)



27 Summer Students  
Hired



6 WSIB Claims, 2 Loss  
Time



13 Disability Claim  
Management Cases



13% Turnover Rate and  
88% Retention Rate



Quarterly Corporate JHSC  
Meetings + Fire JHSC  
Meetings





# Human Resources

## Department Highlights

### KEY ACCOMPLISHMENTS OF 2024

- Launch of ADP Recruitment Platform
- Employee Documents and Training Records transferred to ADP
- Canada Summer Jobs Grant Received
- 100% Unionized Performance Reviews completed on time
- Zero Grievances Filed

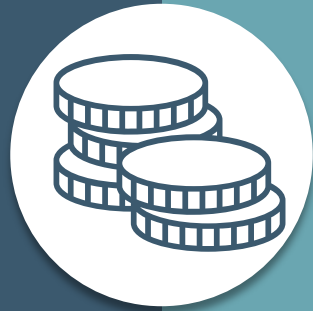
### INITIATIVES FOR 2025-2026

#### Corporate Strategic Plan Initiatives:

- **Utilization of ADP Modules**
  - Development and Launch of new Performance Management program
  - Development and Launch of On-boarding/Off-boarding module (cross functional integration)
  - Assessing functional capacity and connectivity with Great Plains (ERP)
  - Development and Launch of key learning programs (courses and curriculum)

#### Department Initiatives:

- **Strategic Culture Brand & Values proposition**
  - Recruitment strategy
  - HR Internal Customer Service objectives
  - Values in Action: team building, recognition, communication
- **Safety Program Enhancements**
  - Assess and define process in key areas for centralization
  - Assess external and internal learning resources
  - Conduct policy and procedure review



# Finance



# Finance

## Department Overview

### DEPARTMENT STRUCTURE

- Manages all financial matters of the municipality as directed by Council
- Offers financial guidance and delivers high-quality, timely financial advice and support to all departments and Council

### STAFFING

- Chief Financial Officer / Director of Finance
- Deputy Treasurer, Manager of Accounting
- Supervisor, Taxation & Revenue
- Senior Revenue Clerk
- Revenue Clerk
- Supervisor, Accounting & Risk Management
- Financial Analyst
- Accounting Clerk
- Supervisor, Asset Management
- Finance & Procurement Analyst

### RESPONSIBILITIES & SERVICE DELIVERY

- Budget Preparation and Management
- Revenue Collection
- Daily Accounting / Cash Management
- Financial Reporting and Compliance
- Expenditure Oversight
- Asset Management Planning
- Debt, Investment, Grants and Reserves Management
- Customer Service and Public Assistance
- Risk Management
- Procurement Policies and Practices

## Department Overview

### ENVIRONMENTAL SCAN

- **Digital Transformation – Microsoft Dynamics Great Plains (GP) ERP:**
  - As outlined in the Financial Services Review and subsequent reports the conversion from Baker to GP has resulted in a number of challenges for the Department and the primary focus of work plans.
  - Future enhancements to move towards digital solutions, such as e-billing and online payments, reduces the need for paper bills and manual processing. This transition impacts office supplies costs and requires investment in IT infrastructure and training.
  - Transitioning manual process to new ERP and associated workflows
- **Regulatory Compliance:**
  - To comply with the July 1, 2025 requirements of O. Reg 588/17, the Asset Management Plan must include all assets, set targets for service level performance measures, and provide a detailed financial strategy
  - This compliance effort requires significant coordination across departments and impacts long-term budget forecasts and resource allocation

## Department Overview

### ENVIRONMENTAL SCAN

- **Staff Training and Development:**
  - Implementing new systems and complying with regulations necessitates ongoing staff training and development. Ensuring that staff are equipped to handle new technologies and processes is crucial for maintaining service delivery standards.
- **Increasing Pricing Pressures**
  - Inflation and tariffs can create financial challenges for the Township, necessitating careful planning and adjustments to ensure stable service delivery and budget management.
  - Suppliers may request higher contracted rates due to increased costs from inflation or tariffs.
  - Reviewing procurement thresholds and policies can encourage more Canadian purchases, though it may be time-consuming and not always result in cost savings.

### Implementation of recommendations from recently completed Financial Services Review

# Finance

## Department Highlights



**80%**

of payments to vendors are made through electronic funds transfer



**10,978**

Final 2024 tax bills generated, printed and mailed



Total Tax Roll

**13,344**



**10,946**

Interim 2025 tax bills generated, printed and mailed



**15%**

of residents/business owners are signed up for pre-authorized payments



**2,965**

Water/utility bills were generated, printed and mailed for the 4th quarter of 2024





# Finance

## Department Highlights

### KEY ACCOMPLISHMENTS OF 2024

- Continued implementation of new financial system / ERP and addressing legacy issues
- Financial Services Review with staffing and Department structure recommendations
- Identified Asset Retirement Obligations (ARO) and developed ARO Policy
- Updated Asset Management Plan for all municipal assets
- *Ratified Development Charges Background Study and Bylaw*
- Fees & Charges update and bylaw

### INITIATIVES FOR 2025-2026

#### Corporate Strategic Plan Initiatives:

- Electronic delivery of (final) property tax billing
- Ensure compliance with Asset Management Plan legislation by July 1, 2025
- ERP Implementation and E-Billing
- Financial reporting and long-term financial management

#### Department Initiatives:

- Hire and onboard recommended new positions
- Complete 2024 audit and Financial Information Return (FIR)



# Development Services



# Development Services

## Department Overview

### DEPARTMENT STRUCTURE

- The Department operates through four (4) Divisions:
- Building
- Planning
- Municipal Law
- Development Engineering

### STAFFING

#### Development Services/Building

- Director of Development Services
- Chief Building Official
- Deputy Chief Building Official
- Plans Examiner/Building Inspector (FTE 3)
- Septic Plans Examiner/Inspector
- Permit Coordinator/Junior Plans Examiner (1 FTE & 1 PT)
- Septic/Building Assistant
- Building Co-Op Student – Summer Student (Replaced by Part-time Contract Permit Coordinator)

#### Municipal Law

- Manager, Municipal Law/Chief Municipal Law Enforcement
- Supervisor, Municipal Law Enforcement Officer
- Municipal Law Enforcement Officers (FTE 4)
- Municipal Law Assistant
- Crossing Guard (FTE 2)

#### Planning

- Manager, Planning Services
- Manager of Development Engineering
- Senior Planner
- Intermediate Planner
- Planner
- Policy/Special Projects Planner
- GIS Analyst
- Zoning Coordinator
- Development Services Assistant

### RESPONSIBILITIES

- Policy planning and development review
- Building permit review and inspection
- Septic permit review and inspection
- Septic maintenance inspection program
- Development engineering review
- Source water protection, conservation authorities and environmental associations
- By-law education
- Municipal Law Enforcement By-law Preparation and Review
- Enforcement, property standards, animal control, municipal law permit and licensing,
- Customer service (Corporate Coordination)
- Engineering Review of subdivisions, site plan development



# Development Services

## Department Highlights

### ENVIRONMENTAL SCAN

- Continued high volume of development impacting Planning, Building, Engineering:
  - Subdivision Registration and new Home Builds (Craighurst Crossing & Eagles Rest)
  - Industrial/Commercial Builds/Institutional (T&R Doors, Horseshoe Valley School & Community Centre)
- Building Code Compliance/Orders to Comply
- Short Term Rental Matters (Policy, Compliance)
- Service level expectations have increased dramatically
- Change of Codes, updates, and new releases (Eg. 2024 Code release in January 2025)
- Economic conditions and impact on development
- Implementation of Cloud Permit and need for integration to ERP
- Barrie and Orillia potential boundary expansions
- Official Plan Update yet to be accepted



# Development Services

## Department Highlights

### KEY ACCOMPLISHMENTS OF 2024

- Implementation of Cloud Permit for Building Permit submission, review and payment
- Initiated Septic Records Project
- Updating of procedures
- Facilitated higher than anticipated development activity
- Staff training and onboarding of full complement

### INITIATIVES/ PROJECTS 2025-2026

- Ongoing refinement of Cloud Permit for Planning, Building and Municipal Law
- Finalization of Official Plan and Zoning Bylaw
- Regional Growth Management Processes (Barrie and Orillia) as well as Township Growth Management Strategy
- Ongoing Septic Records Project
- Updating of procedures
- Staff training pertaining to Building Code revisions and onboarding of full complement
- Updates to Engineering Design Standards

# Municipal Law

## Division Overview & Highlights

**SERVICE DELIVERY** The MLE division is responsible for the administration and enforcement of all regulatory by-laws within the Township through proactive and reactive enforcement. Provide information and educate the public in relation to the legislation. Review and issue permits and licenses.



64 Municipal Law licenses issued pertaining to pools, signs, and fireworks discharge



1219 Infractions were issued



1028 Dog Tags issued

# BY-LAWS



# Municipal Law

## Division Highlights

### KEY ACCOMPLISHMENTS OF 2024

- Utilization of Cloud Permit for occurrence management and reporting
- Honk Mobile Application utilized for day parking
- Administrative Monetary Penalties introduced prior to end of 2024

### INITIATIVES FOR 2025-2026

#### Corporate Strategic Plan Initiatives:

- Continue to enhance services (online)- Cloud Permit, HONK (resident/non-resident parking passes)
- Management of STRs and regs.
- Utilization of Cloud Permit for Licensing

#### Division Initiatives:

- Review and Update By-lawsthey meet the
- Fill vacant MLEO position (Position Identified under current compliment)
- Administrative Monetary Penalty Program (AMP's)-Implementation
- MLE Accommodations

# Planning

## Division Overview & Highlights

### SERVICE DELIVERY

- Provide Information to the public regarding Planning related matters
- Maintain current knowledge of emerging planning policy, trends and issues and work with key partners to innovatively address identified strategic initiatives for new policies & or by-laws
- Provide advice and interpretation associated with the processing of planning and development applications in the Township of Oro-Medonte as it relates to the Official Plan and Zoning By-law



344 Zoning Certificates Issued  
(17% Increase)



16 Site Plan Applications  
(77% Increase)



29 Zoning By-law  
Amendments (71% Increase)



4 Official Plan Amendment  
Applications (400% Increase)



Planning Application  
Dashboard



28 Consent Applications  
(24% Increase)



# Planning

## Division Highlights

### KEY ACCOMPLISHMENTS OF 2024

- Updated Site Plan Control By-law
- Ongoing implementation of Cloud Permit for Planning Applications (new Model Home Application), review and payment
- Cannabis By-law now in effect; outstanding appeals have been settled

### INITIATIVES FOR 2025-2026

#### Corporate Strategic Plan Initiatives:

- New Parkland Dedication By-law (2025)
- Tree Canopy Policy (2025)
- Horseshoe Valley-Neighbourhood Design/Community Connectivity (2026)
- Craighurst-Placemaking (2025-2026)
- Community Engagement-Enhancement to Communications/Notification
- Cloud Permit-Current Development Applications-Ongoing

#### Division Initiatives:

- Comprehensive Zoning By-law Update/Conformity (2025/2026)
- Short Term Rental-regulation/enforcement (2025-ongoing)
- Stakeholder Partnerships
- Official Plan Update-Review workplan which is dependent on County Official Plan and County Approval Authority/Provincial Policy Changes (2026-2028)

# Building

## Division Overview & Highlights

### SERVICE DELIVERY

- Review of Building Permit Applications for Building Code Compliance
- Provide Information to the general public regarding Planning related matters
- Receive accept complaints for investigation to ensure compliance with municipal by-laws
- General Building Code Compliance and Enforcement of construction



135 Septic Permits were issued



412 Building Permits were issued (26% Increase from 2023)



6252 Building Inspections were conducted in 2024



164 Permits for new dwellings compared to 52 in 2023



130% increase in revenue over 2023 due to permit activity increase



36% Increase in inspections due to uptick in service level demands (65% since 2022)





# Building

## Division Highlights

### KEY ACCOMPLISHMENTS OF 2024

- Implementation of Cloud Permit for Building Permit submission, review and payment
- Septic Records Project
- Updating of procedures
- Staff training and onboarding of full complement

### INITIATIVES FOR 2025-2026

#### Corporate Strategic Plan Initiatives:

- Updated Fees and Charges By-law
- Baker Gaps –DS as a whole
- Cloud Permit records – Integration of records - active permits

#### Division Initiatives:

- Inspections-Subdivision Registration and new Home Builds (Craighurst Crossing & Eagles Rest)
- Inspections-Industrial/Commercial Builds/Institutional (T&R Doors, Horseshoe Valley School & Community Centre)

- Building Code Compliance/Orders to Comply
- Training and updating of technical skills and qualifications
- Updating of procedures
- Septic Maintenance Program
- Septic Records Project



# Fire & Emergency Services



# Fire & Emergency Services

## Department Overview

### DEPARTMENT STRUCTURE

Oro-Medonte Fire & Emergency Services (OMFES) operates through four Divisions, Administration, Operations, Prevention and Fire Safety and Training.

### STAFFING

OMFES has seven (7) full-time staff consisting of a Fire Chief, Deputy Fire Chief- Operations, Deputy Fire Chief- Prevention and Life Safety, Chief Training Officer, Training Officer, Fire Prevention Officer and an Administration Assistant. The Department has 90 Volunteer (paid on call) Firefighters that operate out of five strategically located Fire Stations.

### RESPONSIBILITIES

OMFES on average responds to 650 emergencies a year throughout the Township. Emergency calls are handled by our dedicated Volunteer Firefighters, day-staff and full-time staff. Volunteer Firefighters are also responsible for the upkeep of equipment and fire apparatus. The Fire Chief, Deputy Fire Chief of Operations and the Administration Assistant are responsible for the overall management of the Department. The Deputy Fire Chief of Prevention and Life Safety and the Fire Prevention Officer are responsible for enforcement of the Ontario Fire Code and public fire safety education. The Chief Training Officer and Training Officer are responsible for the delivery of training to all OMFES members. OMFES is also responsible for the Township's Emergency Management Program.

# Fire & Emergency Services

## Department Overview & Highlights

### INITIATIVES AND DIRECTION



7 Full-time Staff



600 Emergency calls;  
Which includes, 38 Fires, 1  
Explosion, 131 MVC's



95 Fire inspections  
conducted

### KEY INITIATIVES

The Department is striving to maintain its status as a full-service interior fire department, while offering additional services such as Marine and Ice/Water Rescue through an aggressive certification campaign. The development and implementation of a fireground training centre has commenced to ensure we have well trained Firefighters. 8 Firefighters have been promoted to the rank of Officer within the Department. Apparatus standardization and Standard Operating Guideline Committee's created to create a 360-degree vision moving forward. A plan to reduce the Departments heavy apparatus by two has been created, and the purchase of two new tankers has been identified. A shift to the County of Simcoe Quality Care Program will better train Firefighters for medical emergencies and align them with that of the County Paramedic Service. Recruitment and retention of volunteers to meet service demands Continued implementation of Fire

### MOVING FORWARD

- Budget Survey Community Priority:**
- OMFES will continue to strive to provide timely and effective service to all emergency responses within the Township and is fostering relationships with our neighbours to improve joint training opportunities and mutual aid response.
  - Continue to provide training to all members of OMFES to meet the requirements of Ontario Firefighter Certification Legislation and meet the July 1, 2026 deadline.
  - Continue to promote the First Line of Defense of Public Fire Safety Education to reduce the amount of emergencies in the Township.



# Fire & Emergency Services

## Department Overview & Highlights

### CHANGE OF MISSION STATEMENT

The Department has realigned its focus and priorities moving forward. The Department's focus will be "putting the end user first". Whether residents or visitors to our municipality, their needs must be put ahead of all others.

### FF CERTIFICATION PROGRESS

- 31 members completed and passed NFPA 1001 Firefighter I, waiting on certificates.
- 41 members completed and passed NFPA 1001 Firefighter II written testing.
- 14 members completed and passed NFPA 1002 Fire Apparatus Driver/Operator, waiting on certificates.
- 3 members completed and passed NFPA 1021 Officer I, waiting on certificates.
- 7 members completed NFPA 1035 Fire & Life Safety Educator Level 1, grading in process.
- 41 members completed and passed NFPA 1072 HAZMAT Awareness, waiting on certificates.
- 41 members completed and passed NFPA 1072 HAZMAT Operations written testing.
- 6 members upgraded to DZ Driver's license.

### PREVENTION AND EDUCATION INITIATIVES

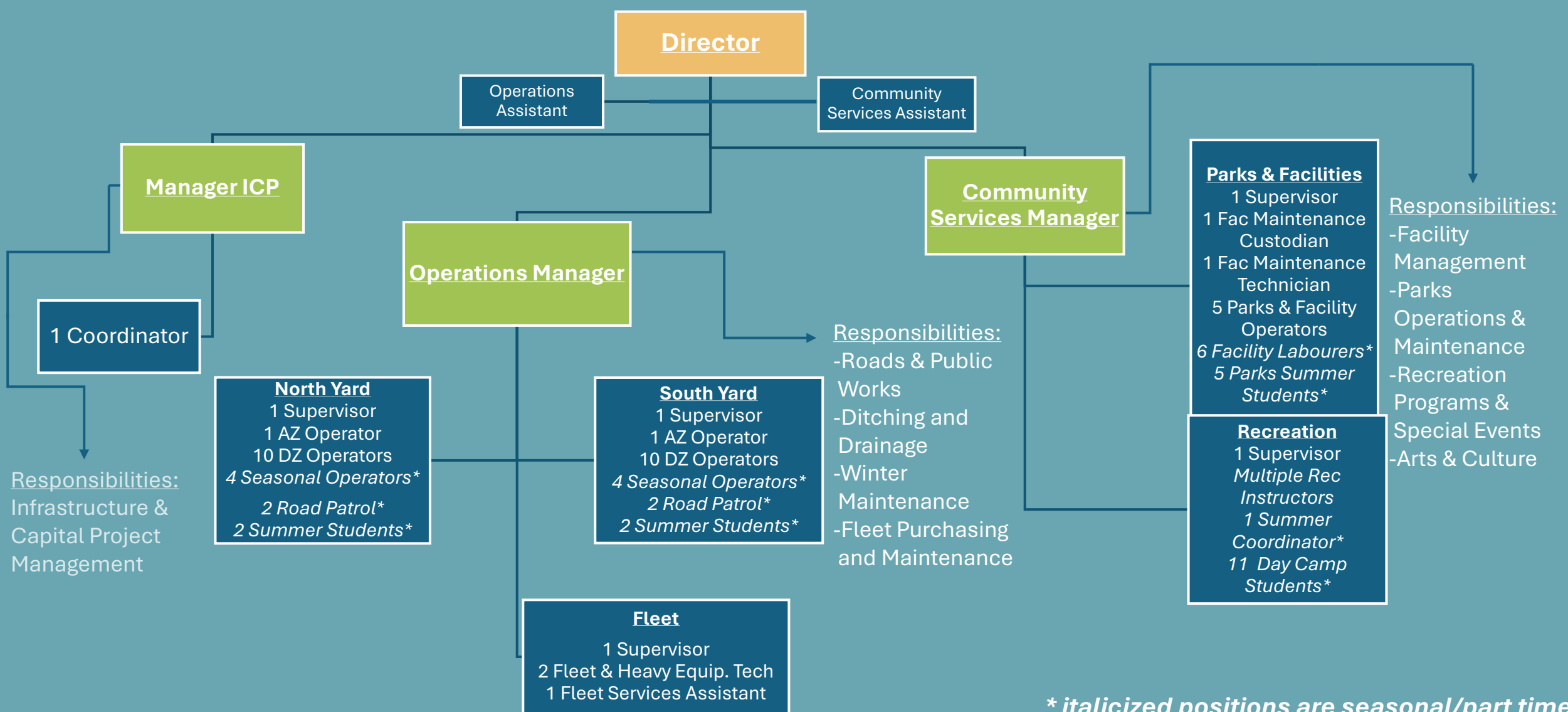
- Fire Inspections (request, complaint, or licensing): 180
- Fire Inspections large multi residential unit facility (Carriage Hills): 172
- Follow-up (Post Incident Inspections): 30
- Total Inspections: 382
- Fire and Life Safety Related Activities: 156 (including camps, information booths, educational opportunities, public events, and information sessions)
- Open Air Burn Permits Created: 2470



# Operations & Community Services

# Operations & Community Services

## Department Overview



\* italicized positions are seasonal/part time



# Operations & Community Services

## Department Overview

### ENVIRONMENTAL SCAN

#### Workforce Challenges

- Reliance on volunteers while dealing with difficulties recruiting
- Staff recruitment and retention
- Lack of specialized skills and equipment
- Competitive employment market

#### Infrastructure and Facilities

- Aging infrastructure and facilities
- Staff teams that have, or will shortly outgrow existing facilities
- Increasing maintenance needs
- Increasing Construction Index

#### Financial Pressures

- Deferring projects today, costs more tomorrow
- Rising insurance costs
- Inflation
- Increasing service costs
- Increased liability

#### Environmental and Climate Concerns

- Climate change and environmental sustainability
- Invasive species
- Reduced water quality of lakes and rivers
- Increasing salt levels
- Unpredictable weather patterns
- Drought
- Flooding
- Increased storm frequency and severity

#### Demographic and Population Changes

- Population growth
- Changing demographics

#### Technological Advancements

- Technological integration (facilities and equipment)

#### Changing Expectations

- Changing expectations of residents





# Infrastructure & Capital Projects

## Department Highlights

### KEY ACCOMPLISHMENTS OF 2024

- Completion of the \$12.7 Million 2023-2024 Road Construction Program under budget
- Continued focus on roadside safety improvements including 1038m of guiderails added/replaced
- Replacement of deficient Warminster pedestrian crossing
- Two bridge reconstruction designs (construction to be completed in 2025 projects)
- Completion of 3 outlets to address legacy drainage issues
- Completion of 4 drainage studies

### INITIATIVES FOR 2025-2026

- Addressing deficient drainage systems through 5-year plan including drainage studies, outlets and conveyance system improvements
- Continued investment in road and bridge rehabilitation programs
- Development of road standards and updating development standards
- Refinement of the Township's asset management plan and levels of service associated with infrastructure

# Operations

## Division Overview & Highlights

### SERVICE DELIVERY

#### DRAINAGE

Ditching  
Washout Repair  
Flood Response  
Catch basins  
Road crossing culverts  
Municipal drain clearing

#### TRAFFIC

Sign Install/Maintenance  
Street Painting  
Guide Rail Install/Repair  
Traffic Counts  
Data Collection

#### VEGETATION & FORESTRY

Roadside Vegetation Control  
Tree Trimming

Noxious Weed Removal

#### WINTER MAINTENANCE

Road & Sidewalk Clearing  
Facility Snow Removal

#### FLEET MAINTENANCE

Repair light, medium, and heavy  
duty vehicles and equipment  
Procure all Corporate fleet

#### RIGHT OF WAY

Road Patrol  
Sidewalk Maintenance  
Garbage & Deceased Animal Removal  
Cold Patching  
Street Sweeping  
Shoulder Repairs  
Spray Patching  
Loose Top Maintenance  
Dust Suppression



801 Total Work Orders



106 Culvert Replacements

21.58 km of Ditching



3,541 Regulatory &  
Warning Signs Total



130 CB's Cleaned

45 Winter Events



114 Vehicles in fleet

(light, medium, heavy duty, construction  
equipment & speciality)



636km maintained road

(613km paved, 23km gravel)

14km of High Shoulder  
Removal

# Operations

## Division Highlights

### KEY ACCOMPLISHMENTS OF 2024

#### ADMINISTRATION

- Coordinated multi-municipal partnership for early removal of reduced load period
- Joined CANOE procurement group of Canada, strengthening purchasing power
- Realized a 40% reduction from 2023 in drainage related requests for service (58% from 2020 levels) following substantial maintenance focus in this area

#### TRAFFIC & RIGHT OF WAY

- 3541 Sign Reflectivity Inspections
- Installed 14 new Community Safety Zones

#### VEGETATION & FORESTRY

- Highest level of calls for service by residents
- Implemented vegetated headwall replacement for naturalized ditches

#### FLEET

- Built out Fleet Division through hiring of 2nd Mechanic as well as Fleet Assistant
- Successfully procured new Sweeper and 5 new plow trucks

#### WINTER MAINTENANCE

- 45 winter events, successfully met MMS

### INITIATIVES FOR 2025-2026

- Replace bi-directional loader, brusher arm, and single axle dump truck
- Expand leadership profile for the division
- Hire Traffic Technologist to enhance on data collection and analysis capabilities
- Assess automated speed enforcement options and practicality
- Continue to reduce response times and number of service requests
- Increase roadside vegetation removal practices including invasive species removal

# Community Services

## Division Overview & Highlights

### SERVICE DELIVERY

### FACILITIES

- Asset Management for: Arena, 5 Community Halls, 4 Administrative Buildings, 2 Operational Yards, plus sand domes
- Facility Booking & Rental Coordination

### PARKS

- Asset management
- Horticulture , Turf, & Tree Maintenance
- Playground Maintenance
- Waterfront Management
- Rail Trail Maintenance
- Outdoor Rink Coordination
- Rental Coordination

### RECREATION & CULTURE

- Recreation and Fitness Programming
- Day Camp Programming
- Special Event Coordination
- Community Liaison with Hall Boards, Sport Clubs and Agencies
- Coordination of cultural assets, like the Oro African Church

524 Acres of parkland

39 Total Parks

14 Playgrounds

28.1km of Rail Trail

5 Boat

Launches/Docks/Wharfs



5 Community Halls

20+ Sport and Community Groups Supported

4,476 Library Memberships

14 Special Events in 2024

142 Work Orders in 2024



7 Baseball Diamonds

2 Soccer Pitches

8 Multi-Use Pads/ 5 Outdoor Rinks

3 Tennis Courts

32 Historic sites

# Community Services

## Division Highlights

### KEY ACCOMPLISHMENTS OF 2024

#### FACILITIES

- Construction underway of new Community Center
- Arena Elevator Replacement
- North & South Yards new septic
- Old Town Hall new stairs and windows
- LED light replacements – Administration Ctr. parking lot, Old Town Hall & Jarratt Hall
- Carley Hall furnace conversion
- Energy Audits at 5 key facilities

#### PARKS

- Railside Park Playground Replacement
- Vasey Pavilion Replacement
- Sweetwater Park pad releveling
- Hawkestone Wharf Rehabilitation underway
- Addition of Woodchipper equipment
- Creation of additional pollinator gardens and new “NO MOW” zones

#### RECREATION & CULTURE

- 336 children served in the Day Camp program
- CIT program launched with waitlists
- 612 participants served in registered programs
- 11 community events
- Creation of a Recreation Fee Assistance Program
- Collaboration with Oro Freedom Institute regarding the future of the Oro African Church (OAC)

### INITIATIVES FOR 2025-2026

#### FACILITIES

- Open the new Community Center
- Complete Shanty Bay MLE office
- Focus on energy conservation to improve operational efficiencies
- Focus on division growth & upgrading facilities
- Accommodation planning for administrative and operational staff & equipment

#### PARKS

- Action recommendations in Parks & Recreation Master Plan
- Construction of purpose-built pickleball courts
- Focus on asset management plans & new park development
- Focus on environmental and climate initiatives to “green” operations

#### RECREATION & CULTURE

- Focus on programming the new Community Center promoting Health & Wellness Programs, and Recreation and Sport Activities creating inclusive and accessible services for all
- Focus on community engagement
- Advance plans for the Oro African Church Interactive Centre

# Oro-Medonte Community Center

737 Horseshoe Valley Rd. W.

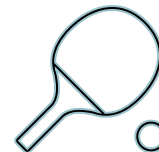


## Facility Amenities



- Full size gymnasium (shared)
- Versatile multipurpose rooms
- Administrative space for customer service
- Full locker rooms with showers

## Recreation Opportunities



- Fitness Classes
- Gym Drop-in Classes
- Registered Programs
- Seniors Programming





# Environmental Services



# Environmental Services

## Department Overview

### DEPARTMENT STRUCTURE

Environmental Services oversees the following divisions:

- Drinking Water
- Wastewater
- Urban Stormwater
- Streetlights
- Municipal Services Corporation

### STAFFING

- Director, Environmental Services
- Manager, Environmental Systems
- Environmental Services Technologist
- Environmental Services Analyst
- Environmental Services Assistant
- Supervisor, Environmental Services
- Environmental Services Technicians (4)
- Operator in Training
- Seasonal Student

### RESPONSIBILITIES

- Public Safety, Operation, Maintenance & Protection of Core Infrastructure
  - Drinking Water Supply, Treatment & Distribution
  - Wastewater Collection & Treatment
  - Urban Stormwater Collection & Treatment
  - Roadway Illumination
- Compliance with Provincial Regulatory framework- Drinking Water Source to Tap (SDWA, OWRA, O Reg 170/128/129/169, 903), CLI-ECA, O Reg 239
- Damage Prevention of Underground Infrastructure and related Provincial Compliance
- Governance & Management of the Municipal Services Corporation





# Environmental Services

## Department Overview

### ENVIRONMENTAL SCAN

#### Regulatory Pressures

- Expanding provincial legislation (CLI-ECA) for wastewater and stormwater
- Comprehensive legislation related to source-to-tap drinking water protection
- Underground Notification System Act

#### Staffing Resources

- Legislated training hours to remain licensed/certified in water & wastewater
- Focus on elevated wastewater certification for future development
- Succession planning and staff training
- Advancing principles of engineering and applied science in all aspects of service provision

#### Community Growth

- Collaboration with development engineering to ensure the review and delivery of new assets and expanding critical infrastructure that meets current and future operational needs
- Continuous public education and outreach

#### Technology

- Enhanced use of technology to streamline operation, maintenance, analysis and reporting
- Development of digital twins to serve the needs of multiple departments where responsibilities overlap (asset management, stormwater & rural drainage, development engineering)

#### Innovation

- Continued application of the Municipal Service Corporation (MSC) for the governance of Environmental Services
- Continued practice of LEAN Six Sigma process improvement
- Enhanced SCADA monitoring and control in a dedicated network
- Participation and collaboration in industry working groups to share best management practices while increasing the speed and quality of process transformation

# Environmental Services

## Department Overview & Highlights

### SERVICE DELIVERY

#### Drinking Water Systems

- Water Supply, Treatment & Distribution
- All monitoring, inspection, testing, Drinking Water Quality Management System -DWQMS, remote Supervisory Control and Data Acquisition - SCADA control
- 6 system expansions anticipated by end of 2026

#### Wastewater Systems

- Collection & Treatment
- Operation and maintenance of tanks/distribution boxes, collection system and manholes and tile fields
- 1 new plant and collection system anticipated in 2025 and 1 new sewage pumping station anticipated in 2026

#### Urban Stormwater Systems

- Scheduled biannual inspections
- Weather event inspections
- Routine maintenance
- Assessment & cleanout
- Phased-in CLI-ECA requirements (receiver monitoring, drainage mapping)
- 44 additional facilities anticipated by end of 2026

#### Streetlights

- Biannual nighttime inspections
- Annual pole & luminaire Inspections
- Cobrahead retrofit
- 200 additional fixtures anticipated by end of 2026



12 Drinking Water Systems



941 Streetlights



7 Wastewater Systems



54 Stormwater Facilities



100% MECP Drinking Water Inspection Rating



Municipal Services Corporation



# Environmental Services

## Department Highlights

### KEY ACCOMPLISHMENTS 2024

- Experienced, trained and Provincially certified staff ensured the delivery of safe and reliable drinking water that met or exceeded legislative and regulatory requirements 24 hours per day, 7 days per week
- Zero (0) non-conformances in drinking water quality management system (DWQMS) internal and external audits; 100% inspection rating on MECP inspected drinking water systems
- Assumed an additional 29 stormwater management facilities in collaboration with Development Engineering
- Completed Milestone 2 of the Partners for Climate Protection (PCP) program's setting reduction targets for community and corporate GHG emissions.
- Participation in corporate initiatives and industry working groups

### INITIATIVES FOR 2025-2026

#### Corporate Strategic Plan Initiatives:

- Overall focus on strategic asset management of core infrastructure
- Enhanced network configuration for drinking water SCADA
- Continued focus on data driven mapping and mobile forms to provide real-time data capture, editing and reporting in the field to support service delivery, maintenance and compliance program

#### Budget Survey Community Priorities & Department Initiatives:

- Focus on developing robust urban stormwater & streetlight service program
- Assumption and addition of 44 SWM facilities to the inspection and maintenance program
- Regulatory requirements receiver monitoring and drainage mapping for CLI-ECA
- Operation of Craighurst North wastewater treatment plant and collection system
- Continuous improvement in quality management systems for all ES business divisions
- Increased focus on climate change initiatives and the development of a Climate Action Plan



# Operating Budget 2025/2026

# Township of Oro-Medonte

## Operating Budget 2025/2026

### Department Summary

	2023 Budget Annual	2024 Budget Annual	2025 Draft Budget	2026 Draft Budget	Change 2025 - 2024	Change 2026 - 2025
Corporate Non Departmental	(\$2,092,293)	(\$1,986,704)	(\$2,570,500)	(\$2,570,500)	(\$583,796)	\$0
CAO's Office	455,126	466,004	501,563	570,183	35,559	68,620
Council	520,749	568,661	558,488	565,614	(10,172)	7,125
Corporate Services	1,148,711	1,190,780	1,218,724	1,248,078	27,945	29,354
Information Technology	761,965	828,050	1,206,675	1,288,804	378,625	82,130
Finance	836,668	856,656	1,010,482	1,236,353	153,825	225,871
Human Resources	726,441	858,474	796,410	837,856	(62,064)	41,446
Shared Costs	1,381,103	1,480,001	1,126,801	1,137,971	(353,200)	11,170
Corporate Facilities	282,228	260,534	151,885	154,851	(108,649)	2,966
Emergency Services	2,366,011	2,620,237	2,652,861	2,797,309	32,624	144,448
Police Services	2,846,451	2,777,035	2,884,332	3,025,566	107,297	141,234
Operations	6,501,772	6,963,491	7,739,600	8,110,495	776,109	370,894
Recreation & Community Services	1,297,242	1,446,583	2,243,804	2,039,031	797,221	(204,773)
Libraries	270,871	280,663	288,082	295,559	7,419	7,477
Municipal Law Enforcement	647,303	733,681	749,036	829,576	15,355	80,539
Planning	1,105,057	1,180,551	1,031,953	572,996	(148,597)	(458,957)
Environmental Initiatives	382,696	502,054	534,600	547,965	32,546	13,365
Environmental Services	684,796	891,788	722,901	807,155	(168,887)	84,254
Building User Fee	-	-	-	-	-	-
Drinking Water Systems User Fee	-	-	-	-	-	-
Communal Tile Systems User Fee	-	-	-	-	-	-
Streetlighting User Fee	-	-	-	-	-	-
<b>Net Operating Budget Levy</b>	<b>\$20,122,895</b>	<b>\$21,918,538</b>	<b>\$22,847,698</b>	<b>\$23,494,861</b>	<b>\$929,159</b>	<b>\$647,163</b>
<b>Net Capital Budget Levy</b>	<b>\$5,797,112</b>	<b>\$6,196,967</b>	<b>\$7,175,639</b>	<b>\$8,429,082</b>	<b>\$978,672</b>	<b>\$1,253,443</b>
<b>Grand Total</b>	<b>\$25,920,006</b>	<b>\$28,115,505</b>	<b>\$30,023,337</b>	<b>\$31,923,942</b>	<b>\$1,907,832</b>	<b>\$1,900,606</b>

### User Fee Departments

User fee departments must be self-funded. Any surplus revenue over expenses is transferred to their operating reserve, while any deficit (expenses over revenue) is covered by transferring funds from the operating reserve to balance the department.

# Township of Oro-Medonte

## Operating Budget 2025/2026

### Corporate Non Departmental

	2023 Budget Annual	2024 Budget Annual	2025 Draft Budget	2026 Draft Budget	Change 2025 - 2024	Change 2026 - 2025
Supplementary Taxes	(\$400,000)	(\$400,000)	(\$300,000)	(\$300,000)	\$100,000	\$0
Payment In Lieu of Taxation	(144,325)	(144,325)	(200,000)	(200,000)	(55,675)	-
Taxation Penalties & Interest	(450,000)	(421,228)	(450,000)	(450,000)	(28,772)	-
Grants	(1,354,700)	(1,377,000)	(1,377,000)	(1,377,000)	-	-
Other Revenue	(475,522)	(500,000)	(1,002,000)	(1,002,000)	(502,000)	-
Tax Cancellations	318,206	60,222	60,000	60,000	(222)	-
Other Expense	75,373	107,124	10,000	10,000	(97,124)	-
<b>Net Cost</b>	<b>(2,430,968)</b>	<b>(2,675,206)</b>	<b>(3,259,000)</b>	<b>(3,259,000)</b>	<b>(583,794)</b>	<b>-</b>
Transfer To/From Reserves	338,675	688,500	688,500	688,500	-	-
<b>Total Corporate Non Departmental Revenue</b>	<b>(\$2,092,293)</b>	<b>(\$1,986,706)</b>	<b>(\$2,570,500)</b>	<b>(\$2,570,500)</b>	<b>(\$583,794)</b>	<b>\$0</b>

#### Change Explanation:

**Supplementary Taxes 2025:** The decrease of \$100,000 in supplementary taxes from 2024 to 2025 indicates a possible slowdown in new development projects/and or a stabilization in the number of new properties being developed.

**Payment in Lieu of Taxation 2025:** This is a payment made to compensate the municipality for property tax revenue lost due to tax-exempt ownership or use of real property. These payments are made by federal, provincial, and municipal governments, as well as government agencies, to the Township. The purpose is to offset the impact on local services funded by property taxes

**Other Revenue 2025:** The Township has adopted a more aggressive investment strategy, placing more funds in higher-yielding short-term investments, that is anticipated to lead to increased investment revenue.

**Other Expense 2025:** Decreased from a realignment of the distribution of taxes collected for upper tier and school boards

# Township of Oro-Medonte

## Operating Budget 2025/2026

### CAO's Office

	2023 Budget Annual	2024 Budget Annual	2025 Draft Budget	2026 Draft Budget	Change 2025 - 2024	Change 2026 - 2025
Salaries and Benefits	\$355,926	\$368,104	\$422,563	\$485,183	\$54,459	\$62,620
Administrative	24,200	22,900	19,000	20,000	(3,900)	1,000
Contract Services	75,000	75,000	60,000	65,000	(15,000)	5,000
<b>Gross Costs</b>	<b>455,126</b>	<b>466,004</b>	<b>501,563</b>	<b>570,183</b>	<b>35,559</b>	<b>68,620</b>
<b>Net Cost</b>	<b>455,126</b>	<b>466,004</b>	<b>501,563</b>	<b>570,183</b>	<b>35,559</b>	<b>68,620</b>
Transfer To/From Reserves	-	-	-	-	-	-
Internal Cost Allocation	-	-	-	-	-	-
<b>Tax Levy Requirement</b>	<b>\$455,126</b>	<b>\$466,004</b>	<b>\$501,563</b>	<b>\$570,183</b>	<b>\$35,559</b>	<b>\$68,620</b>

**Change Explanation:**

**Salaries and Benefits:** Addition of Customer Service Coordinator role phased in 2025/2026

**Contracted Services:** Adjusted to reflect planned activity levels

# Township of Oro-Medonte

## Operating Budget 2025/2026

### Council

	2023 Budget Annual	2024 Budget Annual	2025 Draft Budget	2026 Draft Budget	Change 2025 - 2024	Change 2026 - 2025
Salaries and Benefits	\$342,499	\$358,711	\$379,188	\$386,314	\$20,478	\$7,125
Administrative	24,300	27,500	20,500	20,500	(7,000)	-
Meeting Fees & Expenses	39,200	40,200	30,000	30,000	(10,200)	-
Heritage Committee	12,750	20,250	9,800	9,800	(10,450)	-
Municipal Donations/Grants	24,000	44,000	44,000	44,000	-	-
Integrity Commissioner	18,000	18,000	10,000	10,000	(8,000)	-
<b>Gross Costs</b>	<b>460,749</b>	<b>508,661</b>	<b>493,488</b>	<b>500,614</b>	<b>(15,172)</b>	<b>7,125</b>
Transfer To/From Reserves	-	-	-	-	-	-
Internal Cost Allocation	60,000	60,000	65,000	65,000	5,000	-
<b>Tax Levy Requirement</b>	<b>\$520,749</b>	<b>\$568,661</b>	<b>\$558,488</b>	<b>\$565,614</b>	<b>(\$10,172)</b>	<b>\$7,125</b>

### Change Explanation

**Overall:** A review of past financial data allowed for adjustments to the 2025/2026 budget to reflect anticipated requirements.

**Internal Cost Allocation 2025:** Township Council subsidizes ice rentals (minor sports and public skating) to make them more affordable for residents. Subsidizing these programs can provide significant benefits to the community, including increased access to recreational activities, improved health and wellness, and enhanced community engagement. 2025 adjustment of \$5,000 is provided to fund Recreation Fee Assistance Program.

**Municipal Donations/Grants:** Reflects prior year allocations - see appendix for 2025 and 2026 Grant Requests



# Township of Oro-Medonte

## Operating Budget 2025/2026

### Corporate Services

	2023 Budget Annual	2024 Budget Annual	2025 Draft Budget	2026 Draft Budget	Change 2025 - 2024	Change 2026 - 2025
Salaries and Benefits	\$1,011,891	\$1,033,660	\$1,093,149	\$1,115,258	\$59,490	\$22,109
Administrative	36,450	32,450	25,500	26,150	(6,950)	650
Election	2,600	2,600	10,175	159,000	7,575	148,825
Records Management	18,300	17,100	10,950	10,950	(6,150)	-
Real Estate	17,950	15,950	14,750	14,750	(1,200)	-
Economic Development	158,000	105,500	65,500	66,250	(40,000)	750
Wildlife Damage Compensation	13,500	6,500	17,000	13,500	10,500	(3,500)
Corporate Communications	28,000	35,000	15,000	15,000	(20,000)	-
<b>Gross Costs</b>	<b>1,286,691</b>	<b>1,248,760</b>	<b>1,252,024</b>	<b>1,420,858</b>	<b>3,265</b>	<b>168,834</b>
Grants	(80,000)	(40,000)	-	-	40,000	-
User Fee Revenue	(11,500)	(11,500)	(5,800)	(5,800)	5,700	-
Other Revenue	(48,480)	(36,480)	(57,500)	(12,480)	(21,020)	45,020
<b>Revenue</b>	<b>(139,980)</b>	<b>(87,980)</b>	<b>(63,300)</b>	<b>(18,280)</b>	<b>24,680</b>	<b>45,020</b>
<b>Net Cost</b>	<b>1,146,711</b>	<b>1,160,780</b>	<b>1,188,724</b>	<b>1,402,578</b>	<b>27,945</b>	<b>213,854</b>
Transfer To/From Reserves	2,000	30,000	30,000	(154,500)	-	(184,500)
Internal Cost Allocation	-	-	-	-	-	-
<b>Tax Levy Requirement</b>	<b>\$1,148,711</b>	<b>\$1,190,780</b>	<b>\$1,218,724</b>	<b>\$1,248,078</b>	<b>\$27,945</b>	<b>\$29,354</b>

# Township of Oro-Medonte

## Operating Budget 2025/2026

### Corporate Services

#### Change Explanation:

**Salaries and Benefits:** Reflects increases to benefit costs, merit increases and compensation adjustments.

**Economic Development / Grants 2025:** Both reduced (expenses/revenues) pending conclusion of Business Engagement Project.

**Economic Development:** Includes \$15,000 for Oro-Medonte Chamber of Commerce and \$22,500 for Lake Country (Nov. 27, 2024 requests).

**Wildlife Damage Compensation / Other Revenue:** Expenses and offsetting revenue modified to reflect cyclical changes in claims over time.

**Corporate Communications:** Website hosting expense centralized into IT budget; reduction in allocation for print media.

**Other Revenue 2025:** Reallocation of revenues related to Lakeshore Promenade from User Fee Revenue; increase in Wildlife Compensation Claims.

**Other Revenue 2026:** Pause in land sales due to 2026 Municipal Election.

**Election / Transfer from Reserves 2026:** Funding for 2026 Municipal Election costs transferred from reserves.

# Township of Oro-Medonte

## Operating Budget 2025/2026

### Information Technology

	2023 Budget Annual	2024 Budget Annual	2025 Draft Budget	2026 Draft Budget	Change 2025 - 2024	Change 2026 - 2025
Salaries and Benefits	\$462,590	\$489,675	\$500,750	\$515,304	\$11,075	\$14,555
Administrative	11,100	8,100	99,950	100,515	91,850	565
Contract Services	40,000	54,000	64,000	64,000	10,000	-
Materials and Supplies	262,000	277,000	532,700	589,710	255,700	57,010
<b>Gross Costs</b>	<b>775,690</b>	<b>828,775</b>	<b>1,197,400</b>	<b>1,269,529</b>	<b>368,625</b>	<b>72,130</b>
<b>Net Cost</b>	<b>775,690</b>	<b>828,775</b>	<b>1,197,400</b>	<b>1,269,529</b>	<b>368,625</b>	<b>72,130</b>
Transfer To/From Reserves	47,000	60,000	70,000	80,000	10,000	10,000
Internal Cost Allocation	(60,725)	(60,725)	(60,725)	(60,725)	-	-
<b>Tax Levy Requirement</b>	<b>\$761,965</b>	<b>\$828,050</b>	<b>\$1,206,675</b>	<b>\$1,288,804</b>	<b>\$378,625</b>	<b>\$82,130</b>

#### Change Explanation:

**Salaries and Benefits:** Reflects increases to benefit costs, merit increases and compensation adjustments.

**Administrative 2025:** Centralized computer operating licenses, wireless communications, telephone & internet services excluding user-pay depts/divisions; misc. increases (mileage, dues etc.).

**Contract Services 2025:** Application/system customization support.

**Materials and Supplies:** Centralized printer leases & computer software licenses excluding user-pay depts/divisions; additional licensing costs - system modernization.

**Transfer To/From Reserves:** Increased use of technology resulting in increased costs for lifecycle replacement.

# Township of Oro-Medonte

## Operating Budget 2025/2026

### Finance

	2023 Budget Annual	2024 Budget Annual	2025 Draft Budget	2026 Draft Budget	Change 2025 - 2024	Change 2026 - 2025
Salaries and Benefits	\$755,068	\$793,556	\$1,118,562	\$1,244,433	\$325,005	\$125,871
Administrative	57,600	61,100	37,520	37,520	(23,580)	-
Contract Services	80,000	80,000	40,000	40,000	(40,000)	-
<b>Gross Costs</b>	<b>892,668</b>	<b>934,656</b>	<b>1,196,082</b>	<b>1,321,953</b>	<b>261,425</b>	<b>125,871</b>
Grants	-	-	-	-	-	-
Other Revenue	(26,000)	(48,000)	(35,600)	(35,600)	12,400	-
<b>Revenue</b>	<b>(26,000)</b>	<b>(48,000)</b>	<b>(35,600)</b>	<b>(35,600)</b>	<b>12,400</b>	<b>-</b>
<b>Net Cost</b>	<b>866,668</b>	<b>886,656</b>	<b>1,160,482</b>	<b>1,286,353</b>	<b>273,825</b>	<b>125,871</b>
Transfer To/From Reserves	(30,000)	(30,000)	(150,000)	(50,000)	(120,000)	100,000
Internal Cost Allocation	-	-	-	-	-	-
<b>Tax Levy Requirement</b>	<b>\$836,668</b>	<b>\$856,656</b>	<b>\$1,010,482</b>	<b>\$1,236,353</b>	<b>\$153,825</b>	<b>\$225,871</b>

# Township of Oro-Medonte

## Operating Budget 2025/2026

### Finance

#### Change Explanation:

**Salaries and Benefits 2025:** The increase is a result of KPMG's Finance Department review and the Council's approval on November 27, 2024. This approval includes the following: converting an Asset Management contract role to Supervisor, Asset Management, and the Tax and Revenue Analyst position to Supervisor, Revenue & Taxation. Additionally, two new permanent positions have been created: Supervisor, Accounting & Risk Management and a Financial Analyst. These roles have been budgeted to align with the practical timing of their commencement.

**Administrative 2025:** The decrease is due to the reallocation of the cost of computer operating licenses in the organization to be centralized in the Information Technology department.

**Contract Services 2025:** The decrease is due to the completion of work in 2024 for the Asset Retirement Obligation estimates required and calculated under Public Sector Accounting Standards.

**Transfer To/From Reserves 2025:** The increase in transfers from the Budget Contingency Reserve has been included to cover the additional work required for the Dynamics GP system implementation and data organization.

**Salaries and Benefits 2026:** The increase reflects the full-year budgeting for the same positions established in the previous year.

**Transfer To/From Reserves 2026:** The decrease in transfers from the Budget Contingency Reserve reflects the reduced need for additional work on the Dynamics GP system implementation, as 60% of this work was completed in the previous year.

# Township of Oro-Medonte

## Operating Budget 2025/2026

### Human Resources

	2023 Budget Annual	2024 Budget Annual	2025 Draft Budget	2026 Draft Budget	Change 2025 - 2024	Change 2026 - 2025
Salaries and Benefits	\$458,316	\$566,075	\$549,610	\$618,606	(\$16,465)	\$68,996
Administrative	70,850	88,400	61,300	68,300	(27,100)	7,000
Labour & Employee Relations	62,000	55,000	85,000	45,000	30,000	(40,000)
Employee Development & Recruitment	52,000	52,000	38,000	39,200	(14,000)	1,200
Health, Safety & Wellness	30,100	31,400	59,000	61,000	27,600	2,000
Recognition	53,175	65,599	48,500	50,750	(17,099)	2,250
<b>Gross Costs</b>	<b>726,441</b>	<b>858,474</b>	<b>841,410</b>	<b>882,856</b>	<b>(17,064)</b>	<b>41,446</b>
<b>Net Cost</b>	<b>726,441</b>	<b>858,474</b>	<b>841,410</b>	<b>882,856</b>	<b>(17,064)</b>	<b>41,446</b>
*Transfer To/From Reserves	-	-	(45,000)	(45,000)	(45,000)	-
<b>Tax Levy Requirement</b>	<b>\$726,441</b>	<b>\$858,474</b>	<b>\$796,410</b>	<b>837,856</b>	<b>(62,064)</b>	<b>41,446</b>

#### Change Explanation:

**Salaries and Benefits:** Reflects increases to benefit costs, merit increases and compensation adjustments as well as timing of hiring new Director, People and Culture 2025.

**Administrative 2025:** Uniforms for the new community centre employees are offset by ADP software fees transferred to IT.

**Labour & Employee Relations 2025:** Collective Agreement resources for bargaining in 2025.

**Employee Development & Recruitment:** Professional Development - Labour Relations Certification.

**Health, Safety & Wellness:** Training and resources for the new employees and additional OHS requirements

**Recognition 2025:** Professional consultant offset by Values in Action program.

\*Transfer from reserve to be amended in updated 2025/2026 Budget Draft

# Township of Oro-Medonte

## Operating Budget 2025/2026

### Shared Costs

	2023 Budget Annual	2024 Budget Annual	2025 Draft Budget	2026 Draft Budget	Change 2025 - 2024	Change 2026 - 2025
Administrative	\$87,000	\$87,200	\$38,500	\$39,200	(\$48,700)	\$700
Contract Services	16,800	16,800	-	-	(\$16,800)	\$0
Materials and Supplies	22,000	42,000	23,500	23,970	(\$18,500)	\$470
Risk Management	1,070,502	1,149,200	980,000	990,000	(\$169,200)	\$10,000
<b>Gross Costs</b>	<b>1,196,302</b>	<b>1,295,200</b>	<b>1,042,000</b>	<b>1,053,170</b>	<b>(253,200)</b>	<b>11,170</b>
<b>Net Cost</b>	<b>1,196,302</b>	<b>1,295,200</b>	<b>1,042,000</b>	<b>1,053,170</b>	<b>(253,200)</b>	<b>11,170</b>
Transfer To/From Reserves	200,000	200,000	100,000	100,000	(100,000)	-
Internal Cost Allocation	(15,199)	(15,199)	(15,199)	(15,199)	-	-
<b>Tax Levy Requirement</b>	<b>\$1,381,103</b>	<b>\$1,480,001</b>	<b>\$1,126,801</b>	<b>\$1,137,971</b>	<b>(\$353,200)</b>	<b>\$11,170</b>

#### Change Explanation:

**Risk Management:** This includes both legal and insurance costs.

On February 6th, Township Council approved joining the Simcoe County Municipal Insurance Pool, with membership becoming effective on June 1, 2025. This strategic move is anticipated to yield substantial cost savings, leading to a reduction in the 2025 and 2026 risk management budgets to reflect the lower insurance premiums.

The 2026 budget has been adjusted to account for an increase in anticipated legal costs, which can be transferred to legal reserves if not utilized. Transfers to reserves for both years have been budgeted at \$100,000 each year to continue to cover the legal reserve for unanticipated legal costs that may occur.

**Materials and Supplies 2025:** Costs have decreased due to the reduced need for paper bills for tax and water billing, as the Township is transitioning to E-Billing starting in Spring 2025.

**Contract Services / Administrative 2025** Leased office copiers and printers have been moved to the IT Department to centralize the management of office equipment, software, and telephone costs, all overseen by the Information Technology team.

# Township of Oro-Medonte

## Operating Budget 2025/2026

### Corporate Facilities

	2023 Budget Annual	2024 Budget Annual	2025 Draft Budget	2026 Draft Budget	Change 2025 - 2024	Change 2026 - 2025
Salaries and Benefits	\$79,894	\$81,815	\$87,372	\$89,329	\$5,557	\$1,957
Administration Office	138,185	131,250	139,120	140,970	7,870	1,850
Cemetery	3,438	3,600	3,600	3,600	-	-
Community Halls	82,617	77,544	87,485	89,035	9,941	1,550
Fire Stations	151,598	165,966	131,454	138,624	(34,512)	7,170
Municipal Law Office	-	-	23,040	34,040	23,040	11,000
Nurse Practitioner Facility	57,280	55,259	60,654	61,018	5,395	364
Old Town Hall Facility	33,030	26,730	35,415	35,660	8,685	245
Oro African Church	10,028	4,500	11,100	11,100	6,600	-
North Yard Facility	-	-	71,768	73,204	71,768	1,435
South Yard Facility	-	-	108,010	110,170	108,010	2,160
Gravel Pits Facility	-	-	7,500	7,610	7,500	110
<b>Gross Costs</b>	<b>556,071</b>	<b>546,664</b>	<b>766,518</b>	<b>794,360</b>	<b>219,854</b>	<b>27,842</b>
Nurse Practitioner Facility Revenue	(134,239)	(134,239)	(156,996)	(159,996)	(22,757)	(3,000)
Hall Revenue	(54,100)	(54,100)	(45,000)	(45,000)	9,100	-
<b>Revenue</b>	<b>(188,339)</b>	<b>(188,339)</b>	<b>(201,996)</b>	<b>(204,996)</b>	<b>(13,657)</b>	<b>(3,000)</b>
<b>Net Cost</b>	<b>367,733</b>	<b>358,325</b>	<b>564,522</b>	<b>589,364</b>	<b>206,197</b>	<b>24,842</b>
Transfer To/From Reserves	136,958	139,039	-	-	(139,039)	-
Internal Cost Allocation	(222,463)	(236,831)	(412,637)	(434,513)	(175,807)	(21,876)
<b>Tax Levy Requirement</b>	<b>\$282,228</b>	<b>\$260,534</b>	<b>\$151,885</b>	<b>\$154,851</b>	<b>(\$108,649)</b>	<b>\$2,966</b>



# Township of Oro-Medonte

## Operating Budget 2025/2026

### Corporate Facilities

#### Change Explanation:

With the creation of the Corporate Facilities Division, accounting adjustments were made to reflect the facility maintenance costs of all non-recreation facilities under one area. Fire Stations, the new Municipal Law office and the Roads operational facilities are now included in this division.

**Fire Stations 2025:** Operating costs have decreased due to the sale of the Rugby and Hawkestone Fire Halls. The Old Shanty Bay Fire Hall is being repurposed as the new Municipal Law office, resulting in a decrease in the Fire budget but a corresponding increase as the Municipal Law office is brought online. Additionally, due to increased usage of the building, the facility maintenance budget has been adjusted for a partial year in 2025 and a full year of operations in 2026.

**North / South Yard Facilities 2025:** Previously accounted for in the Operations budget, facilities maintenance is now being reported under this division.

**Nurse Practitioner Facility (Revenue) 2025:** In Sept 2024 the Clinic assumed the additional space vacated by the OPP and additional revenues are being collected from them for the additional square footage.

**Hall Revenue 2025:** The facility revenues for community halls has decreased since the agreement with Brookstone Academy has ended.

**Transfer To/From Reserves 2025:** Change in accounting method - reserve contributions are now in capital levy, moved from operating levy.

\*A staff report on Community Hall Business Plans will be provided for Council at its April 23, 2025 meeting.

# Township of Oro-Medonte

## Operating Budget 2025/2026

### Emergency Services

	2023 Budget Annual	2024 Budget Annual	2025 Draft Budget	2026 Draft Budget	Change 2025 - 2024	Change 2026 - 2025
Salaries and Benefits	\$1,103,782	\$1,253,937	\$1,195,825	\$1,287,692	(\$58,112)	\$91,867
Administrative	54,340	56,150	51,850	52,850	(4,300)	1,000
Volunteer Firefighters	471,287	535,000	620,000	657,000	85,000	37,000
Materials and Supplies	410,064	434,745	442,232	455,013	7,487	12,781
Special Events	4,660	4,660	4,500	4,500	(160)	-
Township Vehicles	244,280	243,780	331,500	338,130	87,720	6,630
<b>Gross Costs</b>	<b>2,288,413</b>	<b>2,528,271</b>	<b>2,645,907</b>	<b>2,795,185</b>	<b>117,636</b>	<b>149,278</b>
Internal Recoveries	(54,000)	(54,000)	(83,500)	(83,500)	(29,500)	-
User Fee Revenue	-	-	(29,000)	(31,000)	(29,000)	(2,000)
Other Revenue	(20,000)	(20,000)	(12,000)	(22,000)	8,000	(10,000)
<b>Revenue</b>	<b>(74,000)</b>	<b>(74,000)</b>	<b>(124,500)</b>	<b>(136,500)</b>	<b>(50,500)</b>	<b>(12,000)</b>
<b>Net Cost</b>	<b>2,214,413</b>	<b>2,454,271</b>	<b>2,521,407</b>	<b>2,658,685</b>	<b>67,136</b>	<b>137,278</b>
Transfer To/From Reserves	-	-	-	-	-	-
Internal Cost Allocation	151,598	165,966	131,454	138,624	(34,512)	7,170
<b>Tax Levy Requirement</b>	<b>\$2,366,011</b>	<b>\$2,620,237</b>	<b>\$2,652,861</b>	<b>\$2,797,309</b>	<b>\$32,624</b>	<b>\$144,448</b>

#### Change Explanation:

**Salaries and Benefits 2025:** Reflects timing of hires and changes in recent staffing as well as adjustments.

**Salaries and Benefits 2026:** Adjusted to reflect the above

**Volunteer Firefighters 2025:** Costs increased due to hiring 24 more staff, higher attendance at training and emergency calls, and combining Stations 2 and 4.

**Volunteer Firefighters 2026:** The increase is driven by a change to their first hour on-scene pay structure to bring them in line with their comparators.

**Materials and Supplies:** Costs have risen due to significant increases in consumable goods and secured services like the dispatch agreement.

**Township Vehicles 2025:** Past vehicle budgets were underestimated,, adjusted to reflect lifecycle requirements

# Township of Oro-Medonte

## Operating Budget 2025/2026

### Police Services

	2023 Budget Annual	2024 Budget Annual	2025 Draft Budget	2026 Draft Budget	Change 2025 - 2024	Change 2026 - 2025
Ontario Provincial Police	\$2,780,168	\$2,818,565	\$2,969,482	\$3,125,000	\$150,917	\$155,518
Couchiching Police Services Board	-	-	23,850	24,566	23,850	716
Police Facility Operating Cost	11,283	11,844	-	-	(11,844)	-
<b>Gross Costs</b>	<b>2,791,451</b>	<b>2,830,409</b>	<b>2,993,332</b>	<b>3,149,566</b>	<b>162,923</b>	<b>156,234</b>
Grants	-	(8,374)	(9,000)	(9,000)	(626)	-
POA Revenue	(50,000)	(100,000)	(100,000)	(115,000)	-	(15,000)
<b>Revenue</b>	<b>(50,000)</b>	<b>(108,374)</b>	<b>(109,000)</b>	<b>(124,000)</b>	<b>(626)</b>	<b>(15,000)</b>
<b>Net Cost</b>	<b>2,741,451</b>	<b>2,722,035</b>	<b>2,884,332</b>	<b>3,025,566</b>	<b>162,297</b>	<b>141,234</b>
Transfer To/From Reserves	105,000	55,000	-	-	(55,000)	-
<b>Tax Levy Requirement</b>	<b>\$2,846,451</b>	<b>\$2,777,035</b>	<b>\$2,884,332</b>	<b>\$3,025,566</b>	<b>\$107,297</b>	<b>\$141,234</b>

#### Change Explanation:

**Police Facility Operating Cost 2025:** Reflects HNPLC expanded use of Line 4 facility.

**Couchiching Police Services Board 2025:** Anticipated operating costs associated with governance.

**Transfer To/From Reserves:** Transfers not required in 2025 or 2026. 2024 balance \$263,790.

# Township of Oro-Medonte

## Operating Budget 2025/2026

### Operations

	2023 Budget Annual	2024 Budget Annual	2025 Draft Budget	2026 Draft Budget	Change 2025 - 2024	Change 2026 - 2025
Salaries and Benefits	\$3,736,355	\$4,152,316	\$4,845,711	\$5,210,493	\$693,395	\$364,782
Administrative	339,933	375,581	116,924	119,262	(258,657)	2,338
Drainage	366,700	395,838	405,081	413,182	9,243	8,102
Right of Way	148,000	152,175	166,675	170,009	14,500	3,334
Traffic	366,985	399,833	235,266	240,640	(164,567)	5,374
Vegetation Forestry	-	-	202,933	155,281	202,933	(47,652)
Winter Control	699,000	628,809	563,914	575,192	(64,895)	11,278
Materials	-	-	47,243	48,188	47,243	945
Township Vehicles	982,799	986,941	1,126,576	1,143,823	139,636	17,247
<b>Gross Costs</b>	<b>6,639,772</b>	<b>7,091,491</b>	<b>7,710,322</b>	<b>8,076,071</b>	<b>618,831</b>	<b>365,748</b>
User Fee Revenue	(46,000)	(36,000)	(36,000)	(36,720)	-	(720)
Other Revenue	(92,000)	(92,000)	(142,000)	(144,840)	(50,000)	(2,840)
<b>Revenue</b>	<b>(138,000)</b>	<b>(128,000)</b>	<b>(178,000)</b>	<b>(181,560)</b>	<b>(50,000)</b>	<b>(3,560)</b>
<b>Net Cost</b>	<b>6,501,772</b>	<b>6,963,491</b>	<b>7,532,322</b>	<b>7,894,511</b>	<b>568,831</b>	<b>362,188</b>
Transfer To/From Reserves	-	-	20,000	25,000	20,000	5,000
Internal Cost Allocation	-	-	187,278	190,984	187,278	3,706
<b>Tax Levy Requirement</b>	<b>\$6,501,772</b>	<b>\$6,963,491</b>	<b>\$7,739,600</b>	<b>\$8,110,495</b>	<b>\$776,109</b>	<b>\$370,894</b>

# Township of Oro-Medonte

## Operating Budget 2025/2026

### Operations

#### Change Explanation:

**Salaries and Benefits:** Includes service level adjustments, including the conversion of positions to increase technical capability and program coordination, enhance health & safety and environmental compliance, as well as maintenance projects coordination and oversight in both Transportation and Fleet. This adjustment also includes the conversion of seasonal positions to full-time to improve maintenance operations for roadside vegetation management, stabilize the cost of roadside mowing, and allow for more focused invasive vegetation management. The adjustments for vegetation management are partially offset by a reduction in subcontracted services in 2026. This adjustment includes the conversion of positions to Senior Operators (leads) x4, Lead Mechanic, and the conversion of 2 seasonal positions to full-time for vegetation control.

**Administrative 2025:** Decreasing due to the centralization of costs associated with support services such as IT services, facilities costs, and insurance. The operational shop consumables are being moved to a new category, 'Materials.'

**Right of Way 2025:** Adjusted for cost inflation and small patches due to reduced paving plan in ICP to focus on Drainage.

**Traffic / Vegetation Forestry 2025:** The Vegetation Forestry portion of Traffic is moving to its own activity group (\$167,987) plus an increase to vegetation maintenance costs (\$30,366) for a total of \$202,932.97 and a sign maintenance increase of \$7,700.

**Winter Control 2025:** Subcontracted services for the 2025/2026 winter season will be reduced by one route as the in-house routes are recalibrated and two new routes are added to accommodate new development.

**Township Vehicles 2025:** Includes estimated fuel price increases and use for routes, as well as the centralization cost and insurance centralization for the fleet.

**Other Revenue 2025:** The proposed increase includes the cost recovery (updated fees and charges) for maintenance on unassumed subdivisions for winter maintenance (Eagles Rest, Eagles Landing, Forest Heights, and Craighurst Crossing), as well as user fee recovery adjustments from 2024.

# Township of Oro-Medonte

## Operating Budget 2025/2026

### Recreation & Community Services

	2023 Budget Annual	2024 Budget Annual	2025 Draft Budget	2026 Draft Budget	Change 2025 - 2024	Change 2026 - 2025
Salaries and Benefits	\$1,093,038	\$1,269,201	\$1,832,273	\$2,284,149	\$563,073	\$451,876
Administrative	42,337	60,400	57,676	56,000	(2,724)	(1,676)
Parks & Sports Fields	337,531	351,416	373,895	381,345	22,480	7,450
Arena	240,852	253,425	257,205	264,760	3,780	7,555
New Community Center	-	-	129,890	322,940	129,890	193,050
Programs & Events	56,000	63,600	76,300	79,800	12,700	3,500
Township Vehicles	52,496	79,417	75,200	76,704	(4,217)	1,504
<b>Gross Costs</b>	<b>1,822,255</b>	<b>2,077,458</b>	<b>2,802,439</b>	<b>3,465,698</b>	<b>724,981</b>	<b>663,259</b>
Grants	(3,800)	(2,500)	-	-	2,500	-
User Fee Revenue	(448,213)	(538,375)	(701,385)	(1,141,737)	(163,010)	(440,352)
<b>Revenue</b>	<b>(452,013)</b>	<b>(540,875)</b>	<b>(701,385)</b>	<b>(1,141,737)</b>	<b>(160,510)</b>	<b>(440,352)</b>
<b>Net Cost</b>	<b>1,370,242</b>	<b>1,536,583</b>	<b>2,101,054</b>	<b>2,323,961</b>	<b>564,471</b>	<b>222,907</b>
Transfer To/From Reserves	(13,000)	(30,000)	213,750	(213,750)	243,750	(427,500)
Internal Cost Allocation	(60,000)	(60,000)	(65,000)	(65,000)	(5,000)	-
<b>Tax Levy Requirement</b>	<b>\$1,297,242</b>	<b>\$1,446,583</b>	<b>\$2,249,804</b>	<b>\$2,045,211</b>	<b>\$803,221</b>	<b>(\$204,593)</b>

# Township of Oro-Medonte

## Operating Budget 2025/2026

### Recreation & Community Services

#### Change Explanation:

**Salaries and Benefits 2025:** the increase reflects the additional staff for the new community center, timing of hires and adjustments to reflect compensation/benefits.

**Parks & Sports Fields:** 2025 and 2026 is projected to increase due to higher costs associated with contracted services like grass cutting, waste disposal, and internal cost allocation for snow clearing.

**New Community Center:** The facility is scheduled to open in September, so the 2025 budget accounts for only a partial year of operations, including both revenues and expenses. In contrast, the 2026 budget reflects a full year of operations.

**Programs & Events 2025:** Increase due to adjustment in recreation service provider contracts and staff training.

**User Fee Revenue:** Anticipated increase due to new community center, full realization in 2026.

# Township of Oro-Medonte

## Operating Budget 2025/2026

### Libraries

	2023 Budget Annual	2024 Budget Annual	2025 Draft Budget	2026 Draft Budget	Change 2025 - 2024	Change 2026 - 2025
Barrie Public Library	\$206,156	\$212,341	\$217,650	\$223,091	\$5,309	\$5,441
Severn Township Public Librai	18,699	18,699	18,699	18,699	-	-
Midland Public Library	5,968	6,087	6,366	6,525	279	159
Orillia Public Library	69,750	73,238	75,069	76,946	1,831	1,877
<b>Gross Costs</b>	<b>300,573</b>	<b>310,365</b>	<b>317,784</b>	<b>325,261</b>	<b>7,419</b>	<b>7,477</b>
						-
Grants	(29,702)	(29,702)	(29,702)	(29,702)	-	-
<b>Revenue</b>	<b>(29,702)</b>	<b>(29,702)</b>	<b>(29,702)</b>	<b>(29,702)</b>	<b>-</b>	<b>-</b>
						-
<b>Net Cost</b>	<b>270,871</b>	<b>280,663</b>	<b>288,082</b>	<b>295,559</b>	<b>7,419</b>	<b>7,477</b>
						-
<b>Tax Levy Requirement</b>	<b>\$270,871</b>	<b>\$280,663</b>	<b>\$288,082</b>	<b>\$295,559</b>	<b>\$7,419</b>	<b>\$7,477</b>

**Change Explanation:**

Increases aligned with board approved annual budgetary increases and matching contribution percentages.



# Township of Oro-Medonte

## Operating Budget 2025/2026

### Municipal Law Enforcement

	2023 Budget Annual	2024 Budget Annual	2025 Draft Budget	2026 Draft Budget	Change 2025 - 2024	Change 2026 - 2025
Salaries and Benefits	\$726,972	\$789,141	\$777,456	\$847,356	(\$11,685)	\$69,899
Administrative	20,600	34,000	23,000	23,000	(11,000)	-
Contract Services	7,500	8,000	37,500	37,500	29,500	-
Animal Control	24,040	24,040	24,040	24,040	-	-
Township Vehicles	39,090	29,400	32,000	32,640	2,600	640
<b>Gross Costs</b>	<b>818,203</b>	<b>884,581</b>	<b>893,996</b>	<b>964,536</b>	<b>9,415</b>	<b>70,539</b>
User Fee Revenue	(170,900)	(150,900)	(167,000)	(167,000)	(16,100)	-
<b>Revenue</b>	<b>(170,900)</b>	<b>(150,900)</b>	<b>(167,000)</b>	<b>(167,000)</b>	<b>(16,100)</b>	<b>-</b>
<b>Net Cost</b>	<b>647,303</b>	<b>733,681</b>	<b>726,996</b>	<b>797,536</b>	<b>(6,685)</b>	<b>70,539</b>
Internal Cost Allocation	-	-	22,040	32,040	22,040	10,000
Transfer To/From Reserves	-	-	-	-	-	-
<b>Tax Levy Requirement</b>	<b>\$647,303</b>	<b>\$733,681</b>	<b>\$749,036</b>	<b>\$829,576</b>	<b>\$15,355</b>	<b>\$80,539</b>

#### Change Explanation:

**Salaries and Benefits** - Reflects phased in hiring of additional MLEO hiring 2025/2026 and adjustments.

**User Fee Revenue 2025:** Trends in revenues for permits and user fee revenues expected to remain consistent.

**Contract Services 2025:** Increase related to Short Term Rental Management initiatives.

Additional revenues are expected as a result of the Administrative Municipal Penalty System (AMPS). 2026 estimates will be based on 2025 revenues once the program is operational.

# Township of Oro-Medonte

## Operating Budget 2025/2026

### Planning

	2023 Budget Annual	2024 Budget Annual	2025 Draft Budget	2026 Draft Budget	Change 2025 - 2024	Change 2026 - 2025
Salaries and Benefits	\$1,139,057	\$1,259,051	\$1,475,001	\$1,616,926	\$215,951	\$141,925
Administrative	51,400	51,400	31,100	31,100	(20,300)	-
Contract Services	30,000	30,000	30,000	30,000	-	-
Ontario Land Tribunal (OLT)	100,000	325,000	95,000	95,000	(230,000)	-
<b>Gross Costs</b>	<b>1,320,457</b>	<b>1,665,451</b>	<b>1,631,101</b>	<b>1,773,026</b>	<b>(34,349)</b>	<b>141,925</b>
User Fee Revenue	(213,000)	(157,500)	(501,248)	(1,104,530)	(343,748)	(603,282)
Other Revenue	(2,400)	(2,400)	(2,900)	(500)	(500)	2,400
<b>Revenue</b>	<b>(215,400)</b>	<b>(159,900)</b>	<b>(504,148)</b>	<b>(1,105,030)</b>	<b>(344,248)</b>	<b>(600,882)</b>
<b>Net Cost</b>	<b>1,105,057</b>	<b>1,505,551</b>	<b>1,126,953</b>	<b>667,996</b>	<b>(378,597)</b>	<b>(458,957)</b>
Transfer To/From Reserves	-	(325,000)	(95,000)	(95,000)	230,000	-
Internal Cost Allocation	-	-	-	-	-	-
<b>Tax Levy Requirement</b>	<b>\$1,105,057</b>	<b>\$1,180,551</b>	<b>\$1,031,953</b>	<b>\$572,996</b>	<b>(\$148,597)</b>	<b>(\$458,957)</b>

#### Change Explanation:

Operating variances/increases are tied to salaries and benefits

**Administrative / Ontario Land Tribunal (OLT):** The variance in legal consulting fees is based on an estimate and can only be confirmed through litigation or appeals. These fees will be drawn from reserves on an as-needed basis.

**User Fee Revenue / Other Revenue:** Fee increases and additional revenues for Planning Division represent 4.5% of municipal tax levy as per the 2024 operating budget. Fee update to be in place mid-2025.

Reduction to impact on tax levy anticipated as revenue increases will result as updated fees move the Planning Division closer to cost recovery. 15% current cost recovery vs recommended 71%.

# Township of Oro-Medonte

## Operating Budget 2025/2026

### Enviromental Initiatives

	2023 Budget Annual	2024 Budget Annual	2025 Draft Budget	2026 Draft Budget	Change 2025 - 2024	Change 2026 - 2025
Nottawasaga Valley Conservation Authority	\$172,897	\$246,479	\$279,093	\$286,070	\$32,614	\$6,977
Lake Simcoe Conservation Authority	74,705	94,394	98,431	100,892	4,037	2,461
Severn Sound Enviromental Assoc. (SSEA)	114,646	128,759	144,162	147,766	15,403	3,604
SSEA Water Protection / Study Reserve	20,448	32,422	12,914	13,237	(19,508)	323
<b>Gross Costs</b>	<b>382,696</b>	<b>502,054</b>	<b>534,600</b>	<b>547,965</b>	<b>32,546</b>	<b>13,365</b>
<b>Net Cost</b>	<b>382,696</b>	<b>502,054</b>	<b>534,600</b>	<b>547,965</b>	<b>32,546</b>	<b>13,365</b>
Transfer To/From Reserves	-	-	-	-	-	-
<b>Tax Levy Requirement</b>	<b>\$382,696</b>	<b>\$502,054</b>	<b>\$534,600</b>	<b>\$547,965</b>	<b>\$32,546</b>	<b>\$13,365</b>

#### Change Explanation:

# Township of Oro-Medonte

## Operating Budget 2025/2026

### Environmental Services

	2023 Budget Annual	2024 Budget Annual	2025 Draft Budget	2026 Draft Budget	Change 2025 - 2024	Change 2026 - 2025
Salaries and Benefits	\$451,340	\$504,257	\$470,328	\$529,383	(\$33,929)	\$59,055
Administrative	220,150	203,757	78,250	79,250	(125,507)	1,000
Streetlighting Township Bourne	70,500	34,500	23,000	25,000	(11,500)	2,000
Storm Water Management	27,000	30,000	110,000	132,000	80,000	22,000
Municipal Services Corporation	-	-	26,750	26,750	26,750	-
Township Vehicles	-	-	7,490	7,640	7,490	150
<b>Gross Costs</b>	<b>768,989</b>	<b>772,513</b>	<b>715,818</b>	<b>800,023</b>	<b>(56,695)</b>	<b>84,205</b>
User Fee Revenue	-	-	-	-	-	-
Other Revenue	(15,000)	(15,000)	-	-	15,000	-
<b>Revenue</b>	<b>(15,000)</b>	<b>(15,000)</b>	<b>-</b>	<b>-</b>	<b>15,000</b>	<b>-</b>
<b>Net Cost</b>	<b>753,989</b>	<b>757,513</b>	<b>715,818</b>	<b>800,023</b>	<b>(41,695)</b>	<b>84,205</b>
Internal Cost Allocation	-	-	7,083	7,132	7,083	49
Transfer To/From Reserves	(69,194)	134,274	-	-	(134,274)	-
<b>Tax Levy Requirement</b>	<b>\$684,796</b>	<b>\$891,788</b>	<b>\$722,901</b>	<b>\$807,155</b>	<b>(\$168,887)</b>	<b>\$84,254</b>

# Township of Oro-Medonte

## Operating Budget 2025/2026

### Environmental Services

#### Change Explanation:

**Salaries and Benefits:** Redistribution of salaries and wages across department divisions reflects anticipated staffing timing and includes the additional of a Manager of Stormwater/Streetlights distributes across programs.

**Administrative 2025:** Redistribution of costs across department divisions.

**Streetlighting Township Bourne 2025:** Redistribution of costs across department divisions and between Township Borne and Streetlight User Fee Division. **Storm**

**Water Management 2025:** Increased service level and focused programs to support Provincial Consolidated Linear Infrastructure compliance; assumption and addition of 44 storm water management facilities to the inspection and maintenance program.

**Municipal Services Corporation 2025:** Redistribution of costs and dedicated financial reporting.

**Township Vehicles 2025:** Redistribution of vehicle & related costs across department divisions.

# Township of Oro-Medonte

## Operating Budget 2025/2026

### Building - User Fee

	2023 Budget Annual	2024 Budget Annual	2025 Draft Budget	2026 Draft Budget	Change 2025 - 2024	Change 2026 - 2025
Salaries and Benefits	\$1,100,573	\$1,122,402	\$1,157,729	\$1,203,351	\$35,327	\$45,622
Administrative	110,000	90,000	109,900	109,900	19,900	-
Township Vehicles	21,542	16,500	17,800	17,800	1,300	-
<b>Gross Costs</b>	<b>1,232,115</b>	<b>1,228,902</b>	<b>1,285,429</b>	<b>1,331,051</b>	<b>56,527</b>	<b>45,622</b>
User Fee Revenue	(1,100,000)	(1,050,000)	(1,353,712)	(1,353,712)	(303,712)	-
Other Revenue	-	(50,000)	(68,000)	(68,000)	(18,000)	-
<b>Revenue</b>	<b>(1,100,000)</b>	<b>(1,100,000)</b>	<b>(1,421,712)</b>	<b>(1,421,712)</b>	<b>(321,712)</b>	<b>-</b>
<b>Net Cost</b>	<b>132,115</b>	<b>128,902</b>	<b>(136,283)</b>	<b>(90,661)</b>	<b>(265,185)</b>	<b>45,622</b>
Transfer To/From Reserves	(230,779)	(227,566)	37,619	(8,003)	265,185	(45,622)
Internal Cost Allocation	98,664	98,664	98,664	98,664	-	-
<b>Tax Levy Requirement</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

#### Change Explanation:

**Salaries And Benefits 2025:** Addition of Permit Coordinator/Jr. Plans Examiner resulting in additional operating expense.

**User Fee Revenue & Other Revenue 2025:** Expected to remain consistent based on approvals moving through the process. Residual permit activity (decks, accessory buildings etc.) expected over 2025.

**Transfer To/From Reserves 2025:** Reductions are expected due to updates to fees, resulting in 100% cost recovery and the stabilization of reserves through a funding program designed to add funds to sustain the Building Division.

Building Division is a user pay system and does not impact tax levy.

# Township of Oro-Medonte

## Operating Budget 2025/2026

### Drinking Water Systems - User Fee

	2023 Budget Annual	2024 Budget Annual	2025 Draft Budget	2026 Draft Budget	Change 2025 - 2024	Change 2026 - 2025
Salaries and Benefits	\$788,308	\$915,851	\$1,077,340	\$1,117,057	\$161,489	\$39,717
Administrative	667,852	676,506	683,750	683,750	7,244	-
Drinking Water Systems	93,463	93,300	127,800	137,800	34,500	10,000
Township Vehicles	105,019	86,850	76,900	76,900	(9,950)	-
<b>Gross Costs</b>	<b>1,654,641</b>	<b>1,772,507</b>	<b>1,965,790</b>	<b>2,015,507</b>	<b>193,283</b>	<b>49,717</b>
Other Revenue	(99,000)	(154,000)	(169,000)	(169,000)	(15,000)	-
User Fee Revenue	(2,206,000)	(3,136,720)	(3,273,092)	(3,417,412)	(136,372)	(144,320)
<b>Revenue</b>	<b>(2,305,000)</b>	<b>(3,290,720)</b>	<b>(3,442,092)</b>	<b>(3,586,412)</b>	<b>(151,372)</b>	<b>(144,320)</b>
<b>Net Cost</b>	<b>(650,359)</b>	<b>(1,518,213)</b>	<b>(1,476,302)</b>	<b>(1,570,905)</b>	<b>41,911</b>	<b>(94,603)</b>
Internal Cost Allocation	17,388	15,000	17,708	17,830	2,708	123
Transfer To/From Reserves	632,971	1,503,213	1,458,595	1,553,075	(44,618)	94,480
<b>Tax Levy Requirement</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

#### Change Explanation:

**Salaries and Benefits 2025:** Redistribution of wages across department divisions.

**Drinking Water Systems 2025:** Enhanced SCADA monitoring and control in a dedicated new network configuration.

# Township of Oro-Medonte

## Operating Budget 2025/2026

### Communal Tile Systems - User Fee

	2023 Budget Annual	2024 Budget Annual	2025 Draft Budget	2026 Draft Budget	Change 2025 - 2024	Change 2026 - 2025
Salaries and Benefits	\$56,325	\$59,284	\$117,545	\$121,662	\$58,262	\$4,117
Communal Tile Systems	30,000	30,000	47,700	47,500	17,700	(200)
Township Vehicles	-	-	10,700	10,700	10,700	-
<b>Gross Costs</b>	<b>86,325</b>	<b>89,284</b>	<b>175,945</b>	<b>179,862</b>	<b>86,662</b>	<b>3,917</b>
Other Revenue	-	-	(19,000)	(19,000)	(19,000)	-
User Fee Revenue	(78,000)	(78,000)	(79,571)	(84,344)	(1,571)	(4,773)
<b>Revenue</b>	<b>(78,000)</b>	<b>(78,000)</b>	<b>(98,571)</b>	<b>(103,344)</b>	<b>(20,571)</b>	<b>(4,773)</b>
<b>Net Cost</b>	<b>8,325</b>	<b>11,284</b>	<b>77,374</b>	<b>76,518</b>	<b>66,091</b>	<b>(856)</b>
Internal Cost Allocation	-	-	3,542	3,566	3,542	25
Transfer To/From Reserves	(8,325)	(11,284)	(80,916)	(80,084)	(69,632)	832
<b>Tax Levy Requirement</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

#### Change Explanation:

**Salaries and Benefits 2025:** Redistribution of wages across department divisions.

**Communal Tile Systems 2025:** Increased focus to support expanding Provincial legislation (CLI-ECA) for wastewater.

**Township Vehicles 2025:** Redistribuiion of costs across department divisions.



# Township of Oro-Medonte

## Operating Budget 2025/2026

### Streetlighting - User Fee

	2023 Budget Annual	2024 Budget Annual	2025 Draft Budget	2026 Draft Budget	Change 2025 - 2024	Change 2026 - 2025
Salaries and Benefits	\$37,550	\$39,523	\$35,651	\$51,752	(\$3,872)	\$16,101
Administrative	-	-	-	-	-	-
Street Lighting Expenses	41,000	91,500	111,000	111,000	19,500	-
Township Vehicles	-	-	3,210	3,210	3,210	-
<b>Gross Costs</b>	<b>78,550</b>	<b>131,023</b>	<b>149,861</b>	<b>165,962</b>	<b>18,838</b>	<b>16,101</b>
User Fee Revenue	(140,000)	(150,000)	(170,000)	(170,000)	(20,000)	-
<b>Revenue</b>	<b>(140,000)</b>	<b>(150,000)</b>	<b>(170,000)</b>	<b>(170,000)</b>	<b>(20,000)</b>	<b>-</b>
<b>Net Cost</b>	<b>(61,450)</b>	<b>(18,977)</b>	<b>(20,139)</b>	<b>(4,038)</b>	<b>(1,162)</b>	<b>16,101</b>
Internal Cost Allocation	-	-	3,542	3,566	3,542	25
Transfer To/From Reserves	61,450	18,977	16,598	472	(2,380)	(16,126)
<b>Tax Levy Requirement</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

#### Change Explanation:

**Salaries and Benefits:** Redistribution of wages across department divisions.

**Street Lighting Expenses 2025:** Redistribution of costs across department divisions and user pay; increased focus on developing a robust streetlight service program.



# Capital Budget 2025/2026

## CAPITAL BUDGET 2025 / 2026

DEPARTMENT / DIVISION	2025 Budget	2026 Budget
CAO	120,000	-
CORPORATE SERVICES	151,000	-
INFORMATION TECHNOLOGY	136,200	99,000
FINANCE	430,000	-
FIRE & EMERGENCY SERVICES	233,000	1,065,000
DEVELOPMENT SERVICES	95,000	50,000
OPERATIONS & COMMUNITY SERVICES		
INFRASTRUCTURE & CAPITAL PROJECTS	8,507,000	4,415,000
FACILITIES & PARKS	1,566,896	2,091,000
VEHICLES, EQUIPMENT & MACHINERY	3,166,000	1,561,000
ENVIRONMENTAL SERVICES	5,826,019	2,020,000
2024 IN-PROGRESS PROJECTS (to be completed and funded in 2025)	9,921,450	-
<b>Total</b>	<b>\$ 30,152,565</b>	<b>\$ 11,301,000</b>

CAO

Project Description	2025 Budget	2026 Budget
Service Level Review	120,000	-
Total	\$ 120,000	\$ -

## Service Level Review

**Department:** CAO

**Division:**

**Staff Contact:** Shawn Binns

**Service Type:**

Study

**Growth:**

No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies	120,000		
Design or Engineering			
Contractor			
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 120,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	120,000		
<b>Total</b>	<b>\$ 120,000</b>	<b>\$ -</b>	<b>\$ -</b>

### Description and rationale:

The Service Level Review will be undertaken by an external consultant to:

1. Provide a holistic review of current levels of service delivered through Township programs.
2. Evaluate levels of service in consideration of municipal best practices, benchmarking, and anticipated future demands over the next 15 years.
3. Review and recommend models of service delivery.
4. Review and recommend organizational structures and anticipated staffing requirements over a 15-year time horizon.
5. Review and recommend considerations for staff accommodation and service provision.
6. Review and recommend operational and governance performance measures for programs where appropriate.

This project, identified in the Council's Strategic Plan, will ensure that the Township is well-positioned to meet future service level requirements. It will also provide a comprehensive plan to address long-term staff facility accommodation needs.



## CORPORATE SERVICES

Project Description	2025 Budget	2026 Budget
Business Retention, Expansion & Attraction (BREA) Program	58,000	-
Electronic Records Management System	93,000	-
<b>Total</b>	<b>\$ 151,000</b>	<b>\$ -</b>



## Business Retention, Expansion & Attraction (BREA) Project

**Department:** Corporate Services  
**Division:** Economic Development  
**Staff Contact:** Donna Hewitt/Jenn Whitley

**Service Type:** Study  
**Growth:** Yes

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	25,000		
Materials			
Equipment/Misc	33,000		
<b>Total</b>	<b>\$ 58,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	\$ 30,356		
Grant	\$ 27,644		
<b>Total</b>	<b>\$ 58,000</b>	<b>\$ -</b>	<b>\$ -</b>

### Description and rationale:

The Business Retention, Expansion and Attraction (BREA) Project is linked to the Highway 11 redevelopment project, approved in 2023 for \$60,000. It is the first step in the Corporate Strategy focused on Employment Lands. This project aims to understand our Township's rural community, business challenges and opportunities, and barriers to development/expansion. It provides strategic information to attract and retain jobs, support growth, be investment-ready, and enhance economic growth.

An approved grant covers almost 50% of the project costs. This is a carryover project from 2024, where staff completed Business Engagement focusing on prime Industrial and Commercial areas (Highway 11) and across the Township. The second phase includes analysis, further staff engagement, and developing recommended actions for Council approval. The project will conclude in Spring 2025 as per the grant requirements. Future budgeting needs for implementation are still unknown.



### Oro-Medonte Business Engagement Program





## Electronic Management Records System

**Department:** Corporate Services

**Division:** Clerks

**Staff Contact:** Yvonne Aubichon

**Service Type:**

Enhancement

**Growth:**

Yes

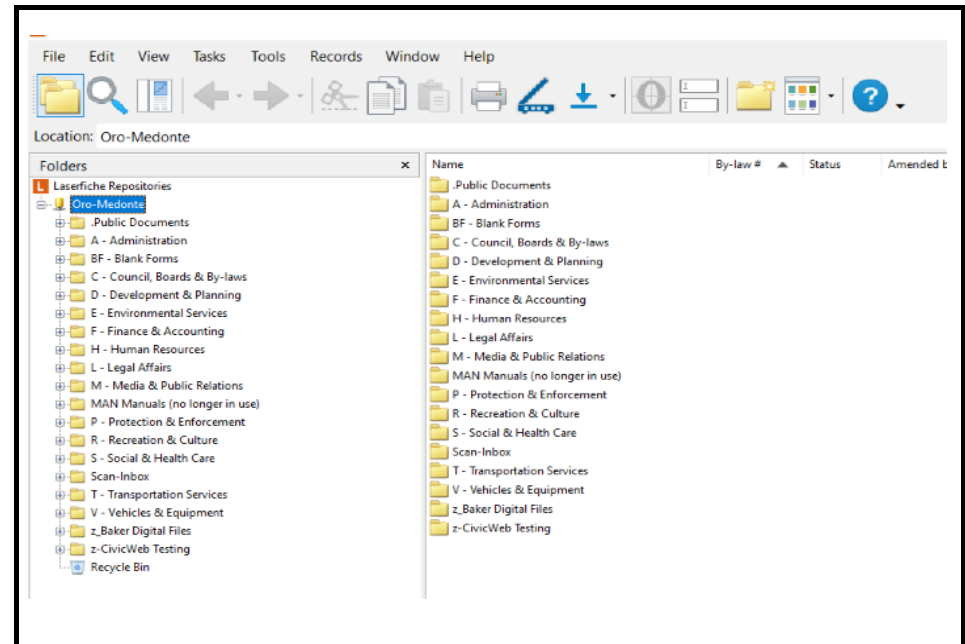
<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Implementation	35,000		
Contractor	58,000		
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 93,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	93,000		
<b>Total</b>	<b>\$ 93,000</b>	<b>\$ -</b>	<b>\$ -</b>

### Description and rationale:

In 2021 the Township was awarded Provincial funding under the Municipal Modernization Program, intended to enhance delivery services in small and rural municipalities. The funding received by the Township was for a Records Management Strategy. The Stillwaters Strategy Report cited the need for integration of the Township's paper and existing digital Records Management system. Integrating these systems by expanding the use of the existing digital LaserFiche platform will ensure the systematic control of records throughout their lifecycle. This digital approach supports the organized creation, maintenance, and disposal of records, ensuring compliance with legal requirements and provides easier and more efficient access to important documents.

The transition/integration from a legacy records management system to a comprehensive digital RIM system, will involve, ongoing training, workflow creation, policy development and process documentation during 2025/2026 and into the 2027 budget cycle, given staff's required focus on the municipal election commencing in 2025 and throughout 2026.





## INFORMATION TECHNOLOGY

Project Description	2025 Budget	2026 Budget
Community Engagement Platform	20,000	-
Technology Lifecycle Replacement Program	106,200	99,000
Cell Phone Boosters	10,000	-
<b>Total</b>	<b>\$ 136,200</b>	<b>\$ 99,000</b>



## Community Engagement Platform

**Department:** Corporate Services  
**Division:** Communications  
**Staff Contact:** Donna Hewitt

**Service Type:** Enhancement  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	20,000		
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	20,000		
<b>Total</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

The Township's 2024-2027 Strategic Plan identifies Community Engagement and Trust as a key priority with two linked objectives - "enhancement of the community's understanding of Township services and standards through the process of engagement" and "implementation of a Community Engagement Policy". Staff have researched community engagement best practices including digital tools/platforms. Social Pinpoint offered the optimal digital engagement platform to best meet the needs of Oro-Medonte. At the November 27, 2024 Council Meeting, Council adopted POL-ADM-25 (Community Engagement Policy) and authorized staff to execute the contract with Social Pinpoint to develop the Township's Community Engagement Platform. Work commenced in early January. Implementation of a Community Engagement Policy, associated Guidelines and engagement platform will enhance communication, assisting to ensure the public are aware of Township projects, programs and/or services etc., and provide opportunities to consult the community, for the purpose of being involved in decision-making processes, and collaborating on ideas.





## Technology Lifecycle Replacement Program

**Department:** Corporate Services

**Division:** Information Services

**Staff Contact:** Donna Hewitt/Harold Daynard

**Service Type:**

Annual Program

**Growth:**

No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc	106,200	99,000	93,000
<b>Total</b>	<b>\$ 106,200</b>	<b>\$ 99,000</b>	<b>\$ 93,000</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	106,200	99,000	93,000
<b>Total</b>	<b>\$ 106,200</b>	<b>\$ 99,000</b>	<b>\$ 93,000</b>

### Description and rationale:

The Township relies on technology to provide municipal services. To ensure business continuity, there is a lifecycle replacement program for devices:

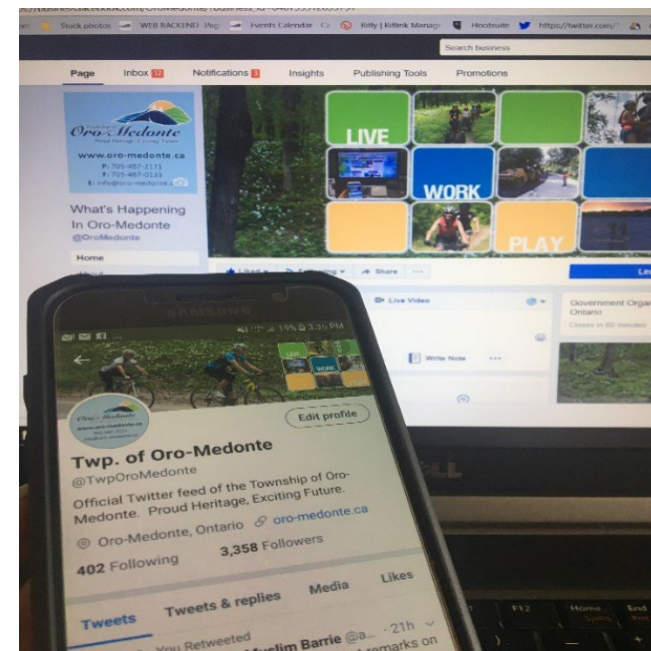
Computers: Every four years

Cell phones: Every three years

Switches: Every five years

Servers: Every eight years

In 2025, hardware will be updated for both the Administration office and the Shanty Bay remote location. Keeping technology up to date is crucial due to rapid advancements and regular wear and tear. The community expects high responsiveness, which is achieved through modern technology. Emergency management and business continuity also depend on this technology. Older devices are repurposed where possible. Upgrading technology proactively reduces issues, downtime, and frustration for both staff and the public.





## Cell Phone Boosters

**Department:** Corporate Services  
**Division:** Information Services  
**Staff Contact:** Donna Hewitt

**Service Type:** Enhancement  
**Growth:** Yes

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc	10,000		
<b>Total</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	10,000		
<b>Total</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

The Township relies on technology, including computers and cell phones, to deliver all municipal services. In 2024, booster antennas were installed at the Administration building and remote locations (Arena, Works Yards, Fire Station 2, Fire Station 3) to improve cell phone signal reception. These boosters are crucial for our Emergency Response program.

The Township remote work location at the former Shanty Bay Firehall (now Municipal Law Enforcement) and the Moonstone Fire Hall require better connectivity inside the buildings. This request is to purchase and install booster technology at these two locations. Installing boosters will reduce the need for workarounds, minimize downtime and frustration for staff and the public, and support service delivery and business continuity at these locations.



## FINANCE

Project Description	2025 Budget	2026 Budget
Dynamics Great Plains/Diamond Implementation	390,000	-
Additional Licences for Dynamics Great Plains / Diamond	40,000	-
<b>Total</b>	<b>\$ 430,000</b>	<b>\$ -</b>



## Dynamics Great Plains/Diamond Implementation

**Department:** Finance  
**Division:** Finance  
**Staff Contact:** Shannon Johnson

**Service Type:** Enhancement  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	390,000		
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 390,000</b>	<b>\$ -</b>	<b>\$ -</b>

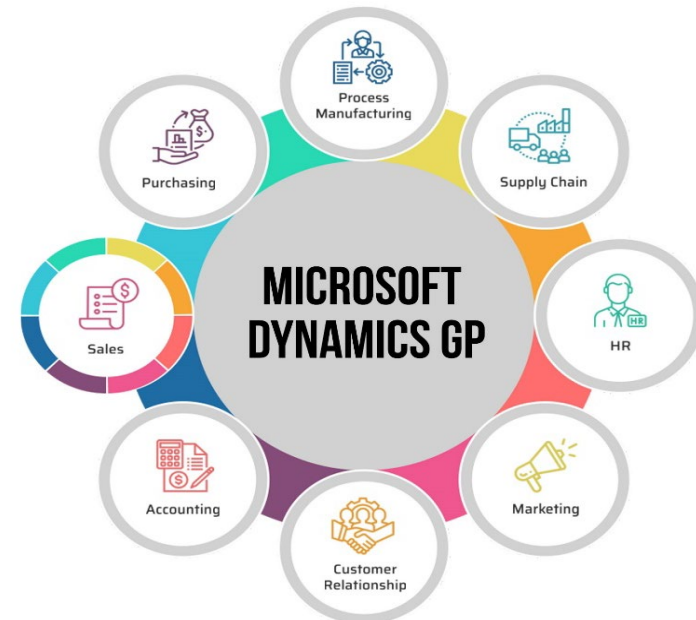
<b>Funding Sources:</b>	2025	2026	2027
Reserves	390,000		
<b>Total</b>	<b>\$ 390,000</b>	<b>\$ -</b>	<b>\$ -</b>

### Description and rationale:

As the implementation of Microsoft Dynamics Great Plains/Diamond progresses, the focus will shift to additional modules and functions, including:

- E-billing
- Accounts Receivable
- Purchase Orders
- Workflow
- Virtual City Hall (VCH)

A review of account codes is ongoing, aiming to ensure that transactions are recorded in a way that supports staff decision-making and facilitates a smooth future transition to the Dynamics 365 platform.





## Additional Licences for Dynamics Great Plains / Diamond

**Department:** Finance  
**Division:** Finance  
**Staff Contact:** Shannon Johnson

**Service Type:** Enhancement  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc	40,000		
<b>Total</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	40,000		
<b>Total</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

As part of the Dynamics Great Plains / Diamond Implementation Project, additional licenses will be required to fully utilize the Accounts Receivable module across all departments.

Licences are available as Full User or Limited User Licenses and are not available as a bulk purchase. It is expected that an additional 3 Full User Licenses and 12 Limited User Licenses will be purchased.

After the initial purchase, maintenance of the licenses will become an operational cost.



## FIRE & EMERGENCY SERVICES

Project Description	2025 Budget	2026 Budget
Fire Station 3, Headquarters, Design and Fire Hall Condition Assessments	44,000	-
Fire Station 3, Headquarters, Fuel System Replacement	44,000	-
Backup Generator Replacement & Outdoor Site Works <sup>Note 1</sup>	50,000	-
Addition to Fire Station 5, Warminster	65,000	1,000,000
Fire Station 5, Warminster, Parking Lot Resurfacing	-	65,000
Fire Station 6, Moonstone, Light Conversion to LED	10,000	-
Bunker Gear Extractor	20,000	
<b>Total</b>	<b>\$ 233,000</b>	<b>\$ 1,065,000</b>

Note 1: Pre-budget approval to purchase, Report FI2025-03 (February 6, 2025)





## Fire Station 3, Headquarters, Design and Fire Hall Condition Assessments

**Department:** Fire and Emergency Services

**Division:**

**Staff Contact:** Fire Chief Roree Payment

**Service Type:**

Study

**Growth:**

Yes

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies	24,000		
Design or Engineering	20,000		
Contractor			
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 44,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Development Charges	20,000		
Reserves	24,000		
<b>Total</b>	<b>\$ 44,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

Fire Station 3, constructed in 1995, serves as the headquarters for the Fire Department. In 2023, Council approved a capital project for an addition and renovation of Station 3. After evaluating the current accommodations, staff have determined that if the 2025 capital project to remove the emergency backup generator from the third apparatus bay is approved, a redesign of the station's interior will meet future needs. Therefore, staff are requesting funds to evaluate all components (roofs, windows, doors, room sizes, and locations) of Station 3 to develop a renovation plan that meets the Department's needs.

In addition to assessing Station 3, it is recommended that all older stations undergo a comprehensive evaluation. This assessment will examine all components to determine their condition. The findings will inform future repair and maintenance needs and provide valuable data for asset management planning.





## Fire Station 3, Headquarters, Fuel System Replacement

**Department:** Fire and Emergency Services

**Division:**

**Staff Contact:** Fire Chief Roree Payment

**Service Type:**

Replacement

**Growth:**

No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc	44,000		
<b>Total</b>	<b>\$ 44,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	44,000		
<b>Total</b>	<b>\$ 44,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

Station 3 (Headquarters - Horseshoe Valley) currently houses diesel and unleaded fuel tanks for the Department's light-duty trucks and Station 3 fire apparatus. Fire apparatus from other stations are fueled at gas stations throughout the Township, and fuel consumption is documented manually. The 2024 Deloitte Fleet Review report recommended investigating the centralization of fuel management between the Operations and Fire Departments. This approach could streamline processes, enhance collaboration, improve fuel management, and potentially reduce operational costs.

This project involves replacing the current tanks at Station 3 with new, larger tanks, along with implementing the WinFuel system used by the Operations Department. This enhancement will allow fire apparatus to be fueled at the north and south Operations yards, as well as at Station 3, and provide better documentation of fuel consumption and costs.





## Station 3 Emergency Generator Replacement

**Department:** Fire and Emergency Services

**Division:**

**Staff Contact:** Fire Chief Roree Payment

**Service Type:**

Replacement

**Growth:**

No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc	50,000		
<b>Total</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Federal Gas Tax			
Reserves	\$ 50,000		
Development Charges			
<b>Total</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

Oro-Medonte Fire Station #3 is equipped with an indoor 96kW Leroy Somer alternator (generator) that provides emergency backup power in the case of a power failure. The current generator is fueled by diesel and can provide up to 192Amps at full load. Presently, the generator is located in the main truck bay area and is utilizing valuable floor space that could be better suited for operational equipment.

Staff has explored Two options. One option is moving the existing generator, wiring and transfer switch outdoors into an enclosed structure and the second option is to purchase a new outdoor generator. Taking into account the age of the current generator (1999), the cost to build a new structure and the option to switch our fuel source from diesel to natural gas we believe purchasing a new generator is the best choice. With the conversion to LED lighting throughout Station Three and the movement of the breathing air compressor completed last year, Staff could purchase a smaller generator (45kW) similar to what was installed in the new fire stations at both Station #1 & Station #2.







## Addition to Fire Station 5, Warminster

**Department:** Fire and Emergency Services

**Division:**

**Staff Contact:** Fire Chief Roree Payment

**Service Type:**

Addition

**Growth:**

Yes

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering	65,000		
Contractor		1,000,000	
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 65,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Development Charges	65,000	1,000,000	
<b>Total</b>	<b>\$ 65,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>

### **Description and rationale:**

Fire Station 5, Warminster, was originally constructed in 1992 with three apparatus bays, a storage room, and a single washroom. In 2018, a bunker gear room and a meeting room were added to the station's footprint. Management Staff have evaluated and identified several areas that require improvement:

**1. Inadequate Storage Space:** Currently, only two of the apparatus bays have sufficient space for apparatus storage and equipment maintenance. The third bay is significantly compromised due to the storage room and washroom occupying a large portion of the space.

**2. Washroom Facilities:** The washroom facilities fall short of current standards. There is only one washroom, and it lacks a shower facility essential for Firefighter decontamination purposes.

To address these issues, staff are requesting funds in 2025 for the design and drawings needed for construction in 2026. They have confirmed there is adequate space on the property for the proposed addition.





## Fire Station 5, Warminster, Repaving of Parking Area

**Department:** Fire and Emergency Services

**Division:**

**Staff Contact:** Fire Chief Roree Payment

**Service Type:**

Maintenance

**Growth:**

Yes

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc		65,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 65,000</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves		65,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 65,000</b>	<b>\$ -</b>

### **Description and rationale:**

This project was rescheduled from 2023 to 2024 to coincide with the Warminster Road reconstruction and take advantage of the planned paving work in front of the station. However, due to delays, the road project was not completed in 2024. Staff are now requesting that the paving of the parking lot at Station 5 be completed alongside the construction of the addition in 2026. The current parking lot is covered with reclaimed asphalt, which has several deteriorated areas and settling in front of the apparatus bay doors.





## Fire Station 6, Moonstone, Light Conversion to LED

**Department:** Fire and Emergency Services

**Division:**

**Staff Contact:** Fire Chief Roree Payment

**Service Type:**

Replacement

**Growth:**

No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc	10,000		
<b>Total</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	10,000		
<b>Total</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

Fire Station 6, Moonstone, built in 2005, recently upgraded its eight-foot fluorescent (T8) lights in the apparatus bays to smaller LED lights to accommodate a new Diesel Exhaust System in 2024. The 2025 request seeks to convert the remaining T8 fluorescent lights in the office, washroom, and training room to LED. Energy management and efficiency are top priorities for all Township-owned buildings, and Station 6 currently utilizes 2x4' trough-style 4' T8 fluorescent lighting. With an impending ban on the sale of replacement lights starting January 1, 2026, and increased costs for replacement parts, it is advisable to begin the transition to LED lighting now. Most conversions offer a quick payback period with significant energy savings, and the cost of materials can be recouped in as little as two years. This conversion will also support the Township's goals for reducing GHG emissions and increasing energy efficiency.





## Bunker Gear Extractor

**Department:** Fire and Emergency Services

**Division:**

**Staff Contact:** Fire Chief Roree Payment

**Service Type:**

Maintenance

**Growth:**

Yes

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc	20,000		
<b>Total</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Grant	20,000		
<b>Total</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

The National Fire Protection Association (NFPA) has set specific standards for the care and maintenance of firefighter bunker gear. Regular cleaning is crucial for removing hazardous materials and contaminants accumulated during firefighting operations, such as soot, smoke, and chemicals. These contaminants can pose serious health risks, including skin irritation and long-term health problems.

To reduce firefighters' exposure to these contaminants, staff will be purchasing three bunker gear extractors designed to properly clean bunker gear. These machines will be strategically placed at three different fire stations, ensuring timely access for all firefighters. The staff successfully secured grant funding from the Ontario government through the Fire Protection Grant, covering the full cost and installation of the bunker gear extractors.



## DEVELOPMENT SERVICES

Project Description	2025 Budget	2026 Budget
Growth Management Strategy	75,000	-
Cloudpermit - Licensing Module	20,000	-
Engineering Design Standards Review & Update	-	50,000
<b>Total</b>	<b>\$ 95,000</b>	<b>\$ 50,000</b>





## Growth Management Strategy

**Department:** Development Services  
**Division:** Planning and Heritage  
**Staff Contact:** Brent Spagnol

**Service Type:** Study  
**Growth:** Yes

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	75,000		
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Development Charges	75,000		
<b>Total</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>

### Description and rationale:

The need for a localized Growth Management Strategy (GMS) in Oro-Medonte is driven by evolving Provincial Policy, development pressures, and the need to diversify the housing stock. This strategy is crucial for guiding development policy. The modernization of the Oro-Medonte Official Plan, which took around 8 years and relied on the County's Growth Management work, underscores the importance of a localized Growth Management Study to inform updates to the new Official Plan up to 2051.

#### Scope of Work:

1. Assessment of Settlement Areas: Review infrastructure, policies, background information, and PPS criteria. Identify intensification opportunities and compact housing forms.
2. Update Land Needs: Assess residential, employment, population-serving employment, and commercial needs based on the new PPS.
3. Strategy Recommendations: Propose strategies for diversifying housing stock based on the new Provincial Planning Statement.
4. Settlement Area Boundary Expansion Criteria: Develop criteria to determine potential settlement area boundary expansions.

The GMS aims to forecast future growth, determine how the municipality will accommodate it, and set targets for residential, employment, and other community uses. Specialized land economists will be hired for the approximately 12-month project through a competitive bid process. Amendments to the Township's Official Plan will be completed internally to minimize costs.





## Cloudpermit - Licensing Module

**Department:** Development Services  
**Division:** Municipal Law Enforcement  
**Staff Contact:** Brent Spagnol

**Service Type:** Enhancement  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	20,000		
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	20,000		
<b>Total</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

Cloudpermit is the computer platform utilized by Development Services for digital submissions for Building, Planning, and Municipal Law Enforcement. The platform is centralized, allowing all three divisions to access information regarding applications under review. The Licensing Module by Cloudpermit would provide municipal law with a platform to digitally accept applications for licenses, assisting primarily with the management of a short-term accommodation by-law/licensing process. The integration of a Licensing Module with existing Cloudpermit modules is beneficial from a licensing review perspective, as the module would allow for cross-divisional reviews (septic, zoning, etc.) to occur for licensing submissions. Timing for implementation is dependent on the establishment of a licensing by-law for short-term accommodations and the volume of licensing applications that would require processing as a result of that particular licensing process. Staff propose the acquisition of the Licensing Module no earlier than mid-2025 and into 2026, depending on the outcome of the short-term accommodation licensing process and the volume of licensing applications. The Licensing Module would take approximately three to six months to implement. Staff will report back to Council prior to purchasing the module and initiating its implementation. The \$20,000 would represent a provisional budget item pending the outcome of the licensing by-law process and further direction from Council.



## Licensing

Quickly issue and renew licenses with online licensing software.

Cloudpermit 



## Engineering Design Standards Review & Update

**Department:** Development Services

**Division:**

**Staff Contact:** Brent Spagnol

**Service Type:**

Study

**Growth:**

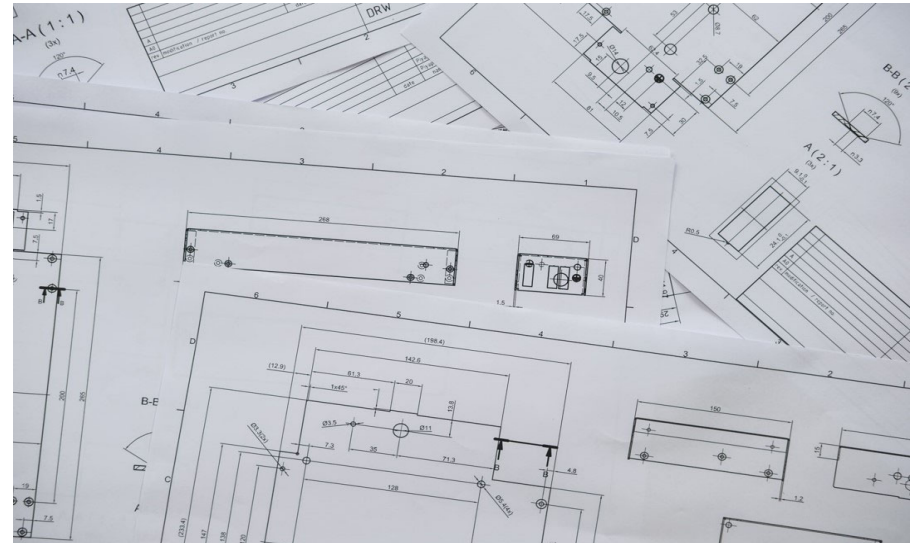
Partial

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies		50,000	
Design or Engineering			
Contractor			
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Development Charges		25,000	
Reserves		25,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>

### **Description and rationale:**

The objective of this project is to review the Township's Engineering Design Standards and update its technical content, aligning it with current industry practices and incorporating emerging trends. These standards play a critical role as a guide for both the development community and Township staff in constructing municipal infrastructure. Keeping these standards current ensures the delivery of high-quality infrastructure that meets modern demands and expectations.



## OPERATIONS & COMMUNITY SERVICES

PROJECT AREA	2025 Budget	2026 Budget
INFRASTRUCTURE & CAPITAL PROJECTS		
BRIDGES & CULVERTS	1,490,000	725,000
ROAD PRESERVATION & MAINTENANCE	50,000	225,000
PAVEMENT MANAGEMENT PROGRAM	140,000	2,790,000
WARMINSTER SIDEROAD CONSTRUCTION	3,500,000	-
DRAINAGE	3,327,000	675,000
FACILITIES & PARKS		
TOWNSHIP FACILITIES	1,034,500	177,000
COMMUNITY HALLS	-	4,000
PARKS, SPORTS FIELDS & AMMENITIES	532,396	1,910,000
<b>Total</b>	<b>\$ 10,073,896</b>	<b>\$ 6,506,000</b>

## BRIDGES & CULVERTS

Project Description	2025 Budget	2026 Budget
Structure B2 - Bailey Bridge, Line 8 North <sup>Note 1</sup>	50,000	300,000
Structure B19 - Lakeshore Road West <sup>Note 2</sup>	500,000	-
Structure B16 - Line 2 South <sup>NOTE 2</sup>	650,000	-
Line 6 North - Box Culvert (<3 metres) Repair	15,000	-
Structure B21 - Line 8 North Bridge	25,000	175,000
Guiderails <sup>Note 2</sup>	250,000	250,000
<b>Total</b>	<b>\$ 1,490,000</b>	<b>\$ 725,000</b>

Note 1: Pre-budget approval to purchase, Report FI2025-03 (February 6, 2025)

Note 2: Pre-budget approval to proceed to tender, Report FI2025-03 (February 6, 2025)



## Structure B2 - Bailey Bridge, Line 8 North

**Department:** Operations  
**Division:** Bridges and Culverts  
**Staff Contact:** Dylan Flannery

**Service Type:** Rehabilitation  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering	50,000		
Contractor		300,000	
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 50,000</b>	<b>\$ 300,000</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Debenture	\$ 50,000	\$ 300,000	
<b>Total</b>	<b>\$ 50,000</b>	<b>\$ 300,000</b>	<b>\$ -</b>

### **Description and rationale:**

Bridge 2 is a steel truss structure with a timber deck located 1.30km north of Mount St. Louis Road. The bridge demonstrates signs of deterioration to the timber curbs, deck, and *failure* of the old timber retaining walls along the edge of the watercourse. Embankment stabilization, retaining walls, and steel beam guiderails will be included in the rehabilitation project. These repairs are required to rectify the performance deficiencies and ensure the overall stability (retaining walls and embankments) of the overall structure.







## Structure B19 - Lakeshore Road West

**Department:** Operations  
**Division:** Bridges and Culverts  
**Staff Contact:** Dylan Flannery

**Service Type:** Rehabilitation  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	500,000		
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Debenture \$	500,000		
<b>Total</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

Bridge 19 is a cast-in-place concrete T-Beam structure located 0.10km west of Line 7 South. The structure is generally in fair condition and is demonstrating signs of concrete deterioration, and dampness on the soffit. Dampness on the soffit indicates that there is a potential that salt laden water could be penetrating through the deck top and leading to corrosion of the reinforcing steel. Although the deck top appears sound, it is recommended that the deck is waterproofed and paved to reduce the rate of deterioration of the superstructure. Based on the current BCI and structure type, a minor rehabilitation should be undertaken. Concrete repairs, waterproofing, guiderail improvements, paving, and erosion protection will be included in the rehabilitation project. Works have been identified and prioritized according to the 2022 OSIM Inspection.





## Structure B16 - Line 2 South

**Department:** Operations  
**Division:** Bridges and Culverts  
**Staff Contact:** Dylan Flannery

**Service Type:** Rehabilitation  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	650,000		
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 650,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Debenture	\$ 650,000		
<b>Total</b>	<b>\$ 650,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

Structure B16 is located on Line 2 South, 200m south of Highway 11. It consists of an original T-beam structure that has been extended with a rigid frame in the past. Structure B16 is generally in fair condition but is demonstrating signs of deterioration on the girders, soffit, abutment and wingwalls, with most of the deficiencies noted on the original T-beam structure. Concrete repairs, waterproofing, paving and barrier replacement with a steel beam guide rail system, end treatments, and structure connections to help protect oncoming traffic will be included in the rehabilitation project. Works have been identified and prioritized according to 2022 OSIM Inspection.







## Line 6 North - Box Culvert (<3 metres) Repair

**Department:** Operations  
**Division:** Storm Water and Drainage  
**Staff Contact:** Karla Musso-Garcia

**Service Type:** Rehabilitation  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials	15,000		
Equipment/Misc			
<b>Total</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	15,000		
<b>Total</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

Headwall repair for box culvert Line 6 North (North of Peter Street) - placement of headwall and backfill for the erosion of support abutting road. 1000mm Concrete box. The culvert requires some concrete repairs and erosion control for the headwall and roadway.





## Structure B21 - Line 8 North

**Department:** Operations  
**Division:** Bridges and Culverts  
**Staff Contact:** Dylan Flannery

**Service Type:** Replacement  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies	25,000	25,000	25,000
Design or Engineering		150,000	
Contractor			1,200,000
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 25,000</b>	<b>\$ 175,000</b>	<b>\$ 1,225,000</b>

<b>Funding Sources:</b>	2025	2026	2027
Debenture		150,000	1,200,000
Reserves	25,000	25,000	25,000
<b>Total</b>	<b>\$ 25,000</b>	<b>\$ 175,000</b>	<b>\$ 1,225,000</b>

### **Description and rationale:**

Bridge 21 is a cast-in-place concrete T-beam structure located on Line 8 North, 0.75 km north of the 15/16 Sideroad. The structure is generally in fair condition, however, the substructure and exterior concrete girders are demonstrating signs of severe concrete deterioration. The poor condition of the abutments (BCI<40) is the governing element for determining the appropriate capital works.

Regular OSIM assessments are also planned every year; 50% of structures assessed annually.





## Guiderails

**Department:**

Operations

**Division:**

Guiderails

**Staff Contact:**

Dylan Flannery

**Service Type:**

Enhancement

**Growth:**

Partial

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering	5,000	5,000	5,000
Contractor	245,000	245,000	245,000
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	250,000	250,000	250,000
<b>Total</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>

### **Description and rationale:**

The installation of new or the replacement of deficient guiderails will take place at prioritized locations throughout the Township, with a focus on bridges and culverts. This ongoing program aims to enhance safety by protecting the traveling public from roadside hazards, such as steep slopes, at various structures and other critical points.



**ROAD PRESERVATION & MAINTENANCE**

Project Description	2025 Budget	2026 Budget
Cracksealing	50,000	-
Asphalt Patching	-	225,000
Total	\$ 50,000	\$ 225,000





## Cracksealing

**Department:** Operations  
**Division:** Cracksealing  
**Staff Contact:** Dylan Flannery

**Service Type:** Enhancement  
**Growth:** Partial

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	50,000	-	-
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	50,000		
<b>Total</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

Cracksealing is one of the pavement preservation methods undertaken to extend the life of the roadway by preventing water intrusion. Utilizing timely and appropriate pavement preservation treatments to treat or resurface the roadway extends the lifecycle of the road, postponing costly rehabilitation and preventing the need for premature reconstruction. The sealing of cracks in the roadway is done with a hot rubberized asphalt-sealing compound after the crack has been cleaned and heated with a hot compressed air lance. Cracks up to 19mm (3/4") can be sealed effectively. The life expectancy of the treatment is in the 5-7 year range. The program is conducted annually to address a geographic quadrant of the Township.





## Asphalt Patching

**Department:** Operations  
**Division:** Asphalt Patching  
**Staff Contact:** Dylan Flannery

**Service Type:** Enhancement  
**Growth:** Partial

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor		225,000	225,000
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ -</b>	<b>\$ 225,000</b>	<b>\$ 225,000</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves		225,000	169,913
OCIF			55,087
<b>Total</b>	<b>\$ -</b>	<b>\$ 225,000</b>	<b>\$ 225,000</b>

### **Description and rationale:**

This project involves asphalt patching of larger sections, ranging from 50m to 300m, within existing road segments. Often, there are isolated sections of the road that deteriorate at a faster rate than the surrounding areas. Addressing these repairs now will help maintain the road network in good condition. Additionally, decreased maintenance activities, such as hardtop maintenance patching, are anticipated.



## PAVEMENT MANAGEMENT PROGRAM

Project Description	2025 Budget	2026 Budget
Road Condition Assessment / Update (annual program)	40,000	40,000
Penetanguishene Road (CR 93) / Craighurst - Sidewalk Design	100,000	-
Warminster Sideroad - Line 8 North to Line 7 North	-	400,000
5/6 Sideroad - Ridge Road West to Line 1 South	-	350,000
Harbourwood Subdivision	-	800,000
Shoreline Drive - Line 13 South to Lakeshore Road East	-	400,000
Springhome Road - Kirkpatrick Street to Rail Trail Drive	-	425,000
15/16 Sideroad - Line 7 North to Line 8 North	-	375,000
<b>Total</b>	<b>\$ 140,000</b>	<b>\$ 2,790,000</b>





## Pavement Management Program

**Department:** Operations

**Division:** Pavement Management Program

**Staff Contact:** Dylan Flannery

**Service Type:**

Enhancement

**Growth:**

Partial

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies	40,000	40,000	40,000
Design or Engineering	100,000	-	-
Contractor		2,750,000	2,775,000
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 140,000</b>	<b>\$ 2,790,000</b>	<b>\$ 2,815,000</b>

<b>Funding Sources:</b>	2025	2026	2027
OCIF		613,119	650,000
Federal Gas Tax (CCBF)		753,810	783,962
Reserves	140,000	1,423,071	1,381,038
<b>Total</b>	<b>\$ 140,000</b>	<b>\$ 2,790,000</b>	<b>\$ 2,815,000</b>

### **Description and rationale:**

The Township's road network is one of the municipality's most vital assets and one of the most important services offered to our residents and business owners. The Township's Pavement Management Program aims to provide and maintain road infrastructure in a safe and fiscally responsible manner while ensuring the Municipality is positioned to meet its current and future needs.

The Capital Program is developed and prioritized according to:

Pavement condition index updates / roadway classification (volume and speed)

Risk management

Tracking of complaints

Optimizing available resources

Lifecycle management

Flexibility to adapt to changing needs

Aligning with operational activities for drainage and roadside improvements

Plans of other external agencies MTO, County of Simcoe as well as internal i.e. environmental services





## WARMINSTER SIDEROAD CONSTRUCTION

Project Description	2025 Budget	2026 Budget
Warminster Sideroad - Hwy 12 to Townline Road <sup>Note 2</sup>	3,100,000	-
Warminster Sideroad, Preston St. to Danny McHugh Memorial Park - Sidewalks <sup>Note 2</sup>	400,000	-
<b>Total</b>	<b>\$ 3,500,000</b>	<b>\$ -</b>

Note 2: Pre-budget approval to proceed to tender, Report FI2025-03 (February 6, 2025)



## Warminster Sideroad - Hwy 12 to Townline Road

**Department:** Operations  
**Division:** Paved Roads  
**Staff Contact:** Dylan Flannery

**Service Type:** Rehabilitation  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	3,500,000		
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 3,500,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Development Charges	1,175,000		
Federal Gas Tax	753,810		
OCIF	533,147		
Reserves	521,900		
Debenture	516,143		
<b>Total</b>	<b>\$ 3,500,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

The Warminster Sideroad from Hwy 12 to Town Line is a multi-faceted project that will incorporate improvements to correct legacy drainage issues, the installation of a sidewalk to service the developments east of Hwy 12 through Danny McHugh Memorial Park to Warminster Public School as well as the rehabilitation of the roadway.



## DRAINAGE

Project Description	2025 Budget	2026 Budget
Grandview Drive Drainage - Design (Construction 2028)	100,000	-
Shoreline Drive Outlets - Construction	925,000	-
Harbourwood Drainage Review - Study 2025, Construction 2026	50,000	200,000
Lakeshore Road West: Line 5 to Line 6 - Design & Engineering	75,000	-
Lakeshore Road West Outlets: Line 6 to Line 7 - Construction	970,000	-
Lakeshore Road West Outlets: Line 7 to Line 9 - Study & Design (Construction 2027)	150,000	125,000
Lakeshore Road West Outlets: Line 12 to Line 13 - Construction (Restoration 2027)	930,000	350,000
Line 2 South - Drainage Review & Outlet Construction	50,000	-
Line 11 South - Catch Basin & Concrete Work	32,000	-
O'Brien Street - Curb & Gutter Concrete Work	45,000	-
<b>Total</b>	<b>\$ 3,327,000</b>	<b>\$ 675,000</b>



## Drainage

**Department:** Operations  
**Division:** Storm Water and Drainage  
**Staff Contact:** Dylan Flannery

**Service Type:** Enhancement  
**Growth:** Partial

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies	200,000	200,000	-
Design or Engineering	175,000	125,000	-
Contractor	2,875,000	350,000	850,000
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 3,250,000</b>	<b>\$ 675,000</b>	<b>\$ 850,000</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	1,350,000	675,000	850,000
Debenture	1,900,000		
<b>Total</b>	<b>\$ 3,250,000</b>	<b>\$ 675,000</b>	<b>\$ 850,000</b>

### **Description and rationale:**

Many of the township's drainage systems present several deficiencies to appropriately carry current and future needs. This has been compounded by the short duration/high intensity storm events occurring more frequently. A systems view is being undertaken to address these issues in a prioritized manner across catchment areas and include drainage studies, engineering and construction projects, and these are then coordinated/sequenced with the road construction programs.







## Line 11 South - Catchbasin & Concrete Work

**Department:** Operations  
**Division:** Paved Roads  
**Staff Contact:** Karla Musso-Garcia

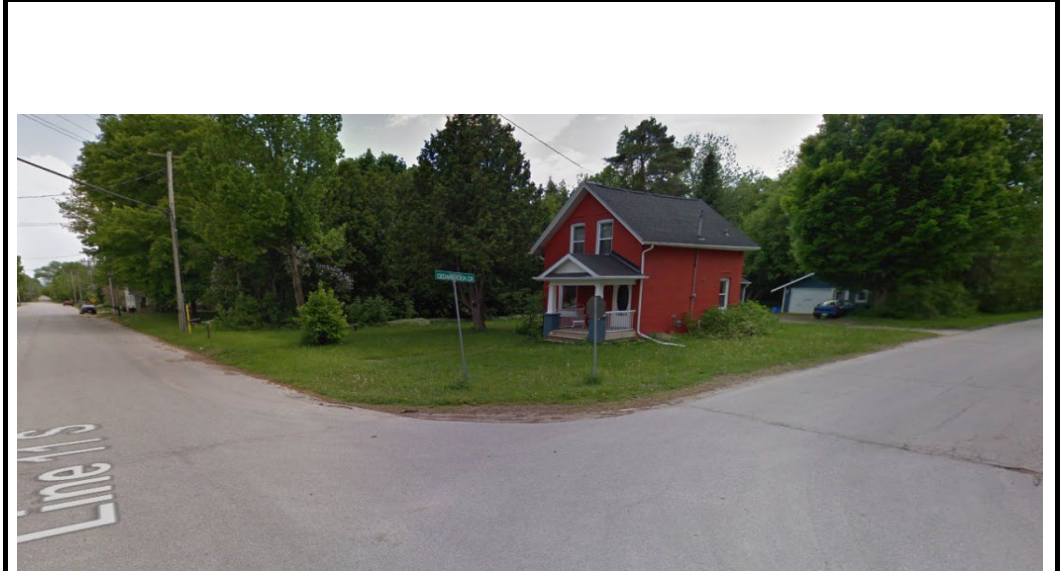
**Service Type:** Rehabilitation  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	32,000		
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 32,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	32,000		
<b>Total</b>	<b>\$ 32,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

A section of Line 11 South at Cedarbrook Drive requires the installation of catch basin risers and lids. Currently, this area lacks adequate drainage along Cedarbrook Drive and the portion immediately south of Cedarbrook on the west side. Due to the presence of underground infrastructure and the elevation of the outlets, installing ditches on the west side is not feasible. There is an existing storm pipe in this road section, and it is proposed to add new catch basin lids to the existing cleanouts and install additional catch basins connected to the existing pipe. We have received several complaints from residents in this area about water traveling from the road onto private properties.





## O'Brien Street - Curb & Gutter Concrete Work

**Department:** Operations  
**Division:** Paved Roads  
**Staff Contact:** Karla Musso-Garcia

**Service Type:** Replacement  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	45,000		
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 45,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	45,000		
<b>Total</b>	<b>\$ 45,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

A section of O'Brien Street, south of Ridge Road, includes a curb and gutter system for surface water drainage. The curb and gutter were not replaced during a previous road resurfacing project, which reduced the gutter system's capacity. The current condition of the curb and gutter is very poor, leading to water runoff entering driveways and private properties, which is a source of complaints and risk of litigation. This project aims to remove and replace the curb and gutter at the new road elevation to effectively manage stormwater and prevent it from channelling into driveways and private properties.



## TOWNSHIP FACILITIES

Project Description	2025 Budget	2026 Budget
Former Shanty Bay Fire Hall Renovations - Municipal Law Enforcement	580,000	-
Building Condition Assessment - Administration Centre	17,000	-
Building Condition Assessment - Oro-Medonte Community Arena		17,000
Administration Centre Building Automation System Update	-	50,000
Administration Centre Key FOB System	12,500	-
LED Lighting Conversion - Administration Centre & Nurse Practitioner Clinic	50,000	-
North Yard Facility Maintenance Projects	100,000	-
North Yard Facility Updates - Office, Bathroom & Air Conditioning	-	22,500
South Yard - Generator Replacement <sup>Note 1</sup>	35,000	-
South Yard Waste Oil Tank Decommissioning	20,000	-
South Yard - Air Conditioning	-	12,500
Joint Operations Facility Needs Assessment & Accommodation Plan	75,000	-
Administration Centre Accommodation Plan		75,000
Arena Banquet Hall Chair Replacement	25,000	-
Arena Ice Pad Lighting Upgrade	45,000	-
Nurse Practitioner Clinic Retrofit	75,000	-
<b>Total</b>	<b>\$ 1,034,500</b>	<b>\$ 177,000</b>

Note 1: Pre-budget approval to purchase, Report FI2025-03 (February 6, 2025)



## Former Shanty Bay Fire Hall Renovations - Municipal Law Enforcement

**Department:** Community Services

**Division:** Facility - Corporate

**Staff Contact:** Dylan Flannery

**Service Type:** Rehabilitation

**Growth:** Partial

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	580,000		
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 580,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	580,000		
<b>Total</b>	<b>\$ 580,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

In December 2024, Council received report OCS2024-40 and awarded Tender OCS-RFT24-025 Shanty Bay Fire Hall Renovation to Standen in the amount of \$569,300 plus HST. This retrofit project represents an investment in a Township asset that will not only meet the current and future accommodation needs of the Municipal Law division but is cost-effective, preserves heritage, and enhances environmental sustainability. Additionally, it maximizes the use of existing space and aligns with the township's economic and environmental goals. Demolition and construction have begun, and work is set to be completed by early spring.







## Building Condition Assessment - Administration Centre

**Department:** Community Services

**Division:** Facility - Corporate

**Staff Contact:** Dylan Flannery

**Service Type:**

Consulting

**Growth:**

No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies	17,000		
Design or Engineering			
Contractor			
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 17,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	17,000		
<b>Total</b>	<b>\$ 17,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

Regular Building Condition Audits (BCAs) are essential for preventive maintenance, safety, asset management, compliance, and value preservation. These audits encompass inspections of exterior and interior elements, structural components, mechanical systems, life safety and security systems, lighting, accessibility, environmental compliance, and energy efficiency. The resulting report informs future capital improvement needs.

Typically, BCAs are conducted every 3-5 years, though this frequency can vary based on factors such as the facility's type, age, usage intensity, and budget constraints. The Administration Centre is long overdue for a BCA, and one is recommended for 2025 to guide other capital projects, such as BAS replacement and lighting upgrades, as well as to identify energy efficiencies in operations. Incorporating regular BCAs into the capital planning process ensures effective asset management practices.





## Building Condition Assessment - Oro-Medonte Community Arena

**Department:** Community Services

**Division:** Facility - Recreation

**Staff Contact:** Dylan Flannery

**Service Type:** Consulting

**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies		17,000	
Design or Engineering			
Contractor			
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ -</b>	<b>\$ 17,000</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves		17,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 17,000</b>	<b>\$ -</b>

### **Description and rationale:**

Regular building condition audits (BCAs) are crucial for preventive maintenance, safety, asset management, compliance, and value preservation. These audits include inspections of exterior and interior elements, structural components, mechanical systems, life safety and security, lighting, accessibility, environmental compliance, and energy efficiency. The resulting report would inform future capital improvement needs. Typically, BCAs are conducted every 3-5 years, though this can vary based on factors such as the facility's type, age, usage intensity, and budget constraints. The Oro-Medonte Community Arena was renovated 10 years ago and is long overdue for a BCA. It is recommended that one be approved for 2026 to help guide other capital project planning, as well as to identify energy efficiencies in operations. Similar to other facilities, incorporating regular BCAs will ensure effective and proactive asset management practices.





## Administration Centre Building Automation System Update

**Department:** Community Services  
**Division:** Facility - Corporate  
**Staff Contact:** Dylan Flannery

**Service Type:** Replacement  
**Growth:** No

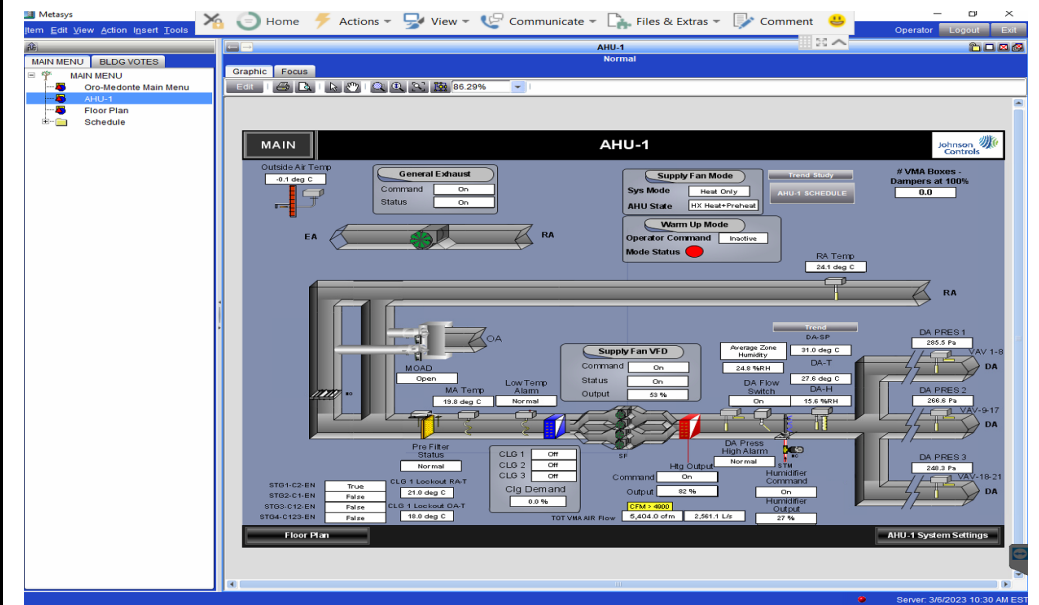
<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor		50,000	
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves		50,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>

### Description and rationale:

The HVAC system in the Administration Centre, installed in 2013, is controlled by an outdated Building Automation System (BAS). Over time, maintaining these systems becomes challenging due to the difficulty in finding replacement parts and outdated software. Replacing the BAS will enhance technology, efficiency, control, monitoring, cost savings, and functionality.

In 2024, a review was conducted to explore higher efficiency options for energy improvements and reduced operating costs. Significant technological advancements since the last BAS installation mean better alternatives are now available to meet the building's needs. Additionally, staff are working to streamline services across facilities for operational efficiencies. With the new Community Centre coming online in the fall, staff plan to align both systems for consistent monitoring.





## Administration Centre Key FOB System

**Department:** Community Services  
**Division:** Facility - Corporate  
**Staff Contact:** Dylan Flannery

**Service Type:** Enhancement  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor \$	12,500		
Materials			
Equipment/Misc			
Total \$	12,500	\$ -	\$ -

<b>Funding Sources:</b>	2025	2026	2027
Reserves	12,500		
Total \$	12,500	\$ -	\$ -

### **Description and rationale:**

With a growing staff team, key security in Township facilities has become a significant concern. Traditional keys can lead to unauthorized access, security breaches, theft, and potential harm. Keys can be easily lost, stolen, or duplicated, making access control difficult. To address this, staff propose a staged conversion to update all municipal facilities to a key FOB system. Key FOBs restrict access to authorized personnel, provide detailed access logs, and are convenient and durable. The conversion of the Administration Centre is supported by the installation of key FOBs at the new community center, with the ultimate goal to transition away from traditional keys for all municipal facilities.







## LED Lighting Conversion - Administration Centre & Nurse Practitioner Clinic

**Department:** Community Services

**Division:** Facility - Corporate

**Staff Contact:** Dylan Flannery

**Service Type:** Replacement

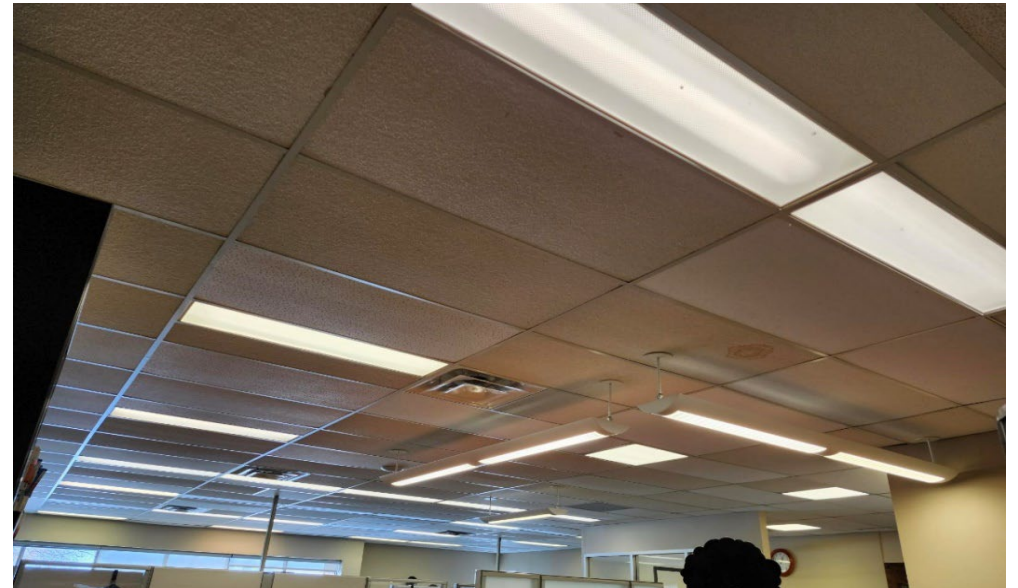
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	50,000		
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	50,000		
<b>Total</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

Staff recommend advancing the replacement of lighting systems at the Administration Centre and the Nurse Practitioner Clinic in anticipation of the impending 2026 importing ban on fluorescent lamps, CFLs, induction fluorescents, metal halide, and high-pressure sodium vapor lights. Although the sale of these lamps will not be prohibited until 2030, the rate at which existing inventory will deplete is uncertain. Therefore, completing all lighting replacement projects by 2025 is advised. Transitioning to LED lighting will not only reduce operating costs but also support the Township's goals for reducing greenhouse gas emissions and energy consumption.





## North Yard Facility Maintenance Projects

**Department:** Community Services  
**Division:** Facility - Corporate  
**Staff Contact:** Dylan Flannery

**Service Type:** Replacement  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	100,000		
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	100,000		
<b>Total</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

Several projects at the North Yard are necessary to ensure compliance with code and asset management practices.

**Oil and Grit Separator: \$70,000 (A)** - Approval for the design and layout were completed in 2024, with the installation of the unit to occur in 2025. The separator will improve water quality and protect local water bodies by preventing pollutants like oil, grease, and sediments from entering the environment.

**Flashing and Exterior Repairs and Paint: \$20,000 (C)** - Conducting exterior maintenance, like flashing and paint repairs are crucial for preventing water damage, maintaining structural integrity, enhancing curb appeal, ensuring safety, and optimizing operational efficiency. These actions will protect the building, reduce costs, and improve its overall appearance and functionality.

**Interior Door Replacements: \$10,000 (D)** - Many of the interior doors are showing their age and require replacement to enhance the safety and functionality of the shop.





## North Yard Facility Updates - Office, Bathroom & Air Conditioning

**Department:** Community Services

**Division:** Facility - Corporate

**Staff Contact:** Dylan Flannery

**Service Type:** Enhancement

**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor		22,500	
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ -</b>	<b>\$ 22,500</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves		22,500	
<b>Total</b>	<b>\$ -</b>	<b>\$ 22,500</b>	<b>\$ -</b>

### Description and rationale:

Renovating the North Yard's operational facilities, including updating the office, bathroom, and adding air conditioning, will significantly boost employee morale and productivity by creating a more comfortable and safe working environment. Even though a facility needs assessment and accommodation plan are yet to be completed in 2025 to help inform future facility needs, these repairs are still necessary. They will enhance the Township's professional image, improve operational efficiency, and could lead to long-term cost savings by preventing future repairs and reducing utility costs. These renovations are not only investments in the asset itself, but it will also contribute to a better working environment for staff.

1. Office and Bathroom Upgrade - \$10,000
2. Air Conditioning - \$12,500







## South Yard Generator Replacement

**Department:** Community Services  
**Division:** Facility - Corporate  
**Staff Contact:** Dylan Flannery

**Service Type:** Replacement  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc	35,000		
<b>Total</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Federal Gas Tax			
Reserves	\$ 35,000		
Development Charges			
<b>Total</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

In 2019-20, building condition audits were conducted for both operational yards. The reports included several facility improvement recommendations aimed at enhancing building maintenance and longevity. One key recommendation for both yards was the replacement of the emergency generators. Although the manufacturing dates of the existing generators were unknown, they appeared to be functioning well at the time of the reviews, with regular maintenance and testing performed by trained staff.

However, in 2024, the generator at the North Yard unexpectedly failed and required immediate replacement. Given that both units are estimated to be of the same age with similar run times and maintenance schedules, it is recommended to advance the replacement of the South Yard generator to 2025. This proactive measure aims to prevent a similar failure and ensure uninterrupted power supply for critical operations.







## South Yard Waste Oil Tank Decommissioning

**Department:** Community Services

**Division:** Facility - Corporate

**Staff Contact:** Dylan Flannery

**Service Type:**

Study

**Growth:**

No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies	20,000		
Design or Engineering			
Contractor			200,000
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ 200,000</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	20,000		200,000
<b>Total</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ 200,000</b>

### **Description and rationale:**

Following inspections and spill monitoring upgrades, Operations began decommissioning underground fuel tanks at both the North and South Yards. Following their removal, it was determined that the underground waste oil storage tank and drain tank required evaluation for environmental risk and compliance. A study is requested to assess the existing tanks and plan for their safe decommissioning and replacement with an above-ground storage solution. Once the study and design are approved, decommissioning and replacement are planned to commence in 2027.

The primary objective is to ensure compliance with current Technical Standards and Safety Authority (TSSA) and environmental regulations during decommissioning. Additionally, the aim is to facilitate the transition to an above-ground storage system, reducing the risk of soil contamination and decommissioning efforts.





## South Yard Air Conditioning

**Department:** Community Services  
**Division:** Facility - Corporate  
**Staff Contact:** Dylan Flannery

**Service Type:** Enhancement  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor		12,500	
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ -</b>	<b>\$ 12,500</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves		12,500	
<b>Total</b>	<b>\$ -</b>	<b>\$ 12,500</b>	<b>\$ -</b>

### **Description and rationale:**

The existing units are outdated window AC units that are loud and ineffective, and fails to maintain a consistent temperature, leading to discomfort and decreased productivity among staff. To address these issues, the purchase and installation of a heat pump style AC unit is proposed. This will provide efficient heating and cooling, ensuring a comfortable environment throughout the year. Modern heat pump units operate more quietly than traditional window units, reducing noise pollution in the office and enhancing the overall comfort of employees. Additionally, improved air quality from filtering pollutants and allergens will contribute to a healthier workplace.





## Joint Operations Facility Needs Assessment & Accommodation Plan

**Department:** Community Services  
**Division:** Facility - Corporate  
**Staff Contact:** Dylan Flannery

**Service Type:** Study  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies	75,000		
Design or Engineering			
Contractor			
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	75,000		
<b>Total</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

The Township has experienced significant growth in recent years without expanding operational spaces to support this growth. Additionally, existing facilities for transportation, environmental services, and parks and recreation are nearing the end of their useful life. To accommodate the growing staff and future operational needs, a corporate-wide facility needs assessment and accommodation plan are recommended. Currently, the Township operates a north and south Roads yard, Parks and Facilities uses the arena, and the Environmental Services team is based in Old Town Hall. Other storage spaces are spread across the municipality to limit travel needs. Staff recommend completing a facility needs assessment to fully understand operational requirements and explore the feasibility of creating a joint Operations Center to house all outdoor services (Operations, Environmental Services, Parks & Facilities) and staff. Informed by the results of the needs assessment, an accommodation plan will guide the design of a new joint operations center that consolidates resources, streamlines operations, and ensures the Township can effectively manage its growing infrastructure and service demands.



## Administration Centre Accommodation Plan

**Department:** Community Services  
**Division:** Facility - Corporate  
**Staff Contact:** Dylan Flannery

**Service Type:** New Asset  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies		75,000	
Design or Engineering			
Contractor			
Materials			
Equipment/Misc			
<b>Total</b>	\$ -	\$ 75,000	\$ -

<b>Funding Sources:</b>	2025	2026	2027
Development Charges		37,500	
Reserves		37,500	
<b>Total</b>	\$ -	\$ 75,000	\$ -

### **Description and rationale:**

The Township has experienced significant growth over the past several years, both in the development of its communities and in the municipal staff services that support them. Similar to the operational divisions, which face limited space for their staff and equipment, the administrative support departments are also challenged with providing adequate office space for their teams. The Administration Centre at 148 Line 7 South houses the administrative departments of Development Services, Finance, Corporate Services, Information Technology, Operations and Community Services, and Human Resources/People & Culture. An expansion was added after amalgamation in 1994; however, there have been no further updates to the facility since then to accommodate the growth. Staff are recommending an accommodation plan to accurately assess not only the staffing requirements necessary to support growth appropriately but also to ensure that proper space planning is considered.





## Arena Banquet Hall Chair Replacement

**Department:** Community Services

**Division:** Facility - Recreation

**Staff Contact:** Dylan Flannery

**Service Type:**

Replacement

**Growth:**

No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials	25,000		
Equipment/Misc			
<b>Total</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	25,000		
<b>Total</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

The current banquet hall chairs are old, damaged, and show significant signs of wear and tear. Their poor condition poses a safety hazard and must be replaced. Additionally, the existing chairs occupy considerable space, and new folding chairs and dollies would enhance the safety and functionality of the area.

The banquet hall is rented out for various functions, including meetings and weddings, so updated furnishings would increase its appeal for rentals. Moreover, the hall is used for day camp programming, where the current chairs present a constant climbing hazard.







## Arena Ice Pad Lighting Upgrade

**Department:** Community Services  
**Division:** Facility - Recreation  
**Staff Contact:** Dylan Flannery

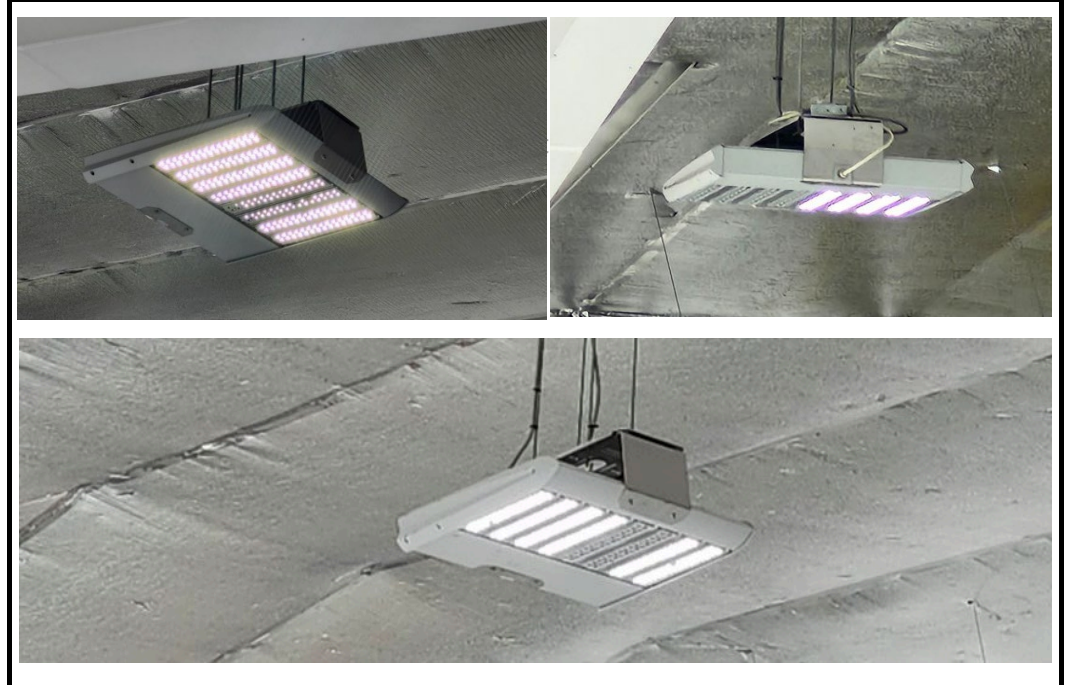
**Service Type:** Replacement  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	45,000		
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 45,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	45,000		
<b>Total</b>	<b>\$ 45,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

In 2014, the Township renovated the Oro-Medonte Community Arena, including upgrading the pad lighting to LED units. These lights were environmentally friendly, durable, and provided instant illumination while significantly reducing energy consumption. However, the LED technology from a decade ago is now showing its age, with lights within the panels beginning to fail. Unfortunately, individual light panels from the older system cannot be replaced due to the different technology used in newer lights. This discrepancy would affect lighting uniformity, creating a potential safety concern. Therefore, an upgrade to the latest LED technology is recommended to ensure consistent and safe lighting throughout the arena. Modern LEDs are much more efficient, reliable, and versatile, offering superior performance and longer lifespans. Advances in chip design and heat management have greatly enhanced their functionality, making them the smart choice for current lighting applications.





## Nurse Practitioner Clinic Retrofit

**Department:** Community Services  
**Division:** Facility - Corporate  
**Staff Contact:** Dylan Flannery

**Service Type:** Enhancement  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	75,000		
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Cost Recovery	75,000		
<b>Total</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>

### Description and rationale:

In November 2024, Council received report OCS 2024-32 and approved the renovation of an additional 745 sq. ft. of space, previously used by the OPP, with front-loaded construction costs. The renovation costs are capped at \$75,000 and will be repaid by the HNPLC before the lease term ends on February 28, 2029.



**COMMUNITY HALLS**

Project Description	2025 Budget	2026 Budget
Hawkestone Hall - Hardwood Floor Refinishing		4,000
Total	\$ -	\$ 4,000





## Hawkestone Hall - Hardwood Floor Refinishing

**Department:** Community Services  
**Division:** Facility - Community Halls  
**Staff Contact:** Dylan Flannery

**Service Type:** Rehabilitation  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor		4,000	
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ -</b>	<b>\$ 4,000</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves		4,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 4,000</b>	<b>\$ -</b>

### **Description and rationale:**

Hawkestone Community Hall has requested that the hardwood floor in the main hall be refinished. Initially, the plan was to completely replace the floor. However, after inspection by a flooring contractor, it was confirmed that refinishing would protect the floor and extend its lifespan. Refinishing is also the more cost-effective option currently. Refinishing the floor will enhance the hall's appearance and functionality, making it a more inviting space for community events, gatherings, and activities. This improvement will benefit the entire community by providing a well-maintained venue for social and recreational events, fostering a stronger sense of community and encouraging greater participation in local activities. Hall capital projects are a shared cost with the Hall with each party paying half the cost. The Township pays up front and is reimbursed the other half at a later date.



## PARKS, SPORTS FIELDS & AMMENITIES

Project Description	2025 Budget	2026 Budget
Shanty Bay Park Master Plan		65,000
Hawkestone Park - Pad Replacement & Lighting	-	60,000
Multipurpose Pad LED Light Replacements	22,500	-
Horseshoe Valley Memorial Park - Tennis Court Lighting	65,000	-
Horseshoe Valley Memorial Park - Tennis Court Resurfacing	-	25,000
Lions Ball Diamond #2 Lighting Replacement & Installation	210,000	-
Pickleball Courts - Design & Construction	150,000	1,750,000
Shelswell Park - Lakeside Stairs	-	10,000
Vasey Park - Pavillion and Concession Stand	84,896	-
<b>Total</b>	<b>\$ 532,396</b>	<b>\$ 1,910,000</b>



## Shanty Bay Park Master Plan

**Department:** Community Services

**Division:** Parks

**Staff Contact:** Dylan Flannery

**Service Type:** Consulting

**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering		65,000	
Contractor			
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ -</b>	<b>\$ 65,000</b>	<b>\$ -</b>

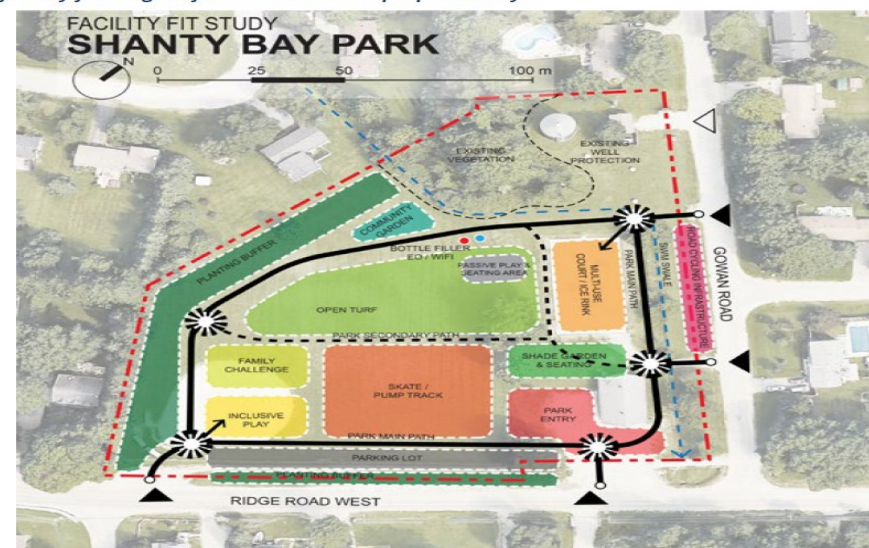
<b>Funding Sources:</b>	2025	2026	2027
Development Charges		48,700	
Reserves		16,300	
<b>Total</b>	<b>\$ -</b>	<b>\$ 65,000</b>	<b>\$ -</b>

### Description and rationale:

The recently completed Parks and Recreation Master Plan states that the Township's primary objective is to maintain and improve the park venues that it currently has and to provide facilities that are safe and of the appropriate quality. Further, the engagement undertaken for the Master Plan clearly re-iterates that residents place a high value on parks and want access to quality and dynamic spaces close to where they live. Using the recommendations from the Plan, staff are advancing the Shanty Bay Park Master Plan to effectively develop the space to better align with trends in outdoor recreation and provide a broader range of play (the example provided was a fit exercise from the Plan, done to showcase the community park concept of what "Village Recreation" could look like when applied to Shanty Bay Park). A fullsome Park Master Plan, complete with community engagement, will ensure that the redevelopment of the park in Shanty Bay follows the recommendations of the Plan, and meets the community's park and recreation needs now and into the future.

### FACILITY FIT STUDY: SHANTY BAY

*\*Note: This facility fit image is for demonstration purposes only.*







## Hawkestone Park - Pad Replacement & Lighting

**Department:** Community Services

**Division:** Parks

**Staff Contact:** Dylan Flannery

**Service Type:**

Replacement

**Growth:**

No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor		60,000	
Materials			
Equipment/Misc			
<b>Total</b>	\$ -	\$ 60,000	\$ -

<b>Funding Sources:</b>	2025	2026	2027
Reserves		\$ 30,000	
Fundraising		\$ 30,000	
<b>Total</b>	\$ -	\$ 60,000	\$ -

### **Description and rationale:**

The Township currently has 9 multipurpose pads throughout the municipality, that range in age, size and additional amenities nearby (lighting, pavilion, etc.). These pads are used for a variety of activities including basketball, ball hockey, pickleball and in the winter, an outdoor skating rink. The multipurpose pad, conveniently located beside Hawkestone Hall, is a number of years old and is showing its age. As per the recommendations in the newly completed Parks and Recreation Master Plan, it recommended that the pad in Hawkestone be renewed and to include lighting around the park, similar to other multipurpose pads around the Township. This will extend usage into the evening, enhances safety by improving visibility, and boosts its aesthetic appeal. It also increases the pad's versatility for various activities and events, fosters community engagement, and encourages more frequent use. Staff are recommending that the community fundraise for 50% of the project costs.





## Multipurpose Pad LED Light Replacements

**Department:** Community Services

**Division:** Parks

**Staff Contact:** Dylan Flannery

**Service Type:**

Replacement

**Growth:**

No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	22,500		
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 22,500</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	22,500		
<b>Total</b>	<b>\$ 22,500</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

The Township's multipurpose pads support various activities, including basketball, ball hockey, pickleball, and winter skating. To maximize use and enhance safety, lighting was installed. However, many pads use lighting systems that will face challenges in 2026, as Canada will ban the import of replacement parts for fluorescent lamps, CFLs, induction fluorescents, metal halide, and high-pressure sodium vapor lights.

Although the sale of these lamps will not be prohibited until 2030, inventory depletion rates are uncertain. Therefore, it is recommended to advance all lighting replacement projects to 2025. Transitioning to LED lighting will reduce operating costs and support the Township's goals for reducing greenhouse gas emissions and energy consumption.

- \* Horseshoe Valley Memorial Park - \$7,500
- \* Shelswell Park - \$7,500
- \* Sweetwater Park - \$7,500





## Horseshoe Valley Memorial Park - Tennis Court Lighting

**Department:** Community Services

**Division:** Parks

**Staff Contact:** D. Flannery

**Service Type:** Enhancement

**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	65,000		
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 65,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	32,500		
Fundraising	32,500		
<b>Total</b>	<b>\$ 65,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

The Oro-Medonte Tennis Club (OMTC) has approached the Township with a request to install lighting at the two courts located at Horseshoe Valley Memorial Park. The Club is experiencing growth and requires more court time in the evening to accommodate its increasing membership. While adding additional courts is a solution, it is more economical to extend the usage of existing courts by installing lights. This approach allows for evening play, maximizing the current facilities without the significant expense of constructing new courts. The new lights will extend play hours, enhance safety with better visibility, and increase community engagement by attracting more participants. The lights may also allow the Club to host events, support youth programs, and maximize facility use. The Club has committed \$13,000 to help offset project costs. Staff are recommending that the Club fundraise to provide 50% of the funds for the project. (\$32,500)







## Horseshoe Valley Memorial Park - Tennis Court Resurfacing

**Department:** Community Services

**Division:** Parks

**Staff Contact:** Dylan Flannery

**Service Type:**

Rehabilitation

**Growth:**

No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor		25,000	
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves		25,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ -</b>

### **Description and rationale:**

The tennis courts at Horseshoe Valley Memorial Park, constructed in 2011, were resurfaced in 2018. Standard maintenance practice recommends resurfacing the acrylic coating every 4-7 years and the courts are now due for maintenance. Since the courts were well-constructed and the foundational layers remain intact, this resurfacing will focus solely on the top acrylic coating. Regular resurfacing offers several benefits, including enhanced playability, improved safety, extended durability, cost-effective maintenance, and maintained aesthetic appeal. These benefits make resurfacing a worthwhile investment, ensuring the courts remain in top condition for years to come.





## Lions Ball Diamond #2 Lighting Replacement & Installation

**Department:** Community Services

**Division:** Sportsfields

**Staff Contact:** Dylan Flannery

**Service Type:**

Replacement

**Growth:**

No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials	210,000		
Equipment/Misc			
<b>Total</b>	<b>\$ 210,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	210,000		
<b>Total</b>	<b>\$ 210,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

The Township's main baseball facility at the Oro-Medonte Community Centre features two lit diamonds. The upper diamond (Lions #1) received new LED fixtures in 2018. The lower diamond (Lions #2) had lights donated in 2000. A structural review completed in 2019 recommended temporary CFRP wrapping/banding on the concrete columns to extend their lifespan by approximately five years. The current engineer's recommendations now include new bases and poles as part of the lighting upgrade.

In the 2023 budget, Council approved the lighting design; the 2025 request is for funds to complete the installation. Starting in 2026, Canada will ban the import of fluorescent lamps, including CFLs, induction fluorescents, metal halide, and high-pressure sodium vapour lights. Although the sale of these lamps will be prohibited only in 2030, it's uncertain how quickly inventories will deplete. This underscores the need to advance all lighting replacement projects in 2025. Converting to LED will reduce operating costs and support the Township's GHG emissions and energy reduction targets.







## Pickleball Courts - Design & Construction

**Department:** Community Services

**Division:** Parks

**Staff Contact:** Dylan Flannery

**Service Type:**

New Asset

**Growth:**

No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering	150,000		
Contractor		1,750,000	
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 150,000</b>	<b>\$ 1,750,000</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Development Charges	150,000	1,750,000	
<b>Total</b>	<b>\$ 150,000</b>	<b>\$ 1,750,000</b>	<b>\$ -</b>

### **Description and rationale:**

The Parks and Recreation Master Plan recommended developing purpose-built pickleball courts to meet growing community needs and support the sport's growth. In 2024, Council approved the planning and design of these courts. In June, Council received report OCS 2024-17, supporting the development of courts at 3331 Line 4 North instead of the Guthrie lands.

Following consultation with a landscape architect, the design of the pickleball courts will also integrate the lands at Horseshoe Valley Memorial Park. This approach aims to create a unified park plan incorporating various park uses, providing a seamless recreational experience for all users. Additionally, it will serve the new school and community center next door, enhancing the park's overall accessibility and utility for the entire community.

Designs will be shared with the community in early 2025, with construction anticipated to commence in the spring of 2026.





## Shelswell Park- Lakeside Stairs

**Department:** Community Services

**Division:** Parks

**Staff Contact:** Dylan Flannery

**Service Type:**

Rehabilitation

**Growth:**

No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor		10,000	
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Federal Gas Tax			
Reserves		10,000	
Development Charges			
<b>Total</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>

### **Description and rationale:**

Shelswell Park, located at 118 Lakeshore Road West offers a variety of amenities, including playground equipment, a multipurpose pad, and greenspace for local residents to enjoy. Adjacent to the main park is additional greenspace with waterfront access, making it a popular spot for swimming and launching small watercraft such as paddle boards, kayaks, and canoes. Like many waterfront locations, winter wave and ice action from the lake often create hazards for built infrastructure. This is particularly true for the stairs at this location which provide water access, and they sustain regular damage each winter. Staff then need to repair the area every spring, and it is now proposed to redesign and construct the stairs to better withstand the lake's impacts and to increase safety for users.





## Vasey Park - Pavillion and Concession Stand

**Department:** Community Services

**Division:** Parks

**Staff Contact:** Dylan Flannery

**Service Type:**

Rehabilitation

**Growth:**

No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	84,896		
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 84,896</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	84,896		
<b>Total</b>	<b>\$ 84,896</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

During the 2023-24 capital process, Council approved the replacement of the Vasey Pavilion and the renovation of the concession building. Structural engineer reports revealed that the existing wood columns were partially deteriorated, and the added reinforcements had not mitigated the risk of uplift failure. Additionally, the roof framing was found to be inadequate to withstand snow and rain loads. Consequently, the decision was made to replace the pavilion. The pavilion replacement is now complete. Although the remaining funds were initially earmarked for upgrading the concession, staff are now recommending that the washroom building be renovated to meet accessibility standards.



## VEHICLES, EQUIPMENT & MACHINERY

PROJECT AREA	2025 Budget	2026 Budget
FLEET - REPLACEMENTS	2,587,000	220,000
FLEET - ADDITIONS	579,000	1,341,000
<b>Total</b>	<b>\$ 3,166,000</b>	<b>\$ 1,561,000</b>

## FLEET - REPLACEMENTS

Project Description	2025 Budget	2026 Budget
OMFES - 2002 Tanker Six	750,000	-
OMFES - 2005 Tanker Four	750,000	-
OPS - (07-369) Bi-Directional Tractor <sup>Note 1</sup>	390,000	-
OPS - (07-369-b) Brusher Arm & Flail Head Attachment <sup>Note 1</sup>	135,000	-
OPS - (11-219) Freightliner Single Axle Plow & Dump <sup>Note 1</sup>	422,000	-
ENV - Pickup Trucks	75,000	-
OPS - Replace / Upgrade (19-162) 2019 Ford F350	-	220,000
OPS - AVL Units to GeoTab Telematics plus OEM	65,000	-
<b>Total</b>	<b>\$ 2,587,000</b>	<b>\$ 220,000</b>

Note 1: Pre-budget approval to purchase, Report FI2025-03 (February 6, 2025)





## Replacement of Tanker Six

**Department:** Fire and Emergency Services

**Division:**

**Staff Contact:** Fire Chief Roree Payment

**Service Type:**

Replacement

**Growth:**

No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc	750,000		
<b>Total</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	750,000		
<b>Total</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

Oro-Medonte Fire and Emergency Services (OMFES) has a fleet that includes five 1500 Imperial gallon Water Tankers and one 2500 Imperial gallon Tanker. Tanker Six, a 2002 GMC at Station Six Moonstone, is due for replacement in 2025 as per the Department's Apparatus Replacement Plan. Fire Underwriters recommend that first-line duty fire apparatus should not be in service for more than 20 years in small communities, though they can serve as reserve trucks for up to 25 years if they pass annual tests.

Staff recommends replacing Tanker Six with a 2500 Imperial gallon Pumper/Tanker. This will provide more water on initial responses and serve as a backup if the Station Six pumper truck is out of service. Tanker Six lacks a suitable pump for firefighting or water shuttles, so it will be sold through GovDeal or repurposed within the Township. Given the lack of pressurized water sources and the construction of larger homes, having more water available initially is crucial for effective fire response to protect lives and property.





## Replacement of Tanker Four

**Department:** Fire and Emergency Services

**Division:**

**Staff Contact:** Fire Chief Roree Payment

**Service Type:**

Replacement

**Growth:**

No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc	750,000		
<b>Total</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	750,000		
<b>Total</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

Oro-Medonte Fire and Emergency Services (OMFES) has five 1500 Imperial gallon Water Tankers and one 2500 Imperial gallon Tanker. Tanker Four, a 2005 International at Station Two East Oro, is due for replacement in 2025 as per the Department's Apparatus Replacement Plan. Fire Underwriters recommend that first-line duty fire apparatus should not be in service for more than 20 years in small communities, though they can serve as reserve trucks for up to 25 years if they pass annual tests.

Staff recommends replacing Tanker Four with a 2500 Imperial gallon Pumper/Tanker to be housed at Station One. This will provide more water on initial responses and serve as a backup if the Station One pumper truck is out of service. Tanker Four lacks a suitable pump for firefighting or water shuttles, so it will be sold through GovDeals or repurposed within the Township. Given the lack of pressurized water sources and the construction of larger homes, having more water available initially is crucial for effective fire response to protect lives and property.







## Replacement 07-369 Bi-Directional Tractor

**Department:** Operations  
**Division:** Fleet  
**Staff Contact:** Dylan Flannery

**Service Type:** Replacement  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc	390,000		
<b>Total</b>	<b>\$ 390,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	390,000		
<b>Total</b>	<b>\$ 390,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

To replace the Township's 2007 Bi-Directional Tractor with boom. The current status of the 2007 New Holland Bi-Directional tractor is in poor condition and has become unreliable, with repairs requiring significant downtime and high maintenance costs due to its age and extensive use. The repair timelines have caused delays in operations and additional cost in rentals. Although the unit was purchased used and is being replaced two years before the end of its expected lifecycle, its frequent breakdowns and maintenance issues have made it clear that an upgrade is necessary. The tractor is essential for both summer and winter maintenance, and its unreliability has impacted our operations. Replacing the New Holland tractor with a multifunctional self-propelled machine in 2025 provides significant advantages in terms of versatility, safety, and environmental compliance. The proposed utility tractor ability to switch between multiple attachments for various tasks enhances operational efficiency, reducing single use specialized machines. The bi-directional tractor will be replaced with an advanced hydraulic system, all-wheel drive, and bi-directional work unit for adaptable and efficient use year-round. The unit will include a boom and loader mount.





## Replacement 07-369B - Brusher Boom & Flail Head Attachment

**Department:** Operations  
**Division:** Fleet  
**Staff Contact:** Dylan Flannery

**Service Type:** Replacement  
**Growth:** Partial

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc	135,000		
<b>Total</b>	<b>\$ 135,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Federal Gas Tax			
Reserves	75,000		
Development Charges	60,000		
<b>Total</b>	<b>\$ 135,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

The 2007 Diamond Unit DBR-050-H, used on a bi-directional tractor, urgently needs a new brusher arm boom and brush mower arm. These parts have exceeded their lifecycle, leading to frequent, costly repairs and compromised structural integrity, resulting in reduced mobility and functionality. This situation incurs high maintenance costs and affects overall operational efficiency, necessitating equipment rentals due to tight road maintenance windows and long repair times.

The new unit will be a loader, adding versatility to operations. The 2019 and 2021 loaders, equipped with hydraulic setups and hydrostatic transmissions, support high hydraulic flow equipment like blowers, sweepers, and brush heads, maximizing core unit utilization. The new boom arm and mower head will enhance operational efficiency, ensure safety, and meet vegetation management demands from residential roadway growth. This upgrade will restore full mobility and functionality, reduce downtime, and increase productivity.





## Replacement OPS-11-219 - 2011 Freightliner Single Axle Plow & Dump

**Department:** Operations  
**Division:** Fleet  
**Staff Contact:** Dylan Flannery

**Service Type:** Replacement  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc	422,000		
<b>Total</b>	<b>\$ 422,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	422,000		
<b>Total</b>	<b>\$ 422,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

The 2011 Freightliner single-axle dump truck has reached the end of its optimal lifespan, leading to increased maintenance costs, frequency of breakdowns, and reduced efficiency. The Township currently only has one single-axle unit on a dedicated route. The unit will be replaced with an updated single axle unit, including a Steel Reversible Plow, which features a 12' moldboard for narrow area snow removal capabilities, which will maintain the snow removal performance and safety of that route assignment. This replacement will reduce long-term maintenance costs, improve operational reliability, and ensure continued effective snow-clearing and brushing operations.







## Replacement Environmental Services Pickup Trucks

**Department:** Environmental Services  
**Division:** Fleet  
**Staff Contact:** Dylan Flannery

**Service Type:** Replacement  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc	75,000		75,000
<b>Total</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ 75,000</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	75,000		75,000
<b>Total</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ 75,000</b>

### **Description and rationale:**

The Environmental Services Department proposes replacing a 2017 vehicle in 2025 due to significant wear and tear and increasing repair and maintenance costs. This early replacement will ensure the Environmental Services fleet remains reliable and cost-effective, as continuing to operate the 2017 vehicle, which has a high odometer reading, would likely result in further increased expenses and potential service interruptions.

It is further recommended that a 2014 vehicle initially scheduled for replacement in 2025, be retained until 2027 by swapping the replacement schedule of these trucks. This recommendation is based on the 2014 vehicle's current operational condition, lower maintenance costs, and low kilometer utilization over its life cycle. By adjusting the replacement timing of these two vehicles, the department can continue to derive value from the less-utilized 2014 vehicle and reduce the operating repair costs of the heavily used 2017 unit.





## Replace / Upgrade Pickup 19-162 (see notes for non-disposal)

**Department:** Operations  
**Division:** Fleet  
**Staff Contact:** Dylan Flannery

**Service Type:** New Asset  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc		220,000	
<b>Total</b>	\$ -	\$ 220,000	\$ -

<b>Funding Sources:</b>	2025	2026	2027
Reserves		220,000	
Reserves			
<b>Total</b>	\$ -	\$ 220,000	\$ -

### **Description and rationale:**

Replacing Unit 19-162 with a heavier unit to meet evolving service requirements. The current unit, purchased in 2019 to address an immediate need, has become inadequate due to expanded routes and larger facility lots. It was under a 7-year replacement cycle but has required extensive maintenance due to size and load limitations. The upgraded unit will offer increased durability, material capacity, and a smaller footprint, enhancing year-round capacity and medium-duty capabilities. This will result in a more versatile truck with extended work and lifecycle capacities.

The existing Unit 19-162 can remain operational under an extended 10-year lifecycle, deferring the purchase of an additional unit from 2027 to 2029.





## OPS - AVL (Live Fleet Telematics) Units to GeoTab Telematics plus OEM

**Department:** Operations  
**Division:** Fleet  
**Staff Contact:** Dylan Flannery

**Service Type:** Replacement  
**Growth:** No

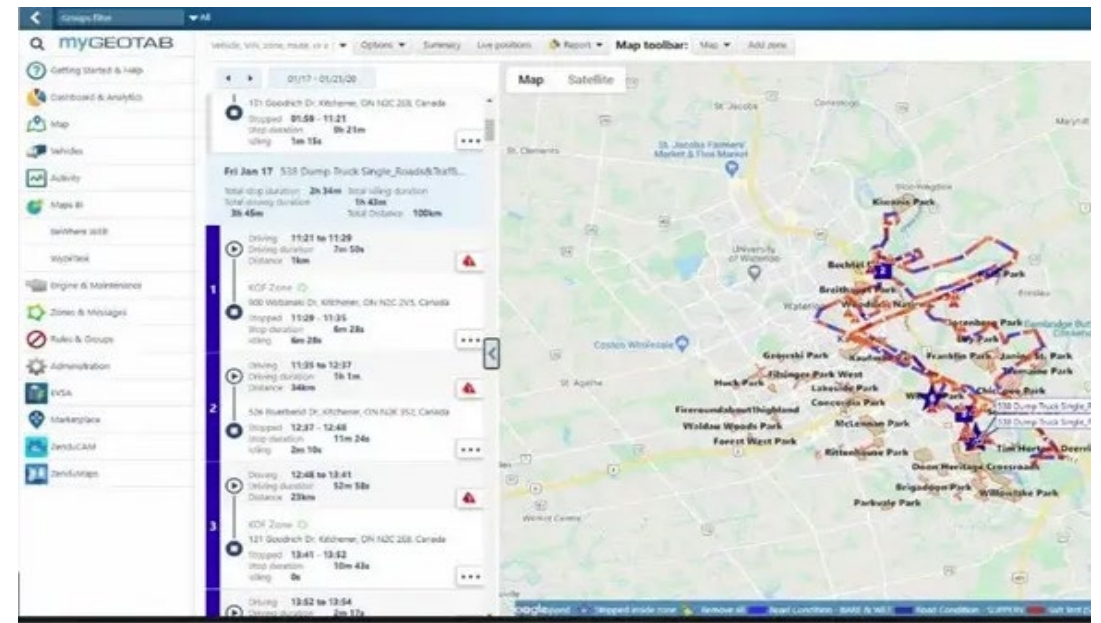
<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc	65,000		
<b>Total</b>	<b>\$ 65,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	65,000		
<b>Total</b>	<b>\$ 65,000</b>	<b>\$ -</b>	<b>\$ -</b>

### Description and rationale:

Currently, most Township winter maintenance equipment is outfitted with a passive Automatic Vehicle Location (AVL) telematics system that tracks location and instrument status. In 2024, the new winter operations fleet purchases were outfitted with a live AVL system (GEOTAB), which not only tracks location and instrument status but also includes vehicle health assessment as well as live integration to telematics monitoring. Switching from a passive system to a live AVL fleet telematics monitoring system significantly enhances reliability and data accuracy. Previous passive systems often had data gaps, delayed information, and download failures, which lead to incomplete records and delayed decision-making. In contrast, a live AVL system provides continuous, real-time data transmission, ensuring immediate access to accurate and complete information about vehicle locations, usage, and performance metrics.

The real-time monitoring capabilities of a live AVL system allow staff to dynamically optimize operations, promptly address vehicle issues, comprehensively monitor driver operation and vehicle health, and proactively maintain vehicles. This approach ultimately reduces downtime and repair costs. The live AVL system will replace the existing passive system within the Township Ops fleet and establish a structure to expand into other divisions as vehicles are replaced.



## FLEET - ADDITIONS

Project Description	2025 Budget	2026 Budget
OPS - 13-15 Ton Excavator & Attachments	-	450,000
OPS - Shop Tools (various)	100,000	-
OPS - Mechanical Vac Sweeper Attachment for Loader (2)	-	280,000
OPS - Pickup Trucks	75,000	150,000
OPS - Sidewalk Machine with Truck & Trailer or Additional Storage	230,000	-
OPS - Skid Steer	-	150,000
OPS - Slip-In Water Tanks (2)	-	66,000
OPS - Spray Patcher	-	170,000
OPS - Stump Grinder Attachment	19,000	-
REC - Parks & Facilities Pickup Trucks	75,000	75,000
REC - Parks Dump Trailer	15,000	-
REC - Trailer (G Licence) & Attachments for Parks Tractor	65,000	-
<b>Total</b>	<b>\$ 579,000</b>	<b>\$ 1,341,000</b>





## Addition - 13-15 Ton Excavator & Attachments

**Department:** Operations  
**Division:** Fleet  
**Staff Contact:** Dylan Flannery

**Service Type:** New Asset  
**Growth:** Partial

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc		450,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 450,000</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Development Charges		123,000	
Reserves		327,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 450,000</b>	<b>\$ -</b>

### **Description and rationale:**

We propose adding a 13-15 ton excavator with attachments to our fleet as part of our refined expansion plan. Historically, we used contracted services for ditching and larger culvert replacements. To evaluate our capabilities, we rented excavators and compared them with contracted services. The results showed immediate improvements in drainage, confirmed by a reduction in routine stormwater management requests. In 2022, we purchased a smaller 9-ton excavator, offsetting rental expenses and adding versatility. We continued renting a second unit for north and south operations, proving more efficient. We identified the need for a larger second unit for deeper urban trench work, longer reach in rural drainage, and work near municipal drains. This addition extends our improvement process. Currently, we still rent excavators for seasonal work. This machine would offset rental expenses, expand operational capacity, and enhance versatility. Its increased capability would improve depth, reach, and loading speed on larger jobs, saving operational time. Despite being larger, it fits within our existing float trailers and some attachments. This purchase aims to complement our operations and improve overall efficiency through effective planned use.



## Addition - Shop Tools (various)

**Department:** Operations  
**Division:** Fleet  
**Staff Contact:** Dylan Flannery

**Service Type:** New Asset  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc	100,000		
<b>Total</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	100,000		
<b>Total</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>

### Description and rationale:

To enhance the Fleet Division's capabilities, staff propose acquiring new tools as outlined in the fleet management plan. As the division expands, tooling has become essential yet limiting in daily operations. New tools will help control costs that would otherwise be outsourced. Limited mechanical staff and shop space hinder operations if vehicle downtimes increase while waiting for external contractors.

Increasing in-house capacity will enable more focused repairs and reduce shop space taken by equipment awaiting contracted services. Fleet review documents highlight this as a key area for improving efficiencies. The intent is to purchase equipment to enhance efficiency and mitigate downtime.

Additionally, resource constraints have affected our service providers, causing delays in lower-value tasks such as replacing tires from rims, machining, and applying decals. These tasks have experienced longer-than-anticipated turnaround times, and the associated costs have increased.

Some of the tools recommended for purchase include:

TIG Welder, Tire Machine, Mill Machine, Fluid Dispensers, Decal Printer, Tire Carts, and Other Ergonomic Fleet Maintenance Tools and Equipment.

These additions will enhance our ability to perform repairs and maintenance more effectively, ultimately improving our service delivery.





## 2 x Mechanical Vac Sweeper Attachment for Loader

**Department:** Operations  
**Division:** Fleet  
**Staff Contact:** Dylan Flannery

**Service Type:** New Asset  
**Growth:** Yes

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc		280,000	
<b>Total</b>	\$ -	\$ 280,000	\$ -

<b>Funding Sources:</b>	2025	2026	2027
Development Charges		280,000	
Reserves			
<b>Total</b>	\$ -	\$ 280,000	\$ -

### **Description and rationale:**

The Operations team proposes purchasing additional sweeper/vac attachments for our loaders to equip each one. Previously, spring sweeping involved a large convoy of equipment, which was very time-consuming. Recently, we have improved efficiency by splitting equipment and crews, adopting a "divide and conquer" approach.

The addition of the vac sweeper truck will further enhance this process. These new attachments will augment the spring sweeping program, adding speed and agility. With the increase in new housing developments, these devices will provide a safer process. When attached to a loader, they will maneuver through new developments with better vision and maneuverability from the loader seat. This will minimize the number of equipment pieces required on urban streets, increasing both public and staff safety.

Additionally, the Trombia will offer a quick option for cleanup at any job site, accident, or spill that may occur around the township throughout the year.







## Addition - Operations Pickup Trucks

**Department:** Community Services

**Division:** Fleet

**Staff Contact:** Dylan Flannery

**Service Type:**

New Asset

**Growth:**

Yes

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc	75,000	150,000	
<b>Total</b>	<b>\$ 75,000</b>	<b>\$ 150,000</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Development Charges	75,000	150,000	
<b>Total</b>	<b>\$ 75,000</b>	<b>\$ 150,000</b>	<b>\$ -</b>

### **Description and rationale:**

The Township plans to add an additional pickup truck for the Operations Division in 2025 and two more in 2026. Over the past four years, supervisor assistants (SAs) have been sporadically assigned to various tasks, traveling to work sites using available equipment or vehicles. When supervisors are on vacation, SAs utilize the supervisors' vehicles.

The Development Charges (DC) study has identified the need for additional pickup trucks to support patrolling, work planning, and inspections. Currently, SAs use delayed-disposal vehicles, similar to the Parks Division. However, the Operations Division has recognized the need for Leads or Senior Operators due to increased fieldwork requirements in developments and services.

To fill gaps, the Operations Division has been using core disposed vehicles (e.g., units 55, 6, 1) as backup. These vehicles have exceeded their backup capacity and will be disposed of, leaving the division without access to these units. With new staff onboarding in 2025 and 2026, the vehicle needs identified in the DC study will be required to maintain service levels and improve operational capacity.

It is recommended that the Operations Division purchase an additional pickup truck for core use in 2025, and two more units in 2026, as outlined in the DC study.





## Addition - Sidewalk Machine with Truck and Trailer or Additional Storage

**Department:** Operations  
**Division:** Fleet  
**Staff Contact:** Dylan Flannery

**Service Type:** New Asset  
**Growth:** Yes

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc	230,000		
<b>Total</b>	<b>\$ 230,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Development Charges	230,000		
<b>Total</b>	<b>\$ 230,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

To support Craighurst's development, we propose adding a sidewalk machine with a truck and trailer or seacan storage for winter operations (preferred). This will enhance our operations and meet the increased demand for sidewalk maintenance. The new and existing sidewalks in Craighurst require a dedicated unit due to the localized development.

Our current sidewalk plowing practice began when our contractor couldn't afford insurance, forcing us to manage it in-house with a trailer, skid steer, and an existing truck. Over six seasons, the route expanded to cover the entire township, including Shanty Bay, Hawkstone, Warminster, Moonstone, Horseshoe Valley, and Craighurst. The route is now too large to manage effectively, especially during continuous snowfall, sometimes requiring two days to complete.

New developments add extra sidewalk maintenance responsibilities, overburdening our current capacity. Adding this machine and its storage (preferred) or transportation will create capacity for Craighurst/Horseshoe and reduce strain on our existing route. With additional attachments, the machine could also be used for summer operations, provided we have enough staffing.





## Addition - Skid Steer

**Department:** Operations

**Division:** Fleet

**Staff Contact:** Dylan Flannery

**Service Type:** New Asset

**Growth:** Yes

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc		150,000	
<b>Total</b>		\$ 150,000	\$ -

<b>Funding Sources:</b>	2025	2026	2027
Development Charges		112,500	
Reserves		37,500	
<b>Total</b>		\$ 150,000	\$ -

### **Description and rationale:**

To meet the changing requirements of new development and maintenance processes, the department proposes purchasing an additional tracked skid steer. This versatile machine is ideal for tight urban spaces and can attach various devices such as brooms, brush cutters, snow removal attachments, buckets, forks, trenchers, and augers.

We have previously rented skid steers for easement clearing, snow removal, and brush management. Adding this machine to our fleet will enhance efficiency, improve material movement, and increase site safety. It will also help us adapt to the evolving demands of our operations.





## Addition - Slip-In Water Tanks (x2)

**Department:** Operations

**Division:** Fleet

**Staff Contact:** Dylan Flannery

**Service Type:**

New Asset

**Growth:**

Yes

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc		66,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 66,000</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Development Charges		66,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 66,000</b>	<b>\$ -</b>

### Description and rationale:

Currently, the Township utilizes one poly slip-in tank, along with two older pumper trucks recycled from the fire department. These poly slip tanks are economical and quick to set up in our existing tandem trucks. Equipped with small Honda pumps, they require minimal maintenance expenditure during their lifecycle. The tanks can be stored self-sufficiently wherever we have a secure, level area. The one unit is currently used in sweeping and flushing operations.

The addition of more poly slip-in tanks would provide greater versatility to operations, allowing the use of multiple devices requiring water concurrently, as seasonal demands dictate. These tanks also have capabilities for future incorporation of bridge washing, dust suppression, watering, washing, and pipe flushing as staffing and service demands evolve with the adjusted service needs and infrastructure demand.

The tanks will allow for additional use of the dump trucks to increase the fleet utilization during the lifecycle and reduce the necessity for the pumper trucks use given the significant cost for repairs given its age.





## Addition - Spray Patcher

**Department:** Operations  
**Division:** Fleet  
**Staff Contact:** Dylan Flannery

**Service Type:** New Asset  
**Growth:** Yes

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc		170,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 170,000</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves		119,000	
Development Charges		51,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 170,000</b>	<b>\$ -</b>

### **Description and rationale:**

Ops proposes adding a spray patcher to the fleet. Asphalt repairs have a limited window for effective operation during the road surface maintenance season, as the emulsions are most effective above 10 degrees Celsius. Additionally, the window of days without precipitation further narrows the timing for semi permanent repairs. The current unit is shared between yards and this limits the spray patching capacity given the availability which requires lots of coordination for crew set up.

The available alternative is to use cold patch or semi permanent patch, which is less effective for the longevity of repairs as it requires manual application and is far more labour intensive for material management, and compaction. The spray patcher process not only extends the lifespan of repairs but also improves the riding surface of the road and reduces the risk for injury of the workers in comparison to manual cold patch. This machine allows for a wider repair with an improved water seal, helping to keep the area around the repair sealed as well. It also allows for emulsion to be used as a sealer.

The addition of this machine would enable more permanent repairs within the seasonal window, effectively eliminating the need to return and redo repairs. Compared to cold mix, the spray patcher provides a more durable and reliable solution, reducing the frequency of maintenance and improving overall road quality.





## Addition - Stump Grinder Attachment

**Department:** Operations

**Division:** Fleet

**Staff Contact:** Dylan Flannery

**Service Type:**

New Asset

**Growth:**

No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc	19,000		
<b>Total</b>	<b>\$ 19,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	19,000		
<b>Total</b>	<b>\$ 19,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

The Township plans to add an attachment to our existing excavator to enhance its capabilities. Currently, we rely on outsourced contractors for stump grinding services, which is both expensive and requires significant coordination, timing, and follow-up. This service has had coordination delays due to the minimum quantity required for a service response. Additionally, we sometimes remove stumps by digging and transporting them, which involves legal requirements, disposal limitations and substantial travel and additional expenses.

This new attachment would enable us to handle stumps immediately while on site, reducing the need for return visits for inspection and cleanup. This improvement would enhance job completion, coordination, and timing. The goal is to increase our efficiency and effectiveness with our own equipment, ultimately improving our service delivery. With tree care requests being the largest number of service requests, this will significant reduce time spent per location providing staff more time to get to a larger number of service requests.





## Addition - Parks & Facilities Pickup Trucks

**Department:** Community Services

**Division:** Fleet

**Staff Contact:** Dylan Flannery

**Service Type:**

New Asset

**Growth:**

Yes

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc	75,000	75,000	
<b>Total</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Development Charges	75,000	75,000	
<b>Total</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ -</b>

### **Description and rationale:**

To add an additional pick up truck for parks division in 2025 and 2026. The Parks Division has experienced staff growth over the past couple years and with the anticipated onboarding of the community center, Starfall Park, and the upgrades of parkland in Craighurst, further staffing increases are expected as well and movement of the staff to other facilities and parks. Currently, the Parks Division has a small number of dedicated trucks as well as shared units with Transportation, however, due to the field demands, the Parks Division has also relied on borrowing trucks or using vehicles that have been disposed of core-use to transport staff to various facilities. As these backup vehicles have far exceeded their backup capacity, they will be disposed, and Parks will no longer have access to these units . As Transportation outfits the shared units for right size use, the units that are currently shared will be oversized and of high monetary value to have Parks students use. Therefore, it is recommended that the Parks Department purchase an additional pickup truck for parkland and facility core use as per the DC study as well as keep units 17-51 and 17-57 following their replacement for supplementary use to defer additional purchase per DC study in 2026.







## Addition - Parks Dump Trailer

**Department:** Operations

**Division:** Fleet

**Staff Contact:** Dylan Flannery

**Service Type:**

New Asset

**Growth:**

No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc	15,000		
<b>Total</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	15,000		
<b>Total</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

To enhance the efficiency of our parks operations, we propose purchasing a dump trailer that fits within our fleet licensing requirements and the weight restrictions of a G class License. This dump trailer will significantly improve the movement of equipment and materials at park locations.

Given the weight limitations on our trucks, the operation would be more efficient if parks operators could transport additional materials such as mulch, soil, and sand in a single trip. This would reduce the need for multiple trips, prevent overstocking, and add versatility to our operations. Additionally, the dump trailer could augment leaf cleanup in the fall, further enhancing operational efficiency.



## Addition - Trailer (G Licence) & Attachments for Parks Tractor

**Department:** Community Services

**Division:** Fleet

**Staff Contact:** Dylan Flannery

**Service Type:**

New Asset

**Growth:**

No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor			
Materials			
Equipment/Misc	65,000		
<b>Total</b>	<b>\$ 65,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	65,000		
<b>Total</b>	<b>\$ 65,000</b>	<b>\$ -</b>	<b>\$ -</b>

### Description and rationale:

Acquisition of a trailer (\$15,000) for transporting the Parks Department tractor to various park and trail locations. The tractor is currently being driven on the road from the arena to the parkland where it is needed. The trailer would be classified for a G class licence operator to move it with a Park pickup truck. Additionally, purchase the following attachments: a trail grader attachment, a post-hole auger for bollards and post installations, and a small mower attachment for rail-side mowing and brushing (3 attachments \$50,000).

The attachments will be integrated with the existing park tractor to enhance and streamline current services, which are currently performed manually or outsourced to subcontractors. These attachments were specifically selected to be compatible with both the park tractor and the skid steer in Transportation, offering cross-functional utility.

The existing trail side mowing is done with sub-contracted services once per season. However, the brushing attachment will provide improved service demand and safety. The post hole auger will be used by both parks and operations for post installations in parkland and, where applicable, on the roadside (pending underground utilities). The trail grader/box grader is to be utilized for sport field dressings, gravel and chip trail leveling and top dressing. This is currently addressed reactively on rail trail maintenance and spot-specific for other parks.



## ENVIRONMENTAL SERVICES

Project Description	2025 Budget	2026 Budget
SCADA Enhancement & PLC Replacement	55,000	-
Drinking Water Systems - Pump, Pipe Rehabilitation & Replacement	40,000	40,000
Integration of Zone 1 (Freed) to Horseshoe Highlands Drinking Water System	560,000	200,000
Drinking Water Systems - Stand-By Generator Replacement	120,000	-
Drinking Water Storage - Horseshoe Highlands Drinking Water System	60,000	600,000
Drinking Water Storage - Shanty Bay Drinking Water System	60,000	600,000
Drinking Water Storage - Warminster Drinking Water System	2,257,500	-
Drinking Water Storage - Harbourwood Drinking Water System		60,000
Watermain Replacement (Lakeshore Road) Harbourwood Drinking Water System	150,000	-
Distribution System Upgrades - Medonte Hills Drinking Water System	-	100,000
Elevated Water Tower Rehabilitation Horseshoe Highlands Drinking Water System	2,173,519	-
Municipal Drinking Water Well Rehabilitation & Replacement		70,000
Streetlight Rehabilitation & Replacement	100,000	100,000
Urban Stormwater Facility Rehabilitation	250,000	250,000
<b>Total</b>	<b>\$ 5,826,019</b>	<b>\$ 2,020,000</b>



## SCADA Enhancement & PLC Replacement

**Department:** Environmental Services

**Division:** Drinking Water Services

**Staff Contact:** Michelle Jakobi

**Service Type:**

Rehabilitation

**Growth:**

No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	55,000		55,000
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 55,000</b>	<b>\$ -</b>	<b>\$ 55,000</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	55,000		55,000
<b>Total</b>	<b>\$ 55,000</b>	<b>\$ -</b>	<b>\$ 55,000</b>

### **Description and rationale:**

The Township of Oro-Medonte Municipal Drinking Water Systems utilize SCADA (Supervisory Control and Data Acquisition) systems to gather data and PLCs (Programmable Logic Controllers) to execute control functions. PLCs depend on SCADA for control, while SCADA relies on PLC data to provide an overview. This relationship between PLCs and SCADA forms an integrated system that enables data collection to be displayed on a central computer screen at each plant, and is also accessible to department staff at the office and remotely on cellular phones and laptops.

This biennial (every 2 years) program addresses SCADA systems and PLCs in a regular cycle, fostering advancements in remote control and functionality in drinking water systems. The program aims at continuous improvement while reducing the potential for non-compliance and health risks to impacted communities. For 2025, SCADA and PLC improvements are recommended for the Cedarbrook Drinking Water System.







## Drinking Water Systems - Pump, Pipe Rehabilitation & Replacement

**Department:** Environmental Services  
**Division:** Drinking Water Services  
**Staff Contact:** Michelle Jakobi

**Service Type:** Annual Program  
**Growth:** Partial

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	20,000	20,000	20,000
Materials	20,000	20,000	20,000
Equipment/Misc			
<b>Total</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>

<b>Funding Sources:</b>	2025	2026	2027
Federal Gas Tax			
Reserves	\$ 40,000	\$ 40,000	\$ 40,000
Development Charges			
<b>Taxation</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

The Drinking Water Quality Management System (DWQMS) states that pumps and piping must be inspected at least every 10 years, cleaned and replaced as necessary. Failure to comply may lead to non-compliance with Provincial Regulations, failure to deliver water to the customer, no/low fire flow and increased unplanned maintenance. Properly maintained equipment results in energy savings and unplanned large-scale equipment replacement. This annual project considers preventive and unplanned maintenance and failures of continuous duty/variable speed pumps, submersible well pumps, pumphouse or booster station piping due to unforeseen weather events, electrical failure and/or outside contractor negligence.





## Integration of Zone 1 (Freed) to Horseshoe Highlands Drinking Water System

**Department:** Environmental Services  
**Division:** Drinking Water Services  
**Staff Contact:** Michelle Jakobi

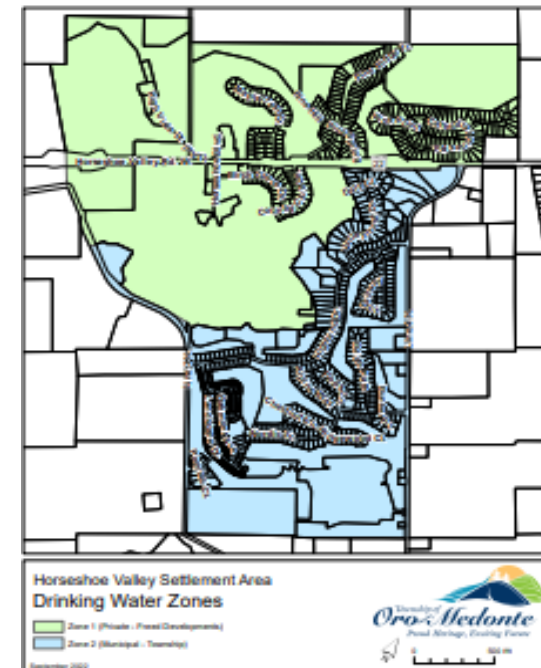
**Service Type:** New Asset  
**Growth:** Partial

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	560,000	200,000	200,000
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 560,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	560,000	200,000	200,000
<b>Total</b>	<b>\$ 560,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>

### Description and rationale:

This project is the continued Integration of Zone 1 (Freed) to Horseshoe Highlands Municipal Drinking Water System including connection and distribution valves/appurtenances to permit connection for select users as originally reported in 2019. The integration will provide municipal control over the drinking water supply, treatment and distribution for select customers currently served privately by Freed through Horseshoe Resort. Upon connection, there will be increased utility, operations and maintenance costs to the Township which will be offset by increased revenue from existing Freed customers, considering the current Integration Fee (Fees & Charges Bylaw).





## Drinking Water Systems - Stand-By Generator Replacement

**Department:** Environmental Services

**Division:** Drinking Water Services

**Staff Contact:** Michelle Jakobi

**Service Type:**

Replacement

**Growth:**

Partial

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	60,000		60,000
Materials	60,000		60,000
Equipment/Misc			
<b>Total</b>	<b>\$ 120,000</b>	<b>\$ -</b>	<b>\$ 120,000</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	120,000		120,000
<b>Total</b>	<b>\$ 120,000</b>	<b>\$ -</b>	<b>\$ 120,000</b>

### **Description and rationale:**

The drinking water quality management system (DWQMS) and provincial licensing (MDWL) for each drinking water facility states that drinking water systems must have backup power. Failure to comply may lead to non-compliance with Provincial Regulations, failure to deliver water to the customer and increased unplanned maintenance.

This project is for the proactive replacement and/or emergency rehabilitation of municipal drinking water system generators. This project considers preventive and unplanned maintenance and failures due to unforeseen weather events, system failures and/or outside contractor negligence. This biennial (every 2 years) replacement program considers generator run time, O & M issues and other proposed drinking water system upgrades.

The Canterbury Drinking Water System is recommended as the next location for generator replacement.





## Drinking Water Storage - Horseshoe Highlands Drinking Water System

**Department:** Environmental Services

**Division:** Drinking Water Services

**Staff Contact:** Michelle Jakobi

**Service Type:**

New Asset

**Growth:**

Partial

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering	60,000		
Contractor		600,000	
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 60,000</b>	<b>\$ 600,000</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Development Charges	54,000		
Reserves	6,000	600,000	
<b>Total</b>	<b>\$ 60,000</b>	<b>\$ 600,000</b>	<b>\$ -</b>

### **Description and rationale:**

Water storage is an important element of municipal water systems, helping to ensure access to treated water at times of variable demand and to maintain adequate pressure throughout a distribution network.

This project includes the storage expansion of the Horseshoe Highlands Drinking Water System, specifically the expansion of the Line 4 Storage at the Booster Station to accommodate system demands as the area grows based on new connections, including integration of Zone 1. The additional infrastructure will increase utility, operations and maintenance costs and triggered by timing of new connections.







## Drinking Water Storage - Shanty Bay Drinking Water System

**Department:** Environmental Services

**Division:** Drinking Water Services

**Staff Contact:** Michelle Jakobi

**Service Type:**

New Asset

**Growth:**

Partial

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering	60,000		
Contractor		600,000	
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 60,000</b>	<b>\$ 600,000</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	40,000	600,000	
Developer Contrib.	20,000		
<b>Total</b>	<b>\$ 60,000</b>	<b>\$ 600,000</b>	<b>\$ -</b>

### **Description and rationale:**

Water storage is a crucial component of municipal water systems, ensuring access to treated water during periods of fluctuating demand and maintaining adequate pressure throughout the distribution network.

This project involves expanding the storage capacity of the Shanty Bay Drinking Water System to address the current storage deficit. It will enable the existing reservoir to be taken out of service for routine interior maintenance, thereby prolonging the asset's lifespan. Additionally, the expansion will create system redundancy and enhance reliability for consumers. Without this additional storage, all consumers would be placed on boil water notice and experience low or no water availability for fire flow if the existing reservoir were taken out of service.

The design phase for the storage expansion is planned for 2025, with construction to follow in 2026.





## Drinking Water Storage - Warminster Drinking Water System

**Department:** Environmental Services

**Division:** Drinking Water Services

**Staff Contact:** Michelle Jakobi

**Service Type:**

New Asset

**Growth:**

Partial

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	2,257,500		
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 2,257,500</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Grant	1,596,875		
Reserves	660,625		
<b>Total</b>	<b>\$ 2,257,500</b>	<b>\$ -</b>	<b>\$ -</b>

### Description and rationale:

Water storage is a crucial component of municipal water systems, ensuring access to treated water during periods of fluctuating demand and maintaining adequate pressure throughout the distribution network.

This project involves expanding the storage capacity of the Warminster Drinking Water System to address the current storage deficit. It will enable the existing reservoir to be taken out of service for routine interior maintenance, thereby prolonging the asset's lifespan. Additionally, the expansion will create system redundancy and enhance reliability for consumers. Without this additional storage, all consumers would be placed on boil water notice and experience low or no water availability for fire flow if the existing reservoir were taken out of service.

The design of the storage expansion has been completed, grant funding has been received, and the project is intended to proceed to tender and construction in 2026.







## Drinking Water Storage - Harbourwood Drinking Water System

**Department:** Environmental Services

**Division:** Drinking Water Services

**Staff Contact:** Michelle Jakobi

**Service Type:**

New Asset

**Growth:**

Partial

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering		60,000	
Contractor			600,000
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ -</b>	<b>\$ 60,000</b>	<b>\$ 600,000</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves		60,000	60,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>

### **Description and rationale:**

Water storage is a crucial component of municipal water systems, ensuring access to treated water during periods of fluctuating demand and maintaining adequate pressure throughout the distribution network.

This project involves expanding the storage capacity of the Harbourwood Drinking Water System to address the current storage deficit. It will enable the existing reservoir to be taken out of service for routine interior maintenance, thereby prolonging the asset's lifespan. Additionally, the expansion will create system redundancy and enhance reliability for consumers. Without this additional storage, all consumers would be placed on boil water notice and experience low or no water availability for fire flow if the existing reservoir were taken out of service.

The design phase for the storage expansion is planned for 2026, with construction to follow in 2027.





## Watermain Replacement (Lakeshore Road) Harbourwood Drinking Water System

**Department:** Environmental Services  
**Division:** Drinking Water Services  
**Staff Contact:** Michelle Jakobi

**Service Type:** Replacement  
**Growth:** No

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	150,000		
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	150,000		
<b>Total</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

This project includes the proactive replacement of an existing section of watermain on Lakeshore Road currently servicing 4 properties. This project is in collaboration with an Operations road and drainage project.





## Distribution System Upgrades - Medonte Hills Drinking Water System

**Department:** Environmental Services

**Division:** Drinking Water Services

**Staff Contact:** Michelle Jakobi

**Service Type:** Enhancement

**Growth:** Partial

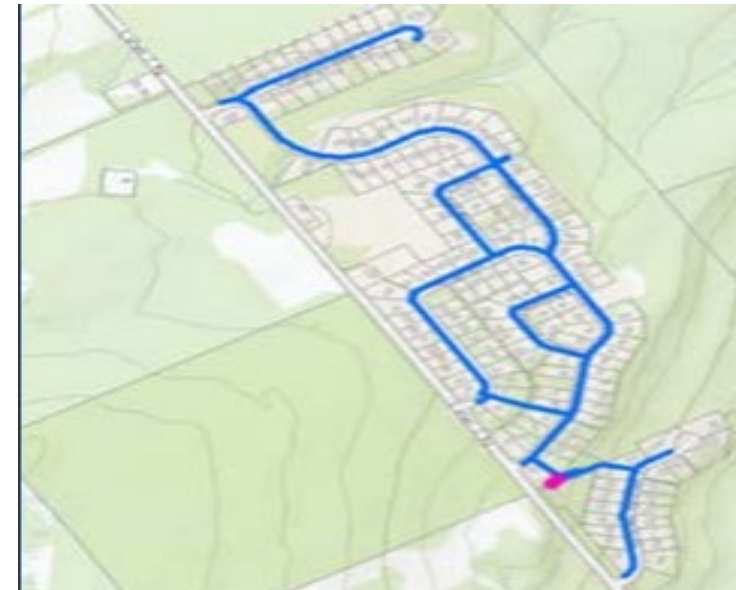
<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering		100,000	
Contractor			250,000
Materials			250,000
Equipment/Misc			
<b>Total</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves		100,000	500,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>

### **Description and rationale:**

The distribution system in the Medonte Hills Drinking Water System includes approximately 3.7 km of watermain (ranging from 50mm to 150mm diameter) servicing approximately 164 residential homes. The upgrades proposed through this project include the reduction in the length of smaller diameter watermains within the existing distribution system.

This project aims to proactively upgrade aging infrastructure and enhance pressure control within the Medonte Hills Drinking Water System.





## Elevated Water Tower Rehabilitation Horseshoe Highlands Drinking Water System

**Department:** Environmental Services  
**Division:** Drinking Water Services  
**Staff Contact:** Michelle Jakobi

**Service Type:** Rehabilitation  
**Growth:** Partial

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	2,173,519		
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 2,173,519</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	2,173,519		
<b>Total</b>	<b>\$ 2,173,519</b>	<b>\$ -</b>	<b>\$ -</b>

### **Description and rationale:**

The Horseshoe Highlands Drinking Water System includes a composite elevated tower which was constructed in 1990. The rehabilitation of this asset has been identified in past capital forecasts but delayed as construction and operation of supporting infrastructure (i.e. Line 4 Booster Station & Reservoirs) was required to take the elevated tower out of service for lengthy repair.

This project includes the rehabilitation of the existing elevated water tower; including but not limited to the rehabilitation of the valve chamber, roofing appurtenances, interior and exterior coatings and linings, and removal of sediment. The project must be considered with other Horseshoe Highlands DWS storage and Zone 1 integration projects for timing, as the elevated tower must be taken offline for approximately 20 weeks to complete the work.





## Municipal Drinking Water Well Rehabilitation & Replacement

**Department:** Environmental Services

**Division:** Drinking Water Services

**Staff Contact:** Michelle Jakobi

**Service Type:** Rehabilitation

**Growth:** Partial

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies		70,000	
Design or Engineering			
Contractor			300,000
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ -</b>	<b>\$ 70,000</b>	<b>\$ 300,000</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves		70,000	300,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 70,000</b>	<b>\$ 300,000</b>

### **Description and rationale:**

The Drinking Water Quality Management System (DWQMS) states that municipal wells must be inspected at least every 10 years and replaced as necessary. Failure to comply may lead to non-compliance with Provincial Regulations, failure to deliver water to the customer and increased unplanned maintenance. This project begins with a study to assess the assets and determine staging for rehabilitation or reconstruction in the following years. This is a multi-year project pending the results of the initial study. The project includes the rehabilitation and/or replacement of municipal drinking water wells.







## Streetlight Rehabilitation & Replacement

**Department:** Environmental Services

**Division:** Streetlights

**Staff Contact:** Michelle Jakobi

**Service Type:**

Annual Program

**Growth:**

Partial

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	100,000	100,000	100,000
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	100,000	100,000	100,000
<b>Total</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>

### **Description and rationale:**

The Township of Oro-Medonte Development Engineering Policies, Process and Design Standards includes dark sky friendly strategies concerning streetlight illumination. This includes ensuring that streetlight fixtures direct light to the roadway where it is intended while preventing light dispersion and glare where it is not.

The streetlight rehabilitation and replacement project expands on the previous work completed in the inspection process (fixtures & poles) and operational maintenance, as well as considers Township engineering design standards. This is an annual capital program supporting long-term sustainability and asset management. Given the overall asset condition, fixture and arm type as determined through a dedicated inspection program, streetlights in Shanty Bay, Sugarbush and Harbourwood are recommended for rehabilitation in 2025 and 2026.







## Urban Stormwater Facility Rehabilitation

**Department:** Environmental Services  
**Division:** Storm Water and Drainage  
**Staff Contact:** Michelle Jakobi

**Service Type:** Annual Program  
**Growth:** Partial

<b>Cash Flow Projection:</b>	2025	2026	2027
Studies			
Design or Engineering			
Contractor	250,000	250,000	250,000
Materials			
Equipment/Misc			
<b>Total</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>

<b>Funding Sources:</b>	2025	2026	2027
Reserves	250,000	250,000	250,000
<b>Total</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>

### **Description and rationale:**

Stormwater management facilities are specifically designed to protect downstream infrastructure from flooding by temporarily storing runoff and improving water quality by trapping pollutant-laden sediment in runoff. These facilities provide centralized collection of polluted sediments which helps to prevent their uncontrolled release into rivers, streams and lakes where they can degrade water quality, harm aquatic life and adversely impact downstream recreational areas.

The urban stormwater facility rehabilitation project includes activities intended to restore existing facilities to their designed volume and optimal performance. This is an annual capital program supporting long-term sustainability and asset management. Given the asset condition, through a dedicated inspection program, facilities in Shanty Bay, Moonstone and Guthrie are recommended for rehabilitation in 2025 and 2026.



**2024 IN-PROGRESS PROJECTS**  
**(to be completed and funded in 2025)**

<b>Project Description</b>	<b>2025 Budget</b>	<b>2026 Budget</b>
Horseshoe Valley Community Centre - SCDSB Partnership (In-Progress)	8,900,765	
New Teams Phone System (Complete Early 2025)	84,731	
Warminster Sideroad Design - Hwy 12 to Townline (In-Progress)	45,000	
OCS - Hawkestone Wharf Improvements (Awarded; OCS2024-33, Nov. 27, 2024)	196,906	
OCS - Culvert Line 1 North: Design (In-Progress)	13,857	
CS - Corporate Strategic Plan (In-Progress)	1,500	
DES - Building & Planning Fees Review (In-Progress)	35,024	
FES - East Oro Training Grounds (In-Progress)	46,050	
FES - Propane Training Props (In-Progress)	32,617	
North Yard Repairs (In-Progress)	75,000	
South Yard Repairs (In-Progress)	75,000	
OPS - Replace (17-151) 2017 Chev Silverado (Awarded - delivery 2025)	75,000	
OPS - Replace (17-157) 2017 Ford F350 incl. Plow & Slide-in Sander (Awarded - delivery 2025)	205,000	
OPS - (Addition) Fleet Mechanic Vehicle (Awarded - delivery 2025)	135,000	
<b>Total</b>	<b>\$ 9,921,450</b>	<b>\$ -</b>

## Next Steps

**March 28, 2025:** On-line budget feedback form available for community comments

**April 1, 2025:** 2025-2026 budget open house (Moonstone Fire Hall)

**April 3, 2025:** 2025-2026 budget open house (Township Administration Centre)

**April 9, 2025:** Deadline for public comments

**April 25, 2025:** Final Draft Budget posted as part of April 29, 2025 agenda

**April 29, 2025:** Special Council Meeting for consideration of adoption of 2025/2026 Budget





# Get Involved and Have Your Say

# Budget 2025-2026

## Open House

### Dates:

**April 1, 2025:** 2025-2026 budget open house  
(Moonstone Fire Hall) (4pm-7pm)

**April 3, 2025:** 2025-2026 budget open house  
(Township Administration Centre) (4pm-7pm)

[Visit Oro-Medonte.ca](https://www.oro-medonte.ca)

Complete feedback form @ (insert link)





# Appendices



# Grants & Subsidies



# Policy

Department/Section <b>Recreation and Community Services</b>	Policy # <b>POL-PR-012</b>
Subject <b>Grant/Subsidy Requests from Community Organizations</b>	Enacted by Council: <b>April 24, 2013</b>
	Motion # <b>C-130424-12</b>

## Statement

The provision of grants/subsidies or municipal resources, demonstrates Council's commitment to working with local *Non-Profit, Charitable* and *Community Based Volunteer* organizations who provide beneficial programs and services to Oro-Medonte residents. At the same time, limited resources impact the Township's ability to support all groups, organizations and specific requests.

The purpose of this policy is to outline parameters for community requests for grants/subsidies or Township resources to optimize limited municipal resources and the benefits to the community.

## Policy

On an annual basis, all qualifying grant applications will be submitted for the approval of the Township Council. Any grant application, received prior to October 1, will be considered for approval and inclusion in the budget for the following year as specified within this policy.

Each year, an amount will be established, within the annual budget, for the grant/subsidy application. Distribution of the funds will be dependent on the number of applications and the amount requested.

Applications received after October 1<sup>st</sup> may be granted consideration pending the availability of allocated funding.

## Types of Financial Assistance

Financial assistance includes requests for monetary contribution, as well as municipal resources, outlined as follows:

- Use of a municipally owned facility (rental fee - waived/reduced);
- Municipal staff support (expertise) for an event (wages - waived/reduced);
- Use of municipally owned equipment (rental fee - waived/reduced); and
- Use of municipally owned materials (rental fee - waived/reduced).

## Eligibility Criteria

An applicant must meet the following general criteria in order to be considered for a grant/subsidy from the Township:

- Local *Non-Profit*, *Charitable* and *Community Based Volunteer* organizations that have been in existence for a minimum of (1 ) year and demonstrate local community support, efficient use of resources, and sound business practices;
- Groups or organizations must clearly demonstrate community benefits;
- Groups or organizations must have volunteer boards that hold regular meetings and the majority of the membership must reside within the Township;
- Do not use the Township's financial assistance to provide grants and/or funds to other groups or organizations;
- Are able to demonstrate they have sufficient resources to be able to deliver the services and programs for which funding is being sought;

## Terms and Conditions

- The applicant organization, within the current year, must spend any grant funding on the sole purpose for which it was awarded.
- Any unused portion of a grant remains the property of the Township of Oro-Medonte. If any unused portion has already been paid to the recipient, it shall be repaid by the recipient upon request from the Township.
- The recipient shall repay the whole or any part of the grant, as determined by the Township, if the recipient:
  - Ceases operations;
  - Ceases to operate as a non-profit organization;
  - Has knowingly provided false information in its application;
  - Uses funds for purposes not approved by Council; or
  - Breaches any of these terms and conditions.
  - Receives or fails to disclose additional sources of public funding awarded for the intent of the application made to the Township.
- Funding will not be provided for accumulated deficits or funding shortfalls of any organization.
- The term of a grant/subsidy shall be for one year only unless Council has endorsed a multi-year commitment.

- Renewals are not automatic, nor are any increase in funds, for expansion or other reasons.
- Grant recipients will be notified, in writing, of the grant amount approved following Council approval of the Township's annual budget or specific request.

### Ineligible Applicants

Contributions will not be made for the following purposes:

- Any group or organization, charitable or otherwise, which is located outside the geographical area of the Township and does not provide a direct service to the Township residents;
- Applicants who are requesting grant or subsidy as their primary funding source;
- Any group or organization, charitable or otherwise, which includes public or private fundraising or canvassing as part of their mandate;
- Where other identifiable funding sources may be available;
- Individuals;
- For profit organizations;
- Organizations supporting political or religious activities;
- Discriminatory or activities which are contrary to the policies of the Township.

While Council will consider requests for contribution, there is no guarantee that a request will be approved. Further, Council will retain the right to make the final decision on both the overall funding allocation and the allocation of municipal resources.

Council reserves the option to impose additional criteria and/or reporting as it deems necessary in order to ensure public accountability for the use of Township funds.

When a non-qualifying group or organization is attempting to schedule a deputation/delegation to a Council/Committee meeting for the purpose of requesting a grant, subsidy, or municipal resources, staff shall advise the related representative of the policy and deny the deputation/delegation request in accordance with this policy.

### Application Process

- The link to the "Application for Grant/Subsidy" is available through the Township's website.
- All grant applications shall be directed to the Director of Recreation and Community Services on or before October 1 for the following year to ensure they are incorporated in the annual budget process.
- Applications, including all attachments, are copied on the public Council agenda.
- Only one grant request per organization will be considered.
- All applications shall be submitted on the Township's "Application for Grant/Subsidy" and completed in full.
- Further information and/or clarification may be required.

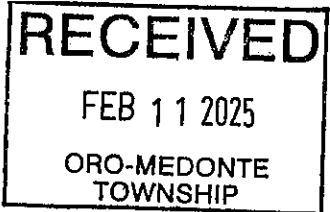
## 2025/2026 Grant & Subsidy Requests Budget

	Grants	Requested Amount	Approval Amount	Requested Amount	Approval Amount	Requested Amount	Approval Amount	Requested Amount	Approval Amount	Requested Amount	Approval Amount
Code	Applicant	2022	2022	2023	2023	2024	2024	2025	2025	2026	2026
A	Barrie Area Physician Recruitment	14,500	4,000	14,500	9,000	14,500	9,000	14,500			
B	Born To Read c/o Orillia Public Library		0	300	400	500	400	500			
C	Coldwater & District Agricultural Society	500	500	500	500	500	500	500			
D	Copeland Forest Friends Association	1,500	750	750	750	750	750	750			
F	Mariposa House Hospice	12,500	12,500	12,500	6,250	12,500	6,250	30,000		12,500	
G	Orillia & Area Physician Recruitment	12,000	4,000	11,000	7,000	11,000	7,000				
H	Oro Station Community Hall	3,000	3,000	3,000	3,000	3,000	3,000	3,500			
I	Rugby Community Hall	2,500	2,500	2,500	2,500	2,500	2,500				
J	Oro Agricultural Society	1,500	500	2,500	1,500	2,500	1,500	2,500			
K	Oro Horticultural Society	2,000	2,000	2,000	2,000	2,000	2,000	2,106			
L	Alzheimer Society Simcoe County (NEW)	0	0	0	0	0	0	3,500			
M	Coldwater & District Curling Club (NEW)	0	0	0	0	0	0	3,500			
N	Orillia Fish & Game Conservation Club (NEW)	0	0	0	0	0	0	2,000			
O	Meet the Motivators Inc. (NEW)	0	0	0	0	0	0	65,000			
		\$ 50,000	\$ 29,750	\$ 49,550	\$ 32,900	\$ 49,750	\$ 32,900	\$ 128,356	\$ -	\$ 12,500	\$ -

	Subsidy	Subsidy Request	Subsidy Approved	Subsidy Request	Subsidy Approved	Subsidy Request	Subsidy Approved	Subsidy Request	Subsidy Approved	Subsidy Request	Subsidy Approved
		2022	2022	2023	2023	2024	2024	2025	2025	2026	2026
K	Images Thanksgiving Studio Tour			1,017	1,017	1,017	1,017	1,017			
J	Oro Agricultural Society			840	840	900	900	2,500			
K	Oro Horticultural Society	2,800	2,800	2,475	2,475	2,800	2,800	2,106			
F	Mariposa House Hospice (Aunnaal operating funding - 4 years)							12,500			
		\$ 2,800	\$ 2,800	\$ 4,332	\$ 4,332	\$ 4,717	\$ 4,717	\$ 18,123	\$ -	\$ -	\$ -
	Totals Requested and/or Approved	\$ 52,800	\$ 32,550	\$ 53,882	\$ 37,232	\$ 54,467	\$ 37,617	\$ 146,478	\$ -		\$ -
	Total Budgeted		\$ 36,500		\$ 24,000		\$ 44,000		\$ 44,000		\$ 44,000
	Difference Over Allocated / (Unallocated)		(\$3,950)		\$13,232		(\$6,383)				

Notes: Mariposa House \$12,500 over 4 year commitment completed in 2022  
 Requested an additional 2 year commitment for  
 2023-2024 Addition to the \$30,000 ask, Mariposa House is asking  
 for \$12,500 over 4 year commitment completed in 2028

Notes:  
 Meet the Motivators does not appear to meet requirements of  
 Grant/Subsidy Policy



## APPLICATION FOR GRANT/SUBSIDY

**Instructions:** In order to process the application, Appendix "A" Financial Information must be completed

**Note:** Grants/Subsidies are not automatically renewed annually

### PART A – ORGANIZATION NAME AND ADDRESS INFORMATION

Organization  
Name

Alzheimer Society Simcoe County

Address

20 Anne St. S. Unit 3

City

Brimley

Prov.

Ontario

Postal Code

L4M 5R4

Contact

Jaime Grant

Telephone

705-722-1066 ext 231

E-mail

j.grant@alzheimersociety.ca

Fax

### PART B – ORGANIZATION GENERAL INFORMATION

Number of  
Members

20

Out of Town  
Residents

—

Membership Fee  
If Applicable

N/A

Geographic Area  
Served

All of Simcoe County

Date

Formed

January 1985

Outline the mission, purpose and objectives of your organization.

The Alzheimer Society of Simcoe County is dedicated to providing  
help for people living with dementia, and their care partners.  
We offer programs and services in communities right across  
Simcoe County. In our catch area there are currently  
11,500 persons living with dementia.

Type of Organization (i.e. Registered Charity, Non-Profit Organization, no status, etc.) and registration number if applicable.

We are a registered notforprofit Charity and our Charity # is 119212116 RR0001  
Indicate the products / services / benefits provided to the Township of Oro-Medonte by your organization:

We provide free education and resources to residents of the Township of Oro Medonte. We provide one on one and group support programs, social and recreational programs, and resources to businesses and agencies to create a dementia friendly community. We additionally host the program "Project Lifesaver" with local police entities.

# of individuals served: 1,482 in 2024

PLEASE ATTACH DETAILED ANNUAL BUDGET INFORMATION INDICATING REVENUES AND EXPENDITURES (Appendix "A")

### PART C – DETAILS OF REQUEST

Grant is a request for a financial contribution from Council  
Subsidy is a request for a reduction or waiving of fees

Application is for a (please check) Grant X Subsidy \_\_\_\_\_

Amount Requested: \$ 3,500

Purpose for which the grant/subsidy, if approved, would be used. Give complete details (i.e. project or event description, time frame, community benefits).

We are looking for funding to cover the cost of 5 bracelets to have on hand for families in Oro-Medonte that would be eligible for Project Lifesaver but can not afford the cost of equipment. The Alzheimer Society covers this program's administrative costs and local police are involved when someone goes missing and is on the program but there are currently no supports to families financially for the bracelets.

Do you currently receive other grants or subsidies from the Township (facility subsidization, photocopying, secretarial, etc).

No

Previous grants/subsidies from the Township?

No



# FINANCIAL INFORMATION

ORGANIZATION NAME: Alzheimer Society Sncoe County

CURRENT FISCAL YEAR: Year: \_\_\_\_\_

## REVENUE:

Source: \_\_\_\_\_ Amount: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TOTAL: \_\_\_\_\_

## EXPENDITURES:

Item: \_\_\_\_\_ Amount: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TOTAL: \_\_\_\_\_

NEXT YEAR PROPOSED: Year: \_\_\_\_\_

## REVENUE:

Source: \_\_\_\_\_ Amount: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TOTAL: \_\_\_\_\_

## EXPENDITURES:

Item: \_\_\_\_\_ Amount: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TOTAL: \_\_\_\_\_

## SUMMARY:

Surplus or deficit from  
previous year: \_\_\_\_\_

Revenue \_\_\_\_\_

Sub Total \_\_\_\_\_

Minus Expenditures \_\_\_\_\_

BALANCE: \_\_\_\_\_

## SUMMARY:

Surplus or deficit from  
previous year: \_\_\_\_\_

Revenue \_\_\_\_\_

Sub Total \_\_\_\_\_

Minus Exp. Expenditures \_\_\_\_\_

BALANCE: \_\_\_\_\_

*Kindly see audited financials attached.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Amount Requested: N/A

Year of Request: N/A

Amount Approved: N/A

Year of Approval: N/A

**PART D – SIGNATURE OF AUTHORIZED OFFICIAL(S)**

JAIME GRANT - SPECIAL PROJECTS +  
Name & Position PROGRAM SUPPORT  
LEAD

Date: January 29, 2025

\_\_\_\_\_  
Name & Position

Date: \_\_\_\_\_

**For office use only**

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

Amount \$ \_\_\_\_\_

Date: \_\_\_\_\_

**NOTE:**

Personal information contained on this form is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act, and will be used for the purpose of determining eligibility for grants. Questions about this collection should be directed to the Freedom of Information Co-ordinator, The Corporation of the Township of Oro-Medonte, 148 Line 7 South, Oro-Medonte, Ontario. L0L 2E0  
Please use additional sheet (and attach more if required) to complete the information requested on the Grant/Subsidy Application Form.

# Alzheimer Society

SIMCOE COUNTY

Please find enclosed more information regarding Project Lifesaver. This program was created for anyone that is vulnerable and in danger of wandering. That means that we have autistic children enrolled, those with cognitive difficulties of any age can benefit.

The bracelets use an FM frequency to quickly locate an individual that has gone missing even if they end up in forested areas, water, or concrete structures. Each bracelet is \$700 and we would like to buy 5 of these.



**ALZHEIMER SOCIETY OF SIMCOE COUNTY**

P.O. Box 1414, Barrie, ON L4M 5R4

TEL: 705-722-1066 FAX: 705-722-9392

WEB SITE: [www.alzheimer.ca/simcoecounty](http://www.alzheimer.ca/simcoecounty)

CHARITABLE REGISTRATION NUMBER: 11921 2116 RR0001

**Alzheimer Society of  
Simcoe County  
Financial Statements**  
For the year ended March 31, 2024

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Tel: 705 726 6331  
Fax: 705 722 6588  
www.bdo.ca

BDO Canada LLP  
300 Lakeshore Drive, Suite 300  
Barrie, ON L4N 0B4  
Canada

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## Independent Auditor's Report

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To the Board of Directors and Members of the Alzheimer Society of Simcoe County

### Qualified Opinion

We have audited the accompanying financial statements of the Alzheimer Society of Simcoe County (the Society), which comprise the statement of financial position as at March 31, 2024, and the statements of operations and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Society as at March 31, 2024, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### Basis for Qualified Opinion

In common with many not-for-profit organizations, the Society derives revenue from donations and fundraising activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Society. Therefore, we were not able to determine whether any adjustments might be necessary to donation and fundraising revenues, excess of revenues over expenses, and cash flows from operations for the years ended March 31, 2024 and 2023, current assets as at March 31, 2024 and 2023, and net assets as at April 1 and March 31 for both the 2024 and 2023 years. Our audit opinion on the financial statements for the year ended March 31, 2023 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.



### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*BDO Canada LLP*

**Chartered Professional Accountants, Licensed Public Accountants**

Barrie, Ontario  
May 27, 2024

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## Alzheimer Society of Simcoe County Statement of Financial Position

March 31 2024 2023

### Assets

#### Current

Cash (note 3)	\$ 271,902	\$ 289,455
Investments (note 2)	479,654	352,133
Due from Ministry	93,000	-
Accounts receivable	16,491	30,027
HST receivable	15,594	16,617
Prepaid expenses	11,389	19,151
	888,030	707,383

Capital Assets, at cost less accumulated amortization (note 4)	47,142	31,865
	\$ 935,172	\$ 739,248

### Liabilities and Net Assets

#### Current Liabilities

Accounts payable and accrued liabilities	\$ 214,463	\$ 124,535
Government remittances payable	10,786	7,549
Due to Ministry (note 9)	19,989	19,989
Canada Emergency Business Account (CEBA) Loan (note 8)	-	30,000
Deferred revenues	80,320	88,074
	325,558	270,147

Deferred Contributions Related to Capital Assets (note 5)	36,190	23,600
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#### Commitments (note 6)

#### Net Assets (note 7)

Unrestricted	423,424	295,501
Internally restricted reserve fund	150,000	150,000
	573,424	445,501
	\$ 935,172	\$ 739,248

On behalf of the Board:

\_\_\_\_\_  \_\_\_\_\_ Director

\_\_\_\_\_  \_\_\_\_\_ Director

The accompanying notes are an integral part of these financial statements.

## Alzheimer Society of Simcoe County Statement of Operations

<b>For the year ended March 31</b>	<b>2024</b>	<b>2023</b>
------------------------------------	-------------	-------------

### Revenues

Ministry of Health - base	\$ 898,198	\$ 734,152
- one-time	138,895	93,255
Fundraising	146,617	135,816
General donations	114,072	84,423
Expenditure recoveries	87,574	43,596
Memorial donations	76,982	58,812
Canadian Red Cross grant	45,519	-
Ontario Trillium Foundation grant	33,691	102,709
Alzheimer Society of Ontario revenue sharing	23,841	93,039
Interest income	12,042	7,722
Other grants	10,740	10,907
Amortization of deferred contributions related to capital assets (note 5)	8,476	7,619
	1,596,647	1,372,050

### Expenses

#### Education and Support Programs - Ministry

Compensation	550,963	418,428
Supplies	5,831	11,833
Sundry	43,340	36,804
Equipment	8,094	7,277
Buildings and grounds	35,454	33,304
	643,682	507,646

#### First Link - Ministry

Compensation	85,289	80,208
Supplies	747	338
Sundry	9,084	8,541
Equipment	1,059	163
	96,179	89,250

#### In-Home Recreation Program - Ministry

Compensation	145,510	78,248
Supplies	21,367	19,046
Sundry	17,500	8,157
Equipment	-	1,901
	184,377	107,352

The accompanying notes are an integral part of these financial statements.

## Alzheimer Society of Simcoe County Statement of Operations

For the year ended March 31	2024	2023
<b>Expenses (continued)</b>		
<b>General Operations</b>		
Compensation	155,988	279,751
Supplies	7,255	5,253
Sundry	152,974	118,206
Equipment	13,263	6,655
Buildings and grounds	38,299	43,473
	<u>367,779</u>	<u>453,338</u>
<b>Minds in Motion Program - Ministry</b>		
Compensation	93,140	104,685
Supplies	1,925	2,847
Sundry	24,642	20,775
Equipment	189	890
Building and grounds	177	2,537
	<u>120,073</u>	<u>131,734</u>
<b>The Canadian Red Cross Society</b>		
Compensation	43,680	-
Supplies	267	-
Sundry	1,572	-
	<u>45,519</u>	<u>-</u>
<b>Total expenses</b>	<u>1,457,609</u>	<u>1,289,320</u>
<b>Excess of revenues over expenses before amortization expense</b>	139,038	82,730
<b>Amortization expense</b>	<u>(11,115)</u>	<u>(10,370)</u>
<b>Excess of revenues over expenses for the year</b>	<u>\$ 127,923</u>	<u>\$ 72,360</u>

The accompanying notes are an integral part of these financial statements.

## Alzheimer Society of Simcoe County Statement of Cash Flows

For the year ended March 31	2024	2023
<b>Cash flows from operating activities</b>		
Excess of revenues over expenses for the year	\$ 127,923	\$ 72,360
Charges (credits) to operations not involving cash		
Amortization of capital assets	11,115	10,370
Amortization of deferred contributions related to capital assets	(8,476)	(7,619)
	<u>130,562</u>	<u>75,111</u>
Changes in non-cash working capital balances		
Accounts receivable	13,536	(23,653)
Prepaid expenses	7,762	(9,489)
Accounts payable and accrued liabilities	89,928	66,723
Government remittances payable	3,237	1,092
Deferred revenues	(7,754)	24,827
Due to/from Ministry	(93,000)	(36,164)
HST receivable	1,023	(6,853)
	<u>145,294</u>	<u>91,594</u>
<b>Cash flows from investing activities</b>		
Additions to capital assets	(26,392)	(28,187)
Increase in investments	(127,521)	(7,733)
	<u>(153,913)</u>	<u>(35,920)</u>
<b>Cash flows from financing activities</b>		
Deferred contributions related to capital assets	21,066	17,767
Repayment of Canada Emergency Business Account (CEBA) Loan	(30,000)	-
	<u>(8,934)</u>	<u>17,767</u>
<b>Increase (decrease) in cash during the year</b>	<b>(17,553)</b>	<b>73,441</b>
<b>Cash, beginning of year</b>	<b>289,455</b>	<b>216,014</b>
<b>Cash, end of year</b>	<b>\$ 271,902</b>	<b>\$ 289,455</b>

The accompanying notes are an integral part of these financial statements.

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## Alzheimer Society of Simcoe County Notes to the Financial Statements

March 31, 2024

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### 1. Significant Accounting Policies

**Nature of Organization** The Alzheimer Society of Simcoe County (the "Society") is incorporated without share capital under the laws of Ontario. Its main function is to provide service and support for Alzheimer patients and their families. The Society is a registered charity and, as such, is exempt from income tax and may issue income tax receipts to donors.

**Basis of Presentation** These financial statements have been prepared using Canadian accounting standards for not-for-profit organizations.

**Use of Estimates** The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. The principal estimates used in the preparation of these financial statements are the amount due to the Ministry of Health, the estimated useful life of capital assets and the fair value of financial instruments. Actual results could differ from management's best estimates as additional information becomes available in the future.

**Revenue Recognition** The Society follows the deferral method of accounting for contributions.

Operating revenue, including grants and subsidies are recorded as revenue in the period to which they relate. Grants approved but not received at the end of an accounting period are accrued. When a portion of a grant relates to a future period it is deferred and recognized in that future period.

Unrestricted contributions are recognized as revenue when received or receivable if the amount can be reasonably estimated and collection is reasonably assured.

Externally restricted contributions are recognized as revenue in the year in which the related expenses are recognized.

Contributions restricted for the purchase of capital assets are deferred and amortized into revenue on a straight-line basis at a rate corresponding with the amortization rate for the related capital assets.

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## Alzheimer Society of Simcoe County Notes to the Financial Statements

March 31, 2024

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### 1. Significant Accounting Policies (continued)

**Financial Instruments** Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, equities traded in an active market and derivatives are reported at fair value, with any unrealized gains and losses reported in operations. In addition, all bonds and guaranteed investment certificates have been designated to be in the fair value category, with gains and losses reported in operations. All other financial instruments are reported at cost or amortized cost less impairment, if applicable. Financial assets are tested for impairment when changes in circumstances indicate the asset could be impaired. Transaction costs on the acquisition, sale or issue of financial instruments are expensed for those items remeasured at fair value at each statement of financial position date and charged to the financial instrument for those measured at amortized cost.

**Capital Assets** Purchased capital assets of \$1,000 and greater are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution. Where fair value cannot be reasonably determined, contributed assets are recorded at a nominal amount.

Amortization is provided on capital assets on the straight-line basis over their estimated useful lives as follows:

Computers and software	4 years
Equipment	5 years
Furniture and fixtures	10 years

**In-Kind Contributions** Contributions of assets are recognized in the period they are donated at their fair market value when a fair value can be reasonably estimated and when the assets are used in the normal course of the Society's operations and would otherwise been purchased.

The Society is dependent on the voluntary services of many individuals. Due to the inherent difficulty in estimating their fair value, these services are not recorded in these financial statements.

**Allocation of Expenses** The Society operates four separate programs: Education and Support Programs - Ministry, First Link - Ministry, Minds in Motion Program - Ministry, In-Home Recreation Program - Ministry, and General Operations. The costs of each program includes the expenses as detailed on the statement of operations. The Society also incurs a number of general and administrative expenses that are common to the administration of the Society and each of its programs. The Society allocates certain general and administration expenses to the programs on a pro rata basis based on budgeted amounts.

## Alzheimer Society of Simcoe County Notes to the Financial Statements

March 31, 2024

### 2. Investments

	2024	2023
Guaranteed Investment Certificate, CDN Western Trust, 1.11%, matured November 20, 2023	\$ -	\$ 44,836
Guaranteed Investment Certificate, Home Equity Bank, 2.30%, matured December 11, 2023	-	29,510
Guaranteed Investment Certificate, Home Trust Company, 1.04%, matured February 16, 2024	-	36,974
Guaranteed Investment Certificate, Versa Bank, 1.16%, matured March 4, 2024	-	36,085
Guaranteed Investment Certificate, General Bank of CDA, 2.05%, matures November 18, 2024	47,437	47,437
Guaranteed Investment Certificate, Equitable Bank, 2.54%, matures February 10, 2025	28,517	28,517
Guaranteed Investment Certificate, Royal Bank of Canada, 4.35%, matures August 18, 2025	80,567	80,567
Guaranteed Investment Certificate, Equitable Bank, 4.35%, matures March 9, 2026	39,570	39,570
Guaranteed Investment Certificate, Vancity Credit Union, 4.95%, matures December 14, 2026	32,322	-
Guaranteed Investment Certificate, CDN Western Bank, 4.71%, matures February 16, 2027	38,000	-
Guaranteed Investment Certificate, Home Equity Bank, 4.85%, matures December 8, 2027	50,176	-
Guaranteed Investment Certificate, Royal Bank of Canada, 5.05%, matures November 21, 2028	45,000	-
Guaranteed Investment Certificate, Fairstone Bank, 4.81%, matures December 8, 2028	50,177	-
Guaranteed Investment Certificate, Home Trust Company, 4.37%, matures March 5, 2029	53,000	-
Mutual Fund, RBC Investment Corporate Series A (29 units)	288	-
Accrued interest	14,600	8,637
	<u>\$ 479,654</u>	<u>\$ 352,133</u>

The carrying value plus accrued interest of the investments approximates market value as at March 31, 2024.



## Alzheimer Society of Simcoe County Notes to the Financial Statements

**March 31, 2024**

### 3. Cash

The Society's bank accounts are held at one chartered bank. The bank accounts earn interest at a variable rate dependent on the monthly minimum balances.

### 4. Capital Assets

	2024		2023	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Furniture and fixtures	\$ 23,874	\$ 6,645	\$ 18,548	\$ 3,640
Computers and software	61,461	31,548	40,396	23,439
	<b>\$ 85,335</b>	<b>\$ 38,193</b>	<b>\$ 58,944</b>	<b>\$ 27,079</b>
Net book value		<b>\$ 47,142</b>		<b>\$ 31,865</b>

### 5. Deferred Contributions Related to Capital Assets

Deferred contributions represent the unamortized amount of grants and restricted donations received to be used in the purchase of certain assets or in the settlement of certain obligations. The amortization of these contributions is recorded as revenue in the statement of operations.

	2024	2023
Balance, beginning of year	\$ 23,600	\$ 13,452
Ministry funding for the purchase of capital assets	21,066	17,767
Amounts amortized to revenue	(8,476)	(7,619)
Balance, end of year	<b>\$ 36,190</b>	<b>\$ 23,600</b>

## Alzheimer Society of Simcoe County Notes to the Financial Statements

March 31, 2024

### 6. Commitments

The Society has entered into an agreement to provide finance and payroll services which extends to June 30, 2024 with the option to extend for an additional one year period.

The Society operates from leased premises in Barrie under the terms of an agreement which extends to October 31, 2029. The Society also operates from leased premises in Orillia under the terms of an agreement that extends to February 28, 2025.

In addition, the Society has operating leases for copier equipment and office equipment which extend to November 2025 and networks leases which extend to December 31, 2026.

The minimum annual payments for the next four fiscal years and thereafter under the terms of these agreements are as follows:

March 31, 2025	\$ 84,555
March 31, 2026	68,478
March 31, 2027	69,558
March 31, 2028	69,036
Thereafter	40,653
	<u>\$ 332,280</u>

### 7. Net Assets

#### Unrestricted

	2024	2023
Balance, beginning of the year	\$ 295,501	\$ 223,141
Excess of revenues over expenses for the year	127,923	72,360
Balance, end of the year	<u>\$ 423,424</u>	<u>\$ 295,501</u>

#### Internally Restricted Reserve Fund

The Society has established a reserve fund from the bequest donation that was received in 2011 and 2012. This reserve fund will be used for future expenses as approved by the board of directors.

	2024	2023
Balance, beginning of the year and end of year	<u>\$ 150,000</u>	<u>\$ 150,000</u>

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## Alzheimer Society of Simcoe County Notes to the Financial Statements

March 31, 2024

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### 8. Government Assistance

In 2020, the Society received the Canada Emergency Business Account (CEBA) loan for \$40,000. The Federal program was designed to help cover operating costs for companies experiencing temporary revenue reductions as a result of COVID-19. The program provides an interest free loan to eligible entities with the possibility for a portion to be forgiven if three quarters of the loan is repaid by December 31, 2023. As a result, \$10,000 of this loan was recognized as income in 2020. In the event the loan is not repaid by January 18, 2024, the loan is converted to a 2 year loan with 5% interest rate, monthly interest payments only required on a monthly basis commencing January 31, 2024, with a maturity date of the full principal amount on December 31, 2025. During the year, the Society repaid the \$40,000 CEBA loan and thus, the \$10,000 forgivable portion was not required to be repaid.

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### 9. Economic Dependence

The Society received 65% (2023 - 60%) of its revenue from the Ministry of Health.

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### 10. Contingencies

The Society receives funding from the Ministry of Health. The amount of funding provided to the Society is subject to final review and approval by the Ministry. As at the date of these financial statements, funding for the period April 1, 2021 to March 31, 2022, April 1, 2022 to March 31, 2023 and April 1, 2023 to March 31, 2024 had not been subject to this review process. As at March 31, 2024, \$19,989 (2023 - \$19,989) has been recorded by the Society as due to the Ministry. Any future adjustments required as a result of this review will be accounted for in the year the adjustment is determined.

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## Alzheimer Society of Simcoe County Notes to the Financial Statements

March 31, 2024

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### 11. Financial Instrument Risk

#### Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Society is exposed to interest rate risk arising from the possibility that changes in interest rates will affect the value of fixed income denominated investments.

#### Credit Risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Society is exposed to credit risk arising from its accounts receivable. Credit risk is the risk that the counterparty to the transaction will not pay. The majority of the Society's receivables are from government sources and the Society works to ensure they meet all eligibility criteria in order to qualify to receive the funding. The Society is also exposed to credit risk arising from its bank and investment accounts being held at financial institutions in excess of the amount insured by agencies of the federal government in the amount of \$100,000.

#### Liquidity Risk

Liquidity risk is the risk that the Society encounters difficulty in meeting its obligations associated with financial liabilities. Liquidity risk includes the risk that, as a result of operational liquidity requirements, the Society will not have sufficient funds to settle a transaction on the due date; will be forced to sell financial assets at a value which is less than what they are worth; or may be unable to settle or recover a financial asset. Liquidity risk arises from accounts payable and accrued liabilities, government remittances payable, amounts due to the Ministry.

There have been no changes to the Society's financial instrument risk exposure from the prior year.

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## Alzheimer Society of Simcoe County Notes to the Financial Statements

**March 31, 2024**

### 12. Allocation of Expenses

The Society classifies their expenses by function and allocates corporate administrative expenses from one function to another as described in note 1 - Significant Accounting Policies. Expenses have been allocated to various programs as follows:

	MIM Program	Ministry Programs	General Operations	2024 Total
Sundry	\$ 7,700	\$ 27,452	\$ 86,753	\$ 121,905
Equipment	-	3,255	8,914	12,169
Building and grounds	177	35,350	38,299	73,826
	<b>\$ 7,877</b>	<b>\$ 66,057</b>	<b>\$ 133,966</b>	<b>\$ 207,900</b>

	MIM Program	Ministry Programs	General Operations	2023 Total
Sundry	\$ 6,597	\$ 26,389	\$ 45,392	\$ 78,378
Equipment	-	3,060	5,125	8,185
Building and grounds	2,537	33,304	43,473	79,314
	<b>\$ 9,134</b>	<b>\$ 62,753</b>	<b>\$ 93,990</b>	<b>\$ 165,877</b>



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# MARIPOSA HOUSE HOSPICE

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## FINANCIAL STATEMENTS

March 31, 2024



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## INDEPENDENT AUDITOR'S REPORT

To the Members of:  
Mariposa House Hospice

### Qualified Opinion

I have audited the financial statements of Mariposa House Hospice, which comprise the statement of financial position as at March 31, 2024, the statements of operations, changes in unrestricted net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, except for the possible effects of the matters described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Mariposa House Hospice as at March 31, 2024 and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### Basis for Qualified Opinion

In common with many not-for-profit organizations, Mariposa House Hospice derives revenue from donations and fundraising activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly, my verification of these revenues was limited to amounts recorded in the records of the Organization. Therefore, I was not able to determine whether any adjustments might be necessary to donation and fundraising revenue, statement of operations and cash flows from operations for the years then ended March 31, 2024 and 2023, current assets as at March 31, 2024 and 2023, and net assets as at April 1 and March 31 for both the 2024 and 2023 years.

My audit report on the financial statements for the year ended March 31, 2023 was modified accordingly because of the possible effects of this limitation in scope.

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of Mariposa House Hospice in accordance with the ethical requirements that are relevant to my audit of the financial statements in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.

## **INDEPENDENT AUDITOR'S REPORT (continued)**

### **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing Mariposa House Hospice's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going-concern basis of accounting unless management either intends to liquidate Mariposa House Hospice or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing Mariposa House Hospice financial reporting process.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement whether due to fraud or error and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Mariposa House Hospice's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

## INDEPENDENT AUDITOR'S REPORT (continued)

### Auditor's Responsibilities for the Audit of the Financial Statements (continued)

- Conclude on the appropriateness of management's use of the going-concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on Mariposa House Hospice's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause Mariposa House Hospice to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during my audit.



Orillia, Ontario  
August 22, 2024

Sawatsky Professional Corporation  
Authorized to practise public accounting by  
Chartered Professional Accountants of Ontario

# MARIPOSA HOUSE HOSPICE

## STATEMENT OF FINANCIAL POSITION

AS AT March 31, 2024

	2024	2023
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash	\$ 93,482	\$ 141,452
Temporary investments (Note 3)	919,333	470,795
Receivables (Note 4)	243,091	344,507
Prepays	16,527	13,128
	<b>1,272,433</b>	<b>969,882</b>
<b>INVESTMENTS (Note 3)</b>	<b>775,000</b>	<b>550,000</b>
<b>TANGIBLE CAPITAL ASSETS (Note 5)</b>	<b>3,991,992</b>	<b>3,986,689</b>
	<b>\$ 6,039,425</b>	<b>\$ 5,506,571</b>
<b>LIABILITIES</b>		
<b>CURRENT</b>		
Accounts payable and accruals (Note 6)	\$ 226,324	\$ 109,566
<b>DEFERRED CONTRIBUTIONS - TANGIBLE CAPITAL ASSETS (Note 7)</b>	<b>3,791,410</b>	<b>3,735,154</b>
<b>TOTAL LIABILITIES</b>	<b>4,017,734</b>	<b>3,844,720</b>
<b>NET ASSETS</b>		
Unrestricted	<b>2,021,691</b>	<b>1,661,851</b>
	<b>\$ 6,039,425</b>	<b>\$ 5,506,571</b>

Approved on behalf of the board:

\_\_\_\_\_ Director \_\_\_\_\_ Director

# MARIPOSA HOUSE HOSPICE

## STATEMENT OF OPERATIONS

FOR THE YEAR ENDED March 31, 2024

	2024	2023
<b>REVENUE</b>		
Ontario Ministry of Health and Long-Term Care (MOH) grant	\$ 910,251	\$ 768,574
Donations	818,667	867,110
Fundraising	188,967	184,573
Contribution revenue related to tangible capital assets (Note 7)	142,869	134,835
Grant income	-	17,483
	<b>2,060,754</b>	<b>1,972,575</b>
<b>EXPENSES</b>		
Wages and benefits	1,300,902	1,161,324
Depreciation	142,869	134,835
Utilities	63,620	62,391
Repairs and maintenance	57,709	57,354
Fundraising	47,149	9,845
Supplies	44,439	23,965
Office and general	24,714	15,940
Professional fees	22,692	13,972
Insurance	17,915	15,559
Training	11,512	3,076
Donation	10,000	25,000
Bank charges and interest	9,448	12,282
Advertising and promotion	7,964	1,243
Interest on long-term debt	-	6,316
	<b>1,760,933</b>	<b>1,543,102</b>
<b>EXCESS OF REVENUE OVER EXPENSES BEFORE OTHER INCOME</b>	<b>299,821</b>	<b>429,473</b>
<b>OTHER INCOME</b>		
Investment income	60,019	19,836
<b>EXCESS OF REVENUE OVER EXPENSES</b>	<b>\$ 359,840</b>	<b>\$ 449,309</b>

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# MARIPOSA HOUSE HOSPICE

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## STATEMENT OF CHANGES IN UNRESTRICTED NET ASSETS

FOR THE YEAR ENDED March 31, 2024

	2024	2023
NET ASSETS, beginning of year	\$ 1,661,851	\$ 989,218
EXCESS OF REVENUE OVER EXPENSES	359,840	449,309
INCREASE: CONTRIBUTIONS FOR LAND (Note 7)	-	223,324
NET ASSETS, end of year	<u>\$ 2,021,691</u>	<u>\$ 1,661,851</u>



# MARIPOSA HOUSE HOSPICE

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED March 31, 2024

	2024	2023
<b>CASH FLOWS FROM (TO) OPERATING ACTIVITIES</b>		
Excess of revenue over expenses	\$ 359,840	\$ 449,309
Items not requiring an outlay of cash:		
Depreciation	142,869	134,835
Contribution revenue related to tangible capital assets	(142,869)	(134,835)
Investment income	(21,802)	(14,307)
	<b>338,038</b>	<b>435,002</b>
<b>CHANGES IN NON-CASH WORKING CAPITAL</b>		
Receivables	101,416	(144,109)
Prepays	(3,400)	(1,278)
Accounts payable and accruals	116,760	(51,772)
Deferred contributions	-	(10,000)
	<b>552,814</b>	<b>227,843</b>
<b>CASH FLOWS FROM (TO) INVESTING ACTIVITIES</b>		
Additions to tangible capital assets	(148,172)	(135,298)
Purchase of investments	(951,192)	(704,889)
Proceeds from sale of investments	299,456	-
	<b>(799,908)</b>	<b>(840,187)</b>
<b>CASH FLOWS FROM (TO) FINANCING ACTIVITIES</b>		
Repayments of long-term debt	-	(229,167)
Contributions received related to tangible capital assets	199,125	329,311
	<b>199,125</b>	<b>100,144</b>
<b>DECREASE IN CASH</b>	<b>(47,969)</b>	<b>(512,200)</b>
<b>CASH, beginning of year</b>	<b>141,452</b>	<b>653,652</b>
<b>CASH, end of year</b>	<b>\$ 93,482</b>	<b>\$ 141,452</b>

### PURPOSE OF THE ORGANIZATION

Mariposa House Hospice (Organization) was incorporated on November 4, 2016. It is a non-profit organization incorporated without share capital under the laws of the province of Ontario. The Organization is a registered charity and, as such, is exempt from income tax and may issue income tax receipts to donors.

The Organization is primarily engaged in:

(a) To promote health by:

- (i) providing those affected by debilitating diseases, illnesses and conditions with timely access to integrated services that facilitate the delivery of medical and nursing palliative care in their own homes, in hospital, or in a residential hospice;
- (ii) providing support and social services for those affected by debilitating diseases, illnesses and conditions by offering education and counselling and by establishing mutual support groups;
- (iii) providing respite and support for the family and caregivers those affected by debilitating diseases, illnesses and conditions by providing access to health counselling, information, group support programs, or referral to respite beds; and
- (iv) coordinating health care and social services for people with debilitating diseases, illnesses and conditions.

(b) To inform the public and health professionals of the services and objectives of the Organization.

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### (a) Financial Reporting Framework

The Organization, being a not-for-profit organization, chooses to establish their financial statements in accordance with Canadian accounting standards for not-for-profit organizations, issued by the Chartered Professional Accountants of Canada.

#### (b) Cash

Cash consist of cash on hand and bank deposits.

#### (c) Investments

Investments are held to maturity measured at their fair value at year end.

#### (d) Tangible Capital Assets

Tangible capital assets are recorded at cost. Depreciation is provided annually at rates calculated to allocate the cost of the assets over their estimated useful lives as follows:

Building	- straight line over 40 years
Equipment	- straight line over 5 years
Solar panels	- straight line over 30 years

#### (e) Financial Instruments

The Organization initially measures its financial assets and financial liabilities at fair value.

The Organization subsequently measures all its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash, receivables and investments.

Financial liabilities measured at amortized cost include accounts payable and accruals.

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### (f) Donated Products and Services

A number of volunteers provide significant amounts of time to the activities of the Organization. Due to the difficulty in assigning values for such services, the value of donated time is not reflected in the financial statements.

The Organization has decided not to recognize contributed goods in the financial statements.

#### (g) Revenue Recognition

The Organization has adopted the deferral method of accounting for contributions.

Unrestricted contributions are recognized as revenue in the year received or receivable if the amount to be recorded can be reasonably estimated and collection is reasonably assured.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred.

Pledges and bequests are recognized when collected if the Organization cannot make a reasonable estimate of the amount that will be collected and collection is not reasonably assured. If the estimate is reasonably assured, the full amount of the pledges and bequests will be recorded at the time it becomes known.

Grant revenue is deferred and recognized as revenue throughout the time frame for which the funding is provided on a month-by-month basis.

Deferred contributions for tangible capital assets are amortized on a straight line basis over the useful life of the asset to which the contributions relate.

Fundraising revenue and expenses from fundraising activities are recorded in the year in which the event occurs.

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### (h) Use of Estimates

The preparation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make judgments, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets and liabilities and disclosures of contingent assets and contingent liabilities at the date of these financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results may differ from estimates made in these financial statements.

Judgment is used mainly in determining whether a balance or transaction should be recognized in the financial statements. Estimates and assumptions are used mainly in determining the measurement of recognized transactions and balances. However, judgment and estimates are often interrelated.

Judgments, estimates and assumptions are continually evaluated and are based on historical experience and other factors including expectations of future events that are believed to be reasonable under the circumstances. Revisions to accounting estimates are recognized in the period in which the estimates are revised and in future periods affected.

The Organization has applied judgment in its assessment of the appropriateness of the classification of financial instruments. Estimates are used when estimating the useful lives of tangible capital assets for the purposes of depreciation, when accounting for and measuring items such as deferred contributions, and for certain fair value measures including those related to the valuation of tangible capital assets for impairment.

#### (i) Impairment of long-lived assets

The Organization reviews, when circumstances indicate it is necessary, the carrying values of its long-lived assets by comparing the carrying amount of the asset or group of assets to the expected future undiscounted cash flows to be generated by the asset or group of assets. An impairment loss is recognized when the carrying amount of an asset or group of assets held for use exceeds the sum of the undiscounted cash flows expected from its use and eventual disposition. The impairment loss is measured as the amount by which the asset's carrying amount exceeds its fair value, based on quoted market prices, when available, or on the estimated current value of future cash flows.

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### 2. CHANGES TO FINANCIAL STATEMENTS VALUES AND CLASSIFICATION

The financial statements and notes for the prior year have values changed or reclassified. This is not a result of the change in accounting standards, but a change in order to better provide information to the users of the financial statements.

# MARIPOSA HOUSE HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS

March 31, 2024

### 3. INVESTMENTS

	2024	2023
Temporary investments, mutual fund 4.75% and GICs, 4.53% to 5.36%, due Aug 2024 and Jan 2025	\$ 919,333	\$ 470,795
Long term investments, GICs, 4.60% to 5.37%, due between Aug 2025 to Jan 2027	775,000	550,000
	<u>\$ 1,694,333</u>	<u>\$ 1,020,795</u>

### 4. RECEIVABLES

	2024	2023
HST rebate	\$ 55,835	\$ 56,000
Grant receivables	173,569	283,719
Other receivables	13,687	4,788
	<u>\$ 243,091</u>	<u>\$ 344,507</u>

### 5. TANGIBLE CAPITAL ASSETS

	Cost	Accumulated Depreciation	Net 2024	Net 2023
Land	\$ 454,864	\$ -	\$ 454,864	\$ 454,864
Building	3,519,067	275,629	3,243,438	3,302,758
Equipment	240,060	145,928	94,132	139,960
Solar panels	206,439	6,881	199,558	89,107
	<u>\$ 4,420,430</u>	<u>\$ 428,438</u>	<u>\$ 3,991,992</u>	<u>\$ 3,986,689</u>

Depreciation expense for the year is \$142,869 (2023 - \$134,835).

# MARIPOSA HOUSE HOSPICE

## NOTES TO THE FINANCIAL STATEMENTS

March 31, 2024

### 6. GOVERNMENT REMITTANCES

Accounts payable and accruals have the following government remittances included in the ending balance:

- Payroll deductions of \$15,585 (2023 - \$25,151)
- Workers' safety insurance board premiums (WSIB) of \$3,348 (2023 - \$2,783)

### 7. DEFERRED CONTRIBUTIONS - TANGIBLE CAPITAL ASSETS

Deferred contributions - tangible capital assets represents restricted grants and donations received for the purchase of land, development of facility and purchase of equipment.

	2024	2023
Balance, beginning of year	\$ 3,735,154	\$ 3,764,002
plus: amount received for the year:		
Donations	32,086	80,086
County of Simcoe grant	167,039	249,225
less: amount recognized as direct increase in net assets in the year	-	(223,324)
less: amount recognized as revenue in the year	(142,869)	(134,835)
	<u>\$ 3,791,410</u>	<u>\$ 3,735,154</u>

Contributions for property and equipment are deferred and amortized on a straight line basis over the useful life of the asset to which the contributions relate.

A portion of the deferred contributions received over prior years were used to pay off the mortgage, in the previous year, which was solely used to purchase the land. As land is not depreciable, the portion of the contributions that relate to land is recorded as a direct increase in net assets.

In September 2019, the Organization signed the Hospice Capital Program Funding Agreements with the Ontario Ministry of Health. Under this grant, \$1 million of funds was received. In the event of the property being sold before reaching the end of its useful life, the Ontario Ministry of Health shall receive an amount of the proceeds that is equivalent to the proportional share of the acquisition costs incurred.



### 8. FINANCIAL INSTRUMENTS

#### (a) Risks and concentrations

The Organization is exposed to various risks through its financial instruments, without being exposed to concentrations of risk. The following analysis provides a measure of the Organization's risk exposure at the balance sheet date, i.e. March 31, 2024.

#### (b) Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Organization is exposed to this risk mainly in respect of its accounts payable and long-term debt and in providing continued, uninterrupted services to its large client base. The Organization is largely dependent on the Ministry of Health and Long Term Care in co-operation with the Local Health Integration Network, for annual funds. The Organization prepares budgets to ensure that it has sufficient funds to fulfil its obligations.

During the year, the Organization's liquidity risk remained similar.

#### (c) Interest rate risk

Interest rate risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Organization is exposed to interest rate risk on its fixed interest rate financial instruments. Fixed-interest instruments subject the Organization to a fair value risk.

#### (d) Other price risk

Other price risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market prices of food, whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market.



# Project Lifesaver®

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BRINGING LOVED ONES HOME

# The Program



**PROJECT LIFESAVER®**  
Bringing Loved Ones Home  
The Original Family Non-Profit Organization

[ABOUT US](#)

[GET INVOLVED](#)

[LOCATING TECHNOLOGY](#)

[RESOURCES](#)

[SHOP](#)

[MEDIA](#)

## JOIN US FOR THE 2025 PROJECT LIFESAVER CONFERENCE!

Member agencies gather for hot topics, trainings, networking and best practices in special-needs search and rescue.

**August 25 – 28, 2025**

**Hilton Orlando Buena Vista Palace, Orlando, FL**

**PLAN NOW TO ATTEND!**

PROJECT LIFESAVER'S PROGRAM HAS HELPED PROVIDE THOUSANDS OF FAMILIES PEACE OF MIND DAILY KNOWING THAT THEIR LOVED ONE HAS PROTECTION AND SAFETY IN CASE THEY WANDER.

**4,406**  
**RESCUED**

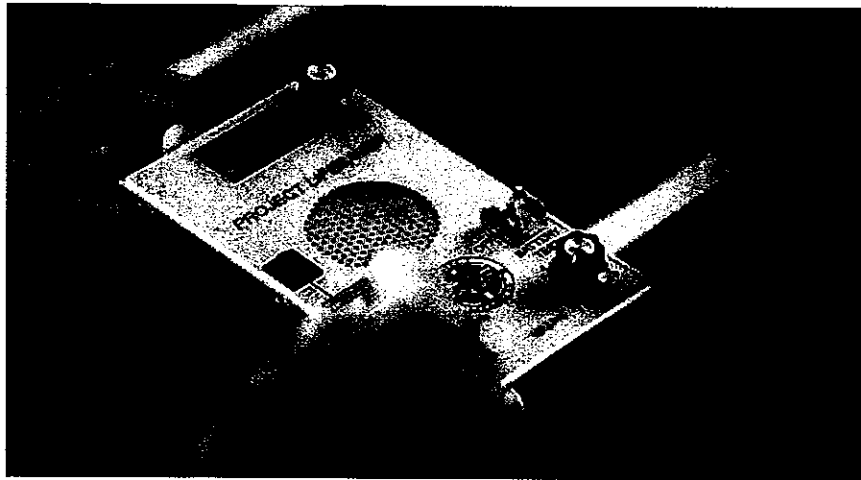
[VIEW RECENT RESCUES →](#)

**Training Matt Responders**

# Where it Began

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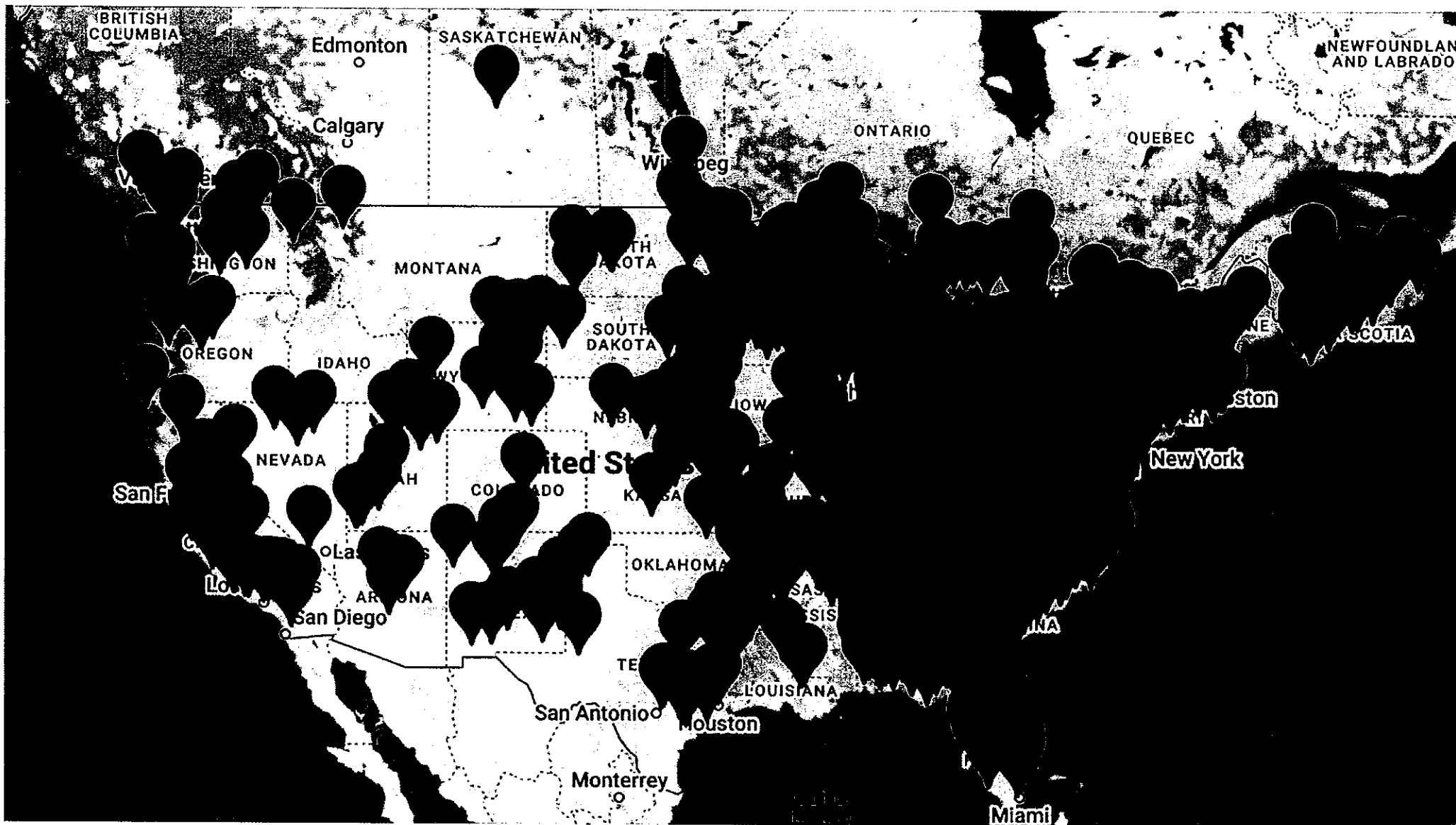
- The community based, public safety, non-profit organization was founded in 1999 in Chesapeake, Virginia.
- The necessity of this program was determined through the correlation between cognitive conditions and the act of wandering.
- Links law enforcement, fire/rescue, and caregivers with a program designed to protect, and when necessary, quickly locate individuals with cognitive disorders who are prone to wandering and may be at risk if in life-threatening situations when lost.
- More on the history of this program can be found here: [About Us - Project Lifesaver](#)

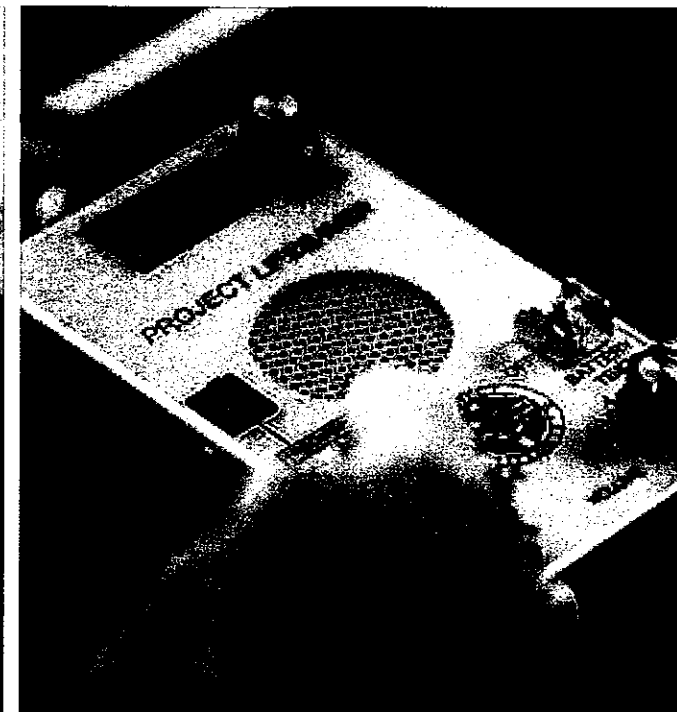
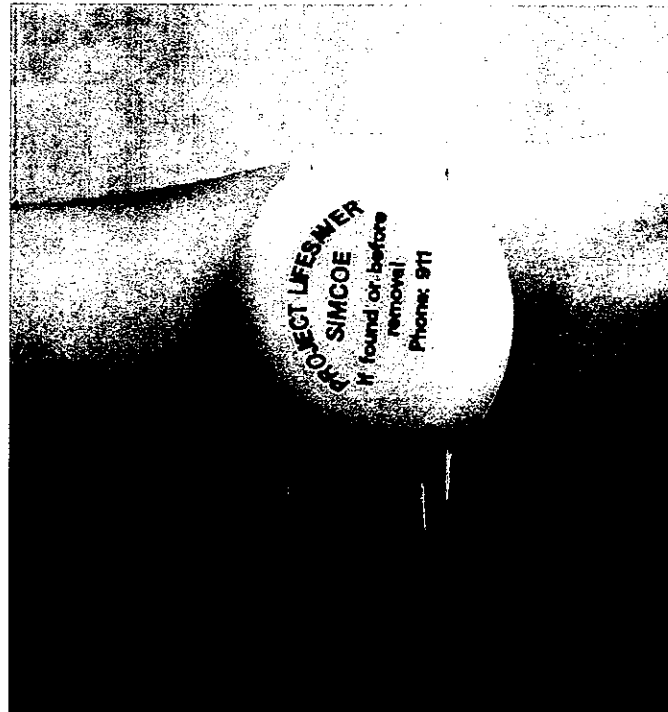
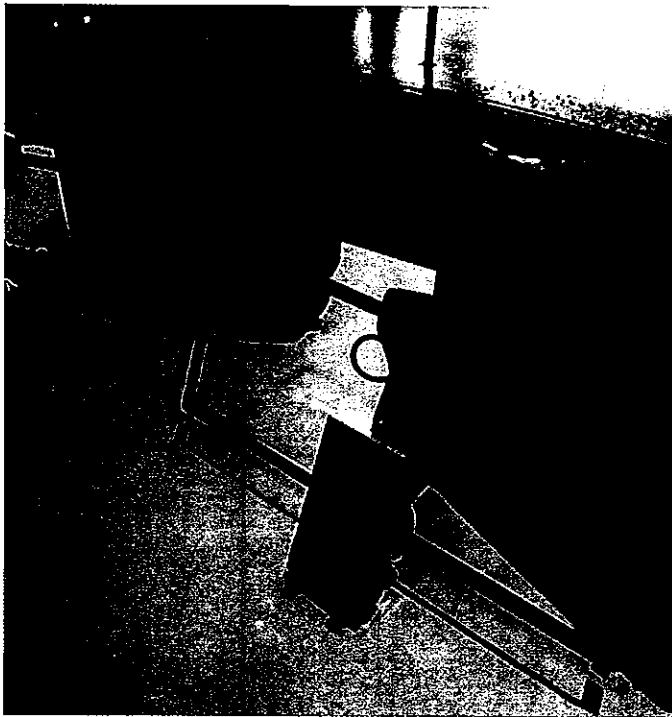


# The Benefit

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- The program was structured in a way that strategically combined locating technologies, innovative search and rescue methods, and community policing courses that educated first responders about cognitive conditions.
- The search times for certified Project Lifesaver agencies have been reduced from hours, potentially days, down to minutes.
- Recovery times for Project Lifesaver agencies average 30 minutes, which is 95% less time than standard operations without Project Lifesaver.





The receivers can track a signal from a bracelet in a one square mile radius. It can be used on foot or mounted onto a transportation vehicle and driven around the area the person went missing. 2-3 systems are ideal to triangulate.

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DEMONSTRATION VIDEOS ON BASICS EQUIPMENT AND USE OF DRONES



# How It Works

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- Citizens enrolled in Project Lifesaver wear a watch-sized bracelet transmitter on the wrist or ankle that emits an individualized frequency signal. If an enrolled client goes missing, the caregiver notifies police (call to 911), and a trained emergency team responds to the wanderer's area.
- The bracelet emits a unique FM radio frequency signal every second. Police use a satellite receiver, and when someone goes missing, it's tuned to pick up their frequency. It uses an FM frequency, not GPS, so it works even when a person is in a building, tunnel, water body or heavy wooded area.
- When an agency decides to implement the program, Project Lifesaver International will equip them with the technology (at a cost) and provide or certify that appropriate training was completed.
- Completion of training is required for certification. Once an agency has become certified, they may begin acquiring clients for their local program and included is the use of a unique Project Lifesaver (PLS) portal with client database.



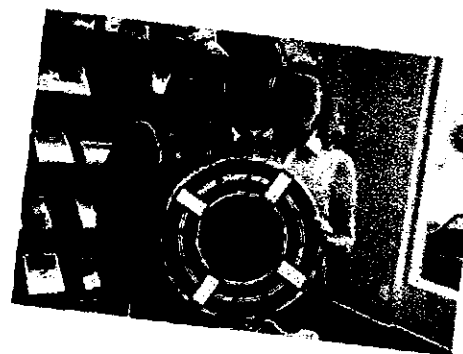
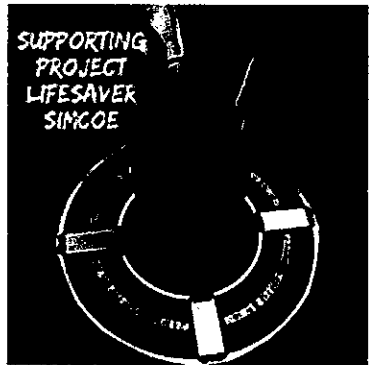
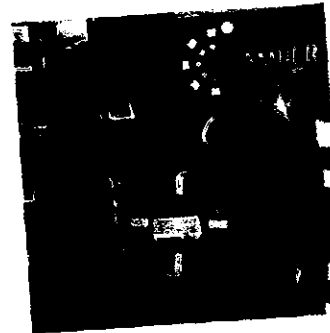
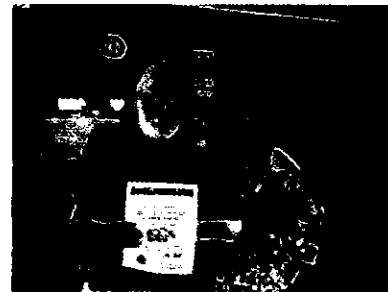
# Project Lifesaver 'Simcoe'

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Focus originated out of the Barrie Advance newsroom investigative journalist Lori Martin, in hopes of preventing another loss of life by a vulnerable member of our community following the tragic death of Mandy Thompson, who had wandered from her Barrie home in 2017 and had dementia.

Project Lifesaver Simcoe specifically was launched on May 7, 2018, in Barrie through a volunteer organization operated by Kris Hughston of Hughston Insurance Solutions and Darren Buck from Cober Evolving Solutions/Georgian Bay Volunteer Search and Rescue.

[For the story , behind the story...](#)





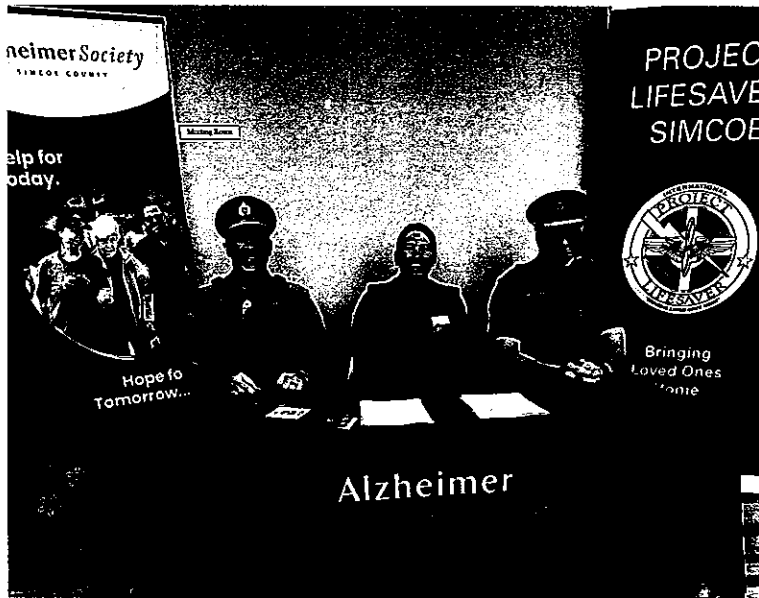
# Barrie and South Simcoe Police



# 2023 Transition

## Alzheimer Society

SIMCOE COUNTY



Barrie and South Simcoe Police Service Transition

# Vision for Expansion

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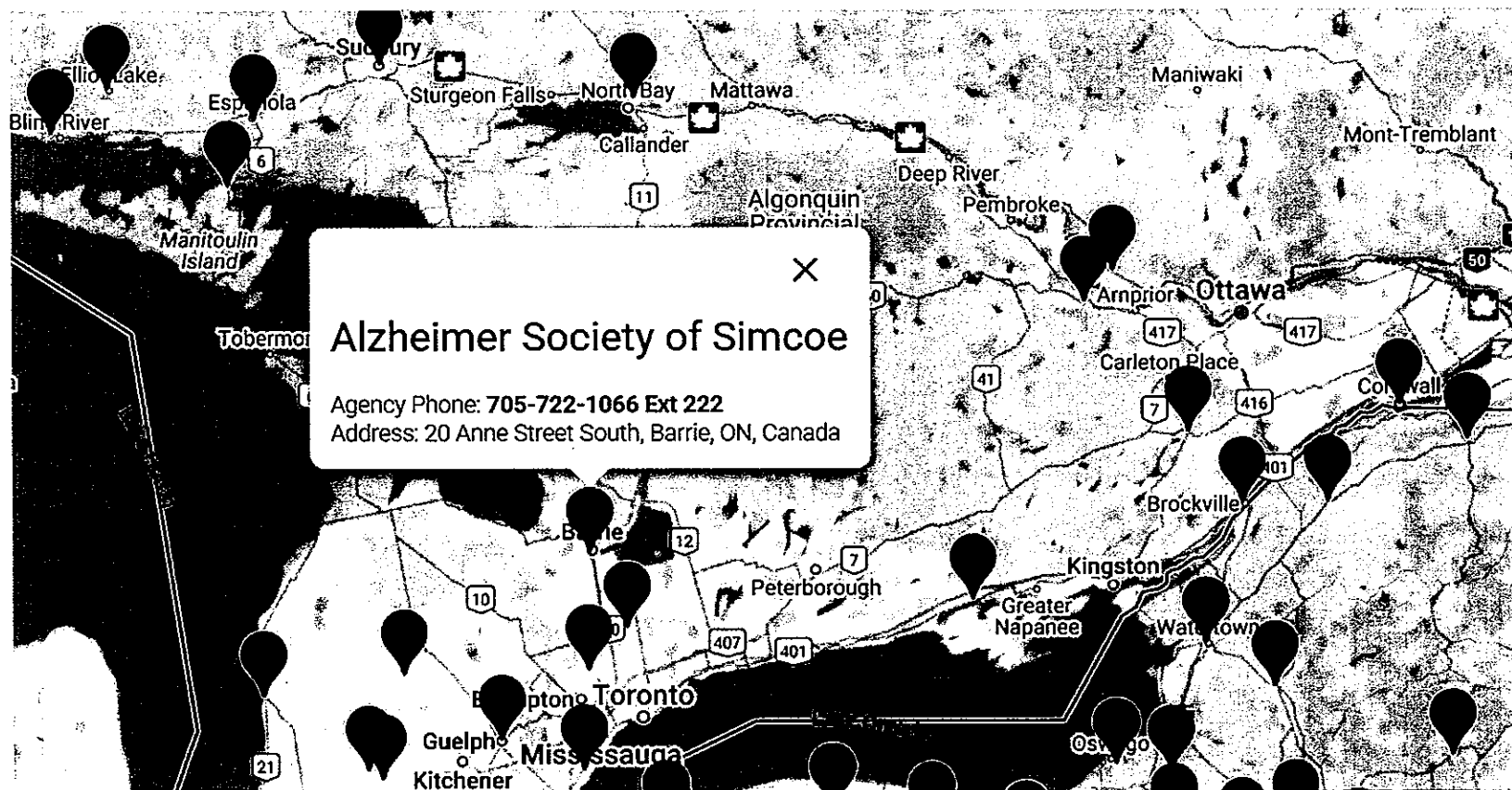


## 2024 New Collingwood and The Blue Mountains

- In discussion/finalization
  - Wasaga Beach OPP (Huron West)
  - Nottawasaga OPP (Alliston)

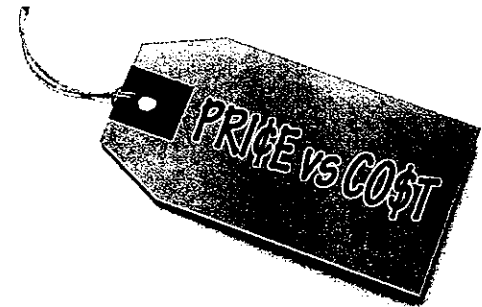
## Future expansion opportunities to explore:

- Southern Georgian Bay, Orillia, Springwater OPP
- Rama Police Service, Anishinabek Police Service (Christian Island Detachment), Military Police Unit Borden (as applicable – to be looked at)





# Access and Cost



**Access:** Facilitated through the Alzheimer Society for anyone (any age) at risk of wandering with situational circumstances that consider appropriate use of technology (daily battery check; 60-day battery change; worn on body). Family contract signed with Society.

Eligibility is scoped to the catchment area of the police boundary/jurisdiction of detachment that partners with the Society through a formal Memorandum of Understanding (MOU) which is signed between Society and Police Department with validation of the International Program confirming compliance with training standards.

**Cost:** \$500.00 one time to clients for the bracelet. Actual cost to program to purchase \* \$677.00. Society cancelled monthly supply fees and all administrative fees and travel costs and aims to provide returned bracelets for free to those with financial hardship. Receiver (Police equipment): per unit is min \$1,584 Cdn without accessories.

Due to the partnership with the Society (charitable not-for-profit), donations can be restricted for the Project Lifesaver program use and charitable tax receipts are available. Donors can specify funds for a 'community' if they want to keep the funds targeted locally vs. across all partnering police communities.

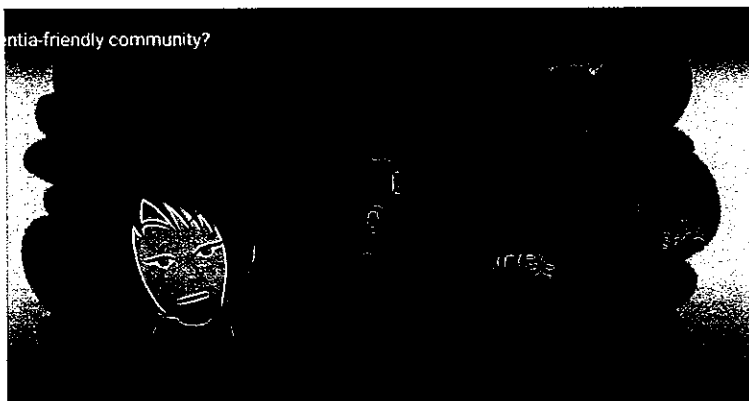
# Alignment to the Society

Supporting individuals living with dementia and their care partners to live well and thrive in their community

- Community Safety and Well-Being
- Broader than the scope of the mandate of the Society – but we see ourselves as a health system partner
- We already provide training and information on establishing, Dementia Friendly Communities, medic alert, Finding Your Way, safety considerations and emergency planning.

The Dementia-Friendly Canada™ project goal is to train Canada's workforce to be dementia-friendly by developing free tools and resources to give Canadians knowledge and confidence to support and include people affected by dementia in their communities.

# Building Dementia Friendly Communities



1. Covers what a dementia-friendly community is.
2. Dementia-friendly interactions: Social environment considerations, such as ways you can communicate effectively with someone living with dementia.
3. Dementia-friendly spaces: Physical environment considerations, such as ways you can optimize your space to be dementia-friendly.
4. Dementia-friendly policies, practices and services for organizations: Provides specific scenarios and recommendations.

*Contact the Alzheimer Society of Simcoe County via [simcoecounty@alzheimersociety.ca](mailto:simcoecounty@alzheimersociety.ca) for free training and more details are available here: [Dementia Friendly Communities Ontario | Alzheimer Society of Ontario](#)*

# Please Refer & Share Info on Project Lifesaver

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Staff Intake and Referral Lead for Project Lifesaver Simcoe

Megan Fisher [mfisher@alzheimersociety.ca](mailto:mfisher@alzheimersociety.ca)

705-722-1066

## Barrie Partners



*Alzheimer Society*  
SIMCOE COUNTY





## APPLICATION FOR GRANT/SUBSIDY

**Instructions:** In order to process the application, Appendix "A" Financial Information must be completed

**Note:** Grants/Subsidies are not automatically renewed annually

### PART A – ORGANIZATION NAME AND ADDRESS INFORMATION

Organization  
Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Prov. \_\_\_\_\_ Postal Code \_\_\_\_\_

Contact \_\_\_\_\_ Telephone \_\_\_\_\_

E-mail \_\_\_\_\_ Fax \_\_\_\_\_

### PART B – ORGANIZATION GENERAL INFORMATION

Number of Members \_\_\_\_\_ Out of Town Residents \_\_\_\_\_ Membership Fee If Applicable \_\_\_\_\_

Geographic Area Served \_\_\_\_\_ Date Formed \_\_\_\_\_

Outline the mission, purpose and objectives of your organization.

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Type of Organization (i.e. Registered Charity, Non-Profit Organization, no status, etc.) and registration number if applicable.

Indicate the products / services / benefits provided to the Township of Oro-Medonte by your organization:

# of individuals served: \_\_\_\_\_

PLEASE ATTACH DETAILED ANNUAL BUDGET INFORMATION INDICATING REVUNUES AND EXPENDITURES (Appendix “A”)

**PART C – DETAILS OF REQUEST**

Grant is a request for a financial contribution from Council  
Subsidy is a request for a reduction or waiving of fees

Application is for a (please check)                      Grant \_\_\_\_\_                      Subsidy \_\_\_\_\_

Amount Requested: \_\_\_\_\_

Purpose for which the grant/subsidy, if approved, would be used. Give complete details (i.e. project or event description, time frame, community benefits).

Do you currently receive other grants or subsidies from the Township (facility subsidization, photocopying, secretarial, etc).

Previous grants/subsidies from the Township?

Amount Requested: \_\_\_\_\_

Year of Request: \_\_\_\_\_

Amount Approved: \_\_\_\_\_

Year of Approval: \_\_\_\_\_

**PART D – SIGNATURE OF AUTHORIZED OFFICIAL(S)**

\_\_\_\_\_  
Name & Position

Date: \_\_\_\_\_

\_\_\_\_\_  
Name & Position

Date: \_\_\_\_\_

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***For office use only***

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

Amount \$ \_\_\_\_\_

Date: \_\_\_\_\_

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**NOTE:**

Personal information contained on this form is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act, and will be used for the purpose of determining eligibility for grants. Questions about this collection should be directed to the Freedom of Information Co-ordinator, The Corporation of the Township of Oro-Medonte, 148 Line 7 South, Oro-Medonte, Ontario. L0L 2E0  
Please use additional sheet (and attach more if required) to complete the information requested on the Grant/Subsidy Application Form.



## FINANCIAL INFORMATION

ORGANIZATION NAME: \_\_\_\_\_

CURRENT FISCAL YEAR: Year: \_\_\_\_\_

**REVENUE:**

Source:	Amount:
_____	_____
_____	_____
_____	_____
_____	_____
RVH	50,000
<b>TOTAL:</b>	_____

**EXPENDITURES:**

Item:	Amount:
_____	_____
_____	_____
_____	_____
_____	_____
<b>TOTAL:</b>	_____

**SUMMARY:**

**CONTINGENCY FUND**

Surplus or deficit from previous year:	_____
Revenue	_____
Sub Total	_____
Minus Expenditures	_____
<b>BALANCE:</b>	_____

NEXT YEAR PROPOSED: Year: \_\_\_\_\_

**REVENUE:**

Source:	Amount:
_____	_____
_____	_____
_____	_____
_____	_____
RVH	50,000
<b>TOTAL</b>	_____

**EXPENDITURES:**

Item:	Amount:
_____	_____
_____	_____
_____	_____
_____	_____
<b>TOTAL:</b>	_____

**SUMMARY:**

**CONTINGENCY FUND**

Surplus or deficit from previous year:	_____
Revenue	_____
Sub Total	_____
Minus Exp. Expenditures	_____
<b>BALANCE:</b>	_____

**PLEASE NOTE:** The contingency fund fell by \$50,000 due to recruitment needs and will likely need to be drawn on as we are increasingly in competition with municipalities offering large incentives to attract physicians

Signature: \_\_\_\_\_

*C Maxwell*

Date: July 31, 2024

July 31, 2024

Mayor Greenlaw and Members of Council  
Township of Oro Medonte  
148 Line 7 South  
Oro-Medonte, ON, L0L 2X0

Dear Mayor Greenlaw and Members of Council,

I am writing on behalf of the Barrie Area Physician Recruitment Task Force to express our gratitude for the Township of Oro-Medonte's steadfast support of our community's recruitment and retention efforts for healthcare professionals.

Despite the challenges posed by ongoing physician shortages, we have been successful in attracting a few Family Physicians and many Specialists to our area. However, much work remains to be done to address the pressing healthcare human resource needs that will impact our residents in the years ahead. According to the Ontario College of Family Physicians, more than four million Ontarians will be without a family doctor by 2026. Effective recruitment efforts are crucial to mitigating the effects of physician shortages on our community.

In addition to recruitment, our Task Force is dedicated to addressing the diverse needs of incoming physicians. We provide comprehensive tours of our catchment area and establish robust support systems for physicians and their families who choose to establish practices in Barrie or within the surrounding region.

To sustain and enhance our successful recruitment and retention initiatives, we are seeking financial support in the amount of \$14,500 for the 2025-2026 fiscal year. Your investment will enable us to continue our vital work and ensure that Barrie remains an attractive and supportive community for healthcare professionals. Furthermore, your financial contribution guarantees a seat on the Task Force for your representative, currently David Clark, ensuring that your perspectives and accountability expectations are fully met.

Should you have any questions or require further information, please feel free to contact me directly at 705-229-6717 or via email at [maxwellc@rvh.on.ca](mailto:maxwellc@rvh.on.ca). I am also available to meet at your convenience.

Thank you once again for your unwavering support.

Sincerely,

*Corinne Maxwell*

Corinne Maxwell  
Physician Recruitment Coordinator  
Barrie Area Physician Recruitment

Honouring every moment of life.







At Mariposa House Hospice, we are reinforcing the stability and culture of the team while ensuring we have the financial wherewithal to meet future needs. I want to thank each member of the organization for their unparalleled dedication and compassion.

We could not meet our mission without our volunteers – truly the driving force of Mariposa House Hospice. Whether at reception, in the kitchen, in our lovely gardens or as part of our dynamic group of fundraisers, our volunteers ensure we remain part of the fabric of the community – and I am grateful to be supported by a rigorous and collaborative volunteer board.

To our donors I wish to reinforce the message that your support makes an immediate and visible impact. We are using our resources responsibly to address our most urgent issues. We are in a strong financial position due to our successful fundraising efforts and the generosity of our donors... money that will help us through a financial downturn or support an increase in our capacity in the future. Our accumulated surplus has increased from \$1,661,851 in F2022-23 to \$2,021,691 at end of F2023-24.

Another thing that has become quite clear thus far in my short tenure: the demand for our services is growing as our occupancy rate has increased to 85% up from 82%. More and more members of the community are choosing hospice for end-of-life care and, sadly, on multiple occasions, we have not been able to admit residents because we were at full capacity. This is a topic that I am sure will heavily influence our reflection as we complete a new 5-year strategic plan in the coming months.

Finally, I am grateful to everyone who supports Mariposa House Hospice: our volunteers, our donors, our partners, our staff. Because of you, we provide the highest quality palliative care and bereavement support to our community at no cost.

**Ted Markle, Executive Director**



As we pass our third anniversary since opening our Hospice doors we reflect on the accomplishments and impact of Mariposa House in our Community.

Nearly 400 families have been supported through one of life's toughest transitions. Thank you to our amazing staff for their dedication, always providing care for our residents with dignity and respect. We welcome our new Executive Director, Ted Markle, who has joined us this year. A special thanks to Annalise Stenekes for her contributions and leadership as she passes the torch to Ted. Her dedication to our organization has been instrumental to our success.

In our first three years of operations, we have received tremendous support from our community, and we would like to acknowledge all their efforts

Firstly - our house volunteers who support all aspects of our daily operations. They serve a multitude of roles including greeters at the front desk, kitchen operations supporting our families, and the beautification of our gardens and property. Thank-you to all.

Secondly - our dedicated volunteers that form our fundraising team. The effort and creativity of these hardworking individuals have been instrumental in giving us the resources necessary to provide outstanding patient care. The group collectively commits to 3 major fundraising events a year, which helps generate a significant portion of the much-needed funding for the hospice. Thank you, ladies and gentlemen.

Finally - we are blessed by the financial support we have received from all areas of our Community providing us a strong financial footing to serve our families in need of palliative care. Thank you to the residents, businesses and municipal leaders across all our served communities - Orillia, Severn, Oro-Medonte, Chippewa's of Rama First Nation, Ramara, and the County of Simcoe

With our community demographics we know the need and support for palliative care will continue to grow. This past year our 5 bed Hospice reached full capacity each week. We are beginning to plan for the financial reserves that will be necessary to expand our services to continue to meet the needs of our community.

The board strives for excellence at Mariposa House Hospice, and we are always accessible to you should you have any feedback that you wish to pass along. It is our hope that our community finds Mariposa House an amazing resource for their palliative care needs.

**John Mayo, Board Chair**





With my first year in the role of Clinical Manager now complete, I reflect on our growth as a team and an as organization since we opened in February 2021. We have gone from a staff of 12 to a total of 29 clinical staff; from tight visitor restrictions and no volunteers in the building to an open door, flourishing house that has served a total of nearly 400 residents — of whom 111 were in 2023-24.

My focus in 2023-24 and going forward remains on growing a strong and resilient team. By adding committed casual staff to our roster and the creation of a part-time Clinical Support RPN role, we have stabilized the operation and reduced last-minute overtime shifts. I'm also proud to announce that, all time off requests were granted, our new pension plan has been deployed, and our compensation levels have been adjusted to the market.

Most recently, I am confident that our new Supportive Care Social Worker, Aundrea Larocque, who provides grief and bereavement support to our residents, families and friends, as well as staff and volunteers, will prove to be instrumental in further building our resiliency as a team.

I would like to express my deepest gratitude to our dedicated, compassionate staff members for their unwavering commitment to our mission. Together, we will continue to provide comfort, dignity, and high-quality palliative care to those who need it most.

**Emily Lazareth, RN, Clinical Manager**



Serving Mariposa House Hospice as Medical Director is a source of personal pride. My passion for palliative care makes being part of an organization of outstanding nurses, PSWs, staff, and volunteers who provide the highest quality end-of-life care to the citizens of Orillia and area especially satisfying.

As understanding and appreciation of our services grows, I remain grateful for the family physicians and nurse practitioners who provide seamless continuity of care from home or hospital to Mariposa House Hospice. I can be counted upon to continue supporting out-of-town and unattached residents so that they are not left without a physician for their medical needs while at hospice.

None of this work is possible without our many donors. Your steadfast support of our mission is deeply appreciated.

**Dr. Erika Catford, MD, CCFP, Medical Director**



Hello, Bonjour, Aanii!

My name is Aundrea, and I am a registered Social Worker with the Ontario College of Social Workers. I completed a Master of Social Work degree at Wilfrid Laurier University with an Indigenous Field of Study Specialization. As a practitioner, I offer a wholistic approach to counselling and can provide emotional, psychological or spiritual support to individuals who are grieving the loss of a loved one.

As a new member of the Mariposa House care team, I am working to support residents, their family members and our care team during end-of-life journeys using a strengths-based and person-centred approach. Support is offered to those anticipating a death and after the death has occurred, through 1:1 sessions or in a group format. Staff may also receive social work support to respond to families who may be struggling or while providing care in difficult situations. My hope is that as a care team, we can enhance our coping strategies and resiliency to reduce compassion fatigue and caregiver burnout.

If you would like to learn more about how social work can support the invaluable services that Mariposa House offers to the community, please reach out by phone or drop in-person, to chat or have a cup of tea.

**Aundrea Larocque MSW, RSW, Supportive Care Social Worker**





I am so excited to branch out in my new role as Engagement Manager where I am fortunate to work with our volunteers, supporters, residents and their family members.

Connecting with residents and their family members is my passion, and it's such an honour to be a part of someone's end journey. As part of the team that opened the House in January 2021 during the pandemic, to now witness our growth and evolution is truly amazing. I am inspired by our more than 60 trained volunteers who help make Mariposa House Hospice what it is. One of the most important functions of a not-for-profit organization is fundraising and to work alongside our dynamic fundraising volunteers on the various events we do each year simply adds to the fulfillment of my role.

**Kandas Bartlett**, *Engagement Manager*

## Volunteers

Mariposa House Hospice volunteers make a difference. Whether it is through fundraisers, at reception, in the kitchen, in our gardens, or at the board table, we could not function without their support.



## Nancy Seed

Mariposa House Hospice volunteer, Nancy Seed, was named to join The June Callwood Circle of Outstanding Volunteers in 2024.

The June Callwood Awards acknowledge outstanding Hospice Volunteers from across Ontario. The Award was established and named in honour of the late June Callwood in 1994 in recognition of her long-time advocacy for hospice care. The award was presented by Hospice Palliative Care Ontario at the annual conference on Sunday, June 9, 2024.

## Fundraising Events

Our events play a crucial role in helping us reach our financial targets and keep us close to the community we serve. Our volunteer fundraising committee designed, planned, and pulled off our golf tournament, Butterfly Kisses Fashion Show, and Angel Tree events.

(F2023-24 Net Contributions)

Golf Tournament	\$29,306
Angel Tree	\$26,120
Hike For Hospice*	\$24,002
Butterfly Kisses Fashion Show	\$19,493

\*MHH share, event held in partnership with Hospice Orillia

## Ways to Give

Celebrating the life of a cherished individual through hospice memorial donations is a beautiful gesture. These donations hold significant value, as they provide vital support for hospice care, bringing comfort and solace to those receiving end-of-life palliative care.

Hospice memorial donations, regardless of their size, play a crucial role in enabling hospices to extend their care services to those in need, funding essential hospice services, acquiring necessary equipment and supplies, and facilitating staff training..

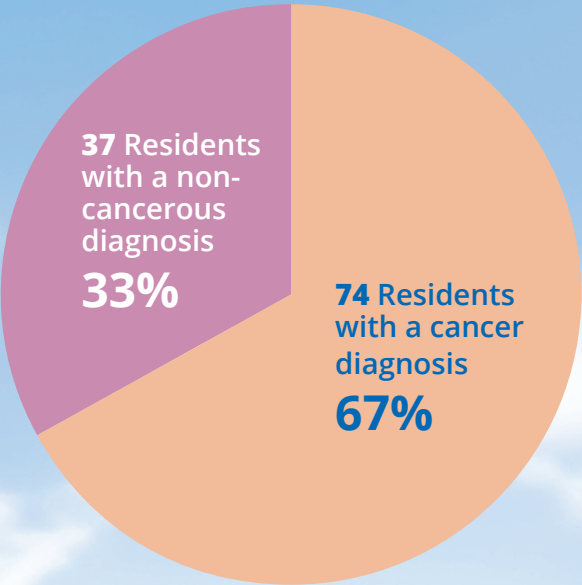
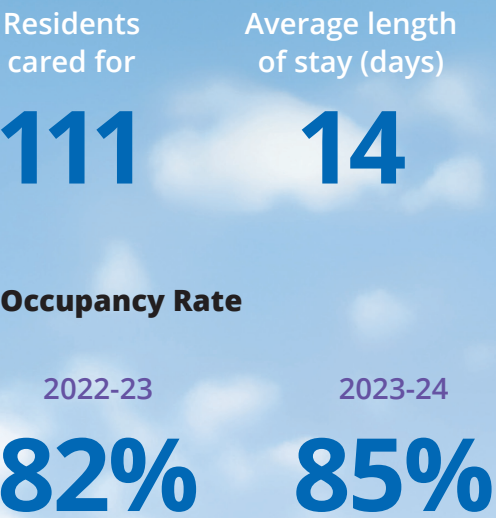
Patio stones are another way that loved ones can both remember and support Mariposa House Hospice. These stones can be found all around the grounds and gardens. We invite you to take a stroll and read the many touching, inspiring, and sometimes humorous ways our past residents have been memorialized.





Statistics F2023-24

RESIDENTS



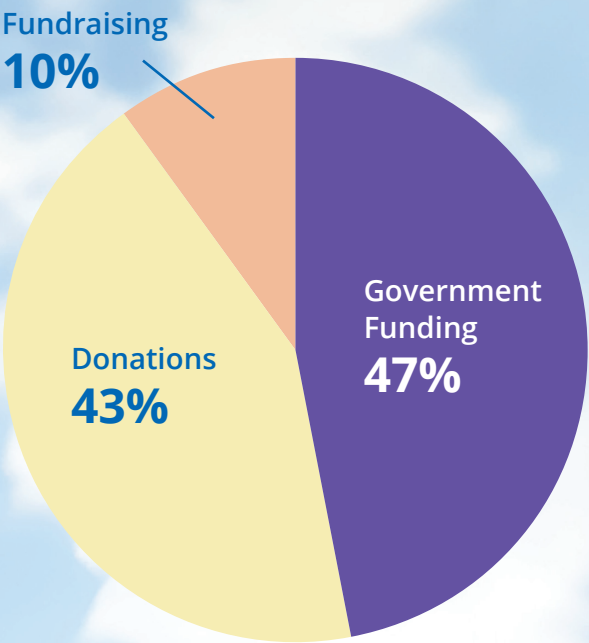
CLINICAL CARE HOURS (F2023-24)



VOLUNTEERS



REVENUE BY SOURCE



Our beautiful stained glass lamp at the Nursing Station is lit at the time of a resident’s death. It remains on for 24 hours along with a name plaque to honour each resident.



RESIDENT STORY

# Walking Hand-in-Hand For Over 60 Years



In February of this year, dad was diagnosed with two different cancers, pancreatic and esophageal. He had beat stomach cancer 30 years ago but doctors felt that these new cancers were completely unrelated to that and to each other. He knew that the cancers could not be cured but agreed to try palliative radiation. Unfortunately it did not buy him more time but may have kept his pain under control. All along, dad's wishes were to stay at home as long as possible and not to be a burden to his family in terms of medical care. He found out about Mariposa House and felt that when he could no longer be cared for at home, he would like to go to Mariposa.

Shortly after dad was diagnosed, mom received the news that she too had an incurable cancer. Her illness progressed very quickly. She was very stoic and strong for dad, visiting him each day and spending hours by his bedside.

Fortunately a bed became available when he needed it and he became a resident at hospice. Mariposa House is a uniquely incredible place. When we arrived, we were met by the nurse on duty, the PSW, volunteers and administrative staff. Everyone was kind, compassionate and welcoming. Dad was taken to his room to be settled in and we were given a tour of this beautiful location. Although it is a medical facility, it feels nothing like a hospital. It's more like a home away from home where the pressure and worry of taking care of a loved one's medical needs are removed from the family. That's a really big deal.

It allows the family to just be daughters, sons or spouses and spend time with their loved one. Dad was in room 2. He had a wonderful view of the butterfly garden. The bird feeders outside the window were busy with cardinals and finches, as well as industrious chipmunks. We spotted rabbits and butterflies and even a pair of deer one afternoon. Such a peaceful, natural setting. We were able to make ourselves at home, coming and going throughout the day and evening.

There were no limits on when we could be there or how many of us could be there. As well as taking care of dad, hospice staff were always asking how they could help or make us more comfortable, even providing mom with warm blankets when she was in need of a nap. Dad was a bit of a joker and enjoyed bantering with the staff. It really brought some levity and normalcy to the experience. Ten days after arriving at Mariposa House, dad passed away. Our whole family was able to be there. It was very peaceful and dignified.

Shortly after dad was diagnosed, mom received the news that she too had an incurable cancer. Her illness progressed very quickly. She was very stoic and strong for dad, visiting him each day and spending hours by his bedside. After he passed away, her condition seemed to deteriorate even more rapidly. She too wished to stay at home as long as she possibly could. She was very afraid of being in the hospital or in a long term care facility. We cared for her at home to the best of our ability but when things became too difficult and we could see that she was suffering, we spoke to our palliative team.

This couple had been together over 60 years and it seemed fitting that they should be together at the end as well.

After our experience with dad at hospice, we knew that the best place for mom to be was Mariposa. Initially, a bed was not available for her and we prepared ourselves for death at home. This was a frightening prospect as we were very concerned about pain management as well as keeping mom comfortable through the stages of death. Fortunately, only six weeks after dad passed away, a bed was offered and we were so grateful. This couple had been together over 60 years and it seemed fitting that they should be together at the end as well. Mom arrived at hospice on August 22nd around 10am. Bringing mom in was very tough in the sense that she was scared and we had only just lost dad...but as soon as we pulled into Mariposa Hospice (where we had spent so much time as a family in July), we felt immense comfort as waiting outside to greet us with open arms were some of the same amazing team members that cared for dad - it almost felt like "coming home", in the sense that it wasn't strangers we were coming back to, it was the same caring team that dad loved and took such great care of all of us too! She was made comfortable in room 5, across the hall from where dad had been.

This was a very different experience as mom was very sedated and not able to communicate with us. She was in much more pain than dad had been. We were able to stay with mom throughout the night, making use of the murphy bed and a cot that was brought in. All night long, staff were coming in to make sure mom was comfortable, adjusting her in the bed, increasing her medication, doing mouth care and trying to relieve a variety of symptoms. Even though she wasn't able to communicate, they always treated her with dignity and talked to her, making sure they explained everything they were doing. At 6:15 in the morning of August 23rd, mom passed away. We know that if we had been at home, she would have suffered and struggled much more than she did. Although mom and dad were the residents, Mariposa House provided guidance and emotional support for the entire family. We know that we can visit at any time and sit in the butterfly garden to feel close to our parents. It's hard to put into words how thankful we are for the care and support provided to us through this unimaginably devastating time in our lives.

Thank you so much.

The Fishpool Family





# Hospice Timeline

## 2016

Mariposa House Hospice incorporated

Capital Campaign Team:

Gerry Smith  
(Honorary Chair),  
Jane Sorensen  
(Campaign Manager),  
Dave Simpson  
(Treasurer),  
Sylvia Smith,  
Brian Barr,  
Wendy Lowry,  
Janis Flossbach,  
Sue Morris

## 2017

Fundraising Committee is created and first events are a success (Car Wash, Angel Tree)

CRA Charitable Status obtained

\$3.5M Capital Campaign launched

LHIN operational funding secured

Inaugural board of Directors: Brian Barr, Sylvia Smith, Gord Robertson, Dr. Erika Catford (Co-Chair), Dave Carson, Greg Evans, Dr. Si Lowry (Co-Chair)

## 2018

Land acquisition, 1140 Brodie Drive

## 2019

\$3.5M Capital Campaign achieved

Ground Breaking in August

## 2020

Annalise Stenekes is named inaugural Executive Director in May

## 2021

Opened and welcomed first resident February

Volunteers begin in the house in April

## 2022

Mortgage loan fully repaid October

## 2023

Solar Panel Project Live in September

## 2024

Ted Markle named new Executive Director in February

Launch of Cuddle Bed Campaign in March

Current Board:

John Mayo, Chair  
Dave Carson, Past Chair  
Debbie Trickey, Treasurer  
Jillian Brazda  
David Neilly  
Dr. Neda Rowhani-Seki  
Margaret Pomeroy

Looking forward:

New strategic plan in development – "Horizon 2030"

Please see our website for a copy of our audited financial statements.

## Get In Touch

### Mariposa Hospice House

1140 Brodie Drive  
Severn, Ontario  
L3V 0V2 Canada  
705-558-2888

[www.mariposahousehospice.com](http://www.mariposahousehospice.com)





## APPLICATION FOR GRANT/SUBSIDY

**Instructions:** In order to process the application, Appendix "A" Financial Information must be completed

**Note:** Grants/Subsidies are not automatically renewed annually

### PART A – ORGANIZATION NAME AND ADDRESS INFORMATION

Organization

Name **MARIPOSA HOUSE HOSPICE**

Address **1140 BRODIE DRIVE**

City **SEVERN** Prov. **ON** Postal Code **L3V 0V2**

Contact **TED MARKLE** Telephone **705-558-2888 EXT. 202**

E-mail **TED@MARIPOSAHOUSEHOSPICE.COM** Fax

### PART B – ORGANIZATION GENERAL INFORMATION

Number of Members \_\_\_\_\_ Out of Town Residents \_\_\_\_\_ Membership Fee If Applicable \_\_\_\_\_

Geographic Area Served **ORILLIA, ORO-MEDONTE, SEVERN, RAMARA, RAMA** Date Formed **OPENED IN JANUARY 2021**

Outline the mission, purpose and objectives of your organization.

**Mariposa House Hospice is a non-profit charitable organization serving the communities of Orillia, Severn, Oro-Medonte, Ramara, and Chippewas of Rama First Nation. Situated at 1140 Brodie Drive in a beautiful home-like setting offering 5 private suites, we provide 24-hour specialized end-of-life palliative care while welcoming and supporting family and friends. The collaborative MHH team includes several organizational support personnel, a group of dedicated Registered Nurses and Personal Support Workers and over 50 volunteers. Each member of the team has a role to play in making sure that our organization is successful and sustainable. The core volunteers that have helped turn Mariposa House Hospice from a dream into a reality include our Board of Directors, the Capital Campaign Team, our Admin Support Team and the Operational Fundraising Committee.**

Type of Organization (i.e. Registered Charity, Non-Profit Organization, no status, etc.) and registration number if applicable.

**MHH IS A CHARITABLE NON-PROFIT ORGANIZATION: REGISTRATION NUMBER: 742190093RR0001**

Indicate the products / services / benefits provided to the Township of Oro-Medonte by your organization:

- **END OF LIFE PALLIATIVE CARE**
- **GRIEF AND BEREAVEMENT SUPPORT**

# of individuals served: **111 IN FISCAL 2023-24; 421 SINCE WE OPENED (AS OF NOV 24, 2024) PLUS MORE THAN 2000 FAMILY MEMBERS AND LOVED ONES**

PLEASE ATTACH DETAILED ANNUAL BUDGET INFORMATION INDICATING REVUNUES AND EXPENDITURES (Appendix “A”)

**PART C – DETAILS OF REQUEST**

Grant is a request for a financial contribution from Council  
Subsidy is a request for a reduction or waiving of fees

Application is for a (please check) Grant **X** Subsidy \_\_\_\_\_

Amount Requested: **WE ARE REQUESTING BOTH A ONE-TIME GRANT OF \$30,000 (TOWARDS OUR CAPITAL EXPANSION) & THE CONTINUATION OF THE \$12,500 ANNUAL OPERATIONAL FUNDING FOR THE NEXT 4 YEARS**

Purpose for which the grant/subsidy, if approved, would be used. Give complete details (i.e. project or event description, time frame, community benefits).

We have a steadily rising Occupancy Rate.  
Occupancy rates: 2022-23 - 82%; 2023-24 - 85%; Q1 2024-25 84%; Q2 2024-25 89%.

In the past 6 months alone (Q1 & Q2 2024-25) we have unfortunately had 25 people die not in their preferred location after requesting admission because we were at full capacity.

Our region is anticipating significant population growth in the next 10 years.

For these reasons our board has recently made the decision to pursue a new capital campaign to fund the expansion of Mariposa House Hospice to become a 10-bed facility.

While the budget for this expansion has yet to be completed, we anticipate the total to exceed \$3M.

The board has planned for this expansion to be completed by 2030.

Do you currently receive other grants or subsidies from the Township (facility subsidization, photocopying, secretarial, etc).

**No.**

Previous grants/subsidies from the Township?

Amount Requested: 2019: \$4,000  
2020: \$21,000  
2021: \$12,500  
Amount Approved: 2022: \$12,500  
2023-24: \$12,500

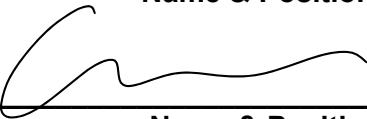
Year of Request: \_\_\_\_\_

Year of Approval: \_\_\_\_\_

**PART D – SIGNATURE OF AUTHORIZED OFFICIAL(S)**

\_\_\_\_\_  
Name & Position

Date: \_\_\_\_\_

  
\_\_\_\_\_  
Name & Position

Date: **NOV 25, 2024**

**TED MARKLE, EXECUTIVE DIRECTOR**

***For office use only***

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

Amount \$ \_\_\_\_\_

Date: \_\_\_\_\_

**NOTE:**

Personal information contained on this form is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act, and will be used for the purpose of determining eligibility for grants. Questions about this collection should be directed to the Freedom of Information Co-ordinator, The Corporation of the Township of Oro-Medonte, 148 Line 7 South, Oro-Medonte, Ontario. L0L 2E0  
Please use additional sheet (and attach more if required) to complete the information requested on the Grant/Subsidy Application Form.

**PLEASE FIND ATTACHED AUDITED FINANCIAL STATEMENTS & ANNUAL IMPACT REPORT.**

## FINANCIAL INFORMATION

ORGANIZATION NAME: \_\_\_\_\_

**CURRENT FISCAL YEAR:** Year: \_\_\_\_\_

**REVENUE:**

Source: _____	Amount: _____
_____	_____
_____	_____
_____	_____
_____	_____
<b>TOTAL:</b>	_____

**EXPENDITURES:**

Item: _____	Amount: _____
_____	_____
_____	_____
_____	_____
_____	_____
<b>TOTAL:</b>	_____

**SUMMARY:**

Surplus or deficit from previous year:	_____
Revenue	_____
Sub Total	_____
Minus Expenditures	_____
<b>BALANCE:</b>	_____

**NEXT YEAR PROPOSED:** Year: \_\_\_\_\_

**REVENUE:**

Source: _____	Amount: _____
_____	_____
_____	_____
_____	_____
_____	_____
<b>TOTAL</b>	_____

**EXPENDITURES:**

Item: _____	Amount: _____
_____	_____
_____	_____
_____	_____
_____	_____
<b>TOTAL:</b>	_____

**SUMMARY:**

Surplus or deficit from previous year:	_____
Revenue	_____
Sub Total	_____
Minus Exp. Expenditures	_____
<b>BALANCE:</b>	_____

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Township of*  
**Oro Medonte**  
*Proud Heritage, Exciting Future*

**APPLICATION FOR GRANT/SUBSIDY**

**Instructions:** In order to process the application, Appendix "A" Financial Information must be completed

**Note:** Grants/Subsidies are not automatically renewed annually

**PART A – ORGANIZATION NAME AND ADDRESS INFORMATION**

Organization

Name Oro Station Community Centre Corporation

Address 35 Ridge Road East

City Oro Station Prov. Ontario Postal Code L0L 2E0

Contact Donna Cramp

Telephone [REDACTED]

E-mail [REDACTED] Fax                     

**PART B – ORGANIZATION GENERAL INFORMATION**

Number of Members 9 on the BoD

Out of Town Residents 1

Membership Fee If Applicable                     

Geographic Area Served Oro Station

Date Formed Approx 1965

Outline the mission, purpose and objectives of your organization.

To provide a safe, clean, inviting environment to be used for various recreational  
and learning experinces by all and to promote community spirit.

148 Line 7 South, Box 100, Oro, Ontario L0L 2X0



Type of Organization (i.e. Registered Charity, Non-Profit Organization, no status, etc.) and registration number if applicable.

Not for Profit - No Share Capital

Indicate the products / services / benefits provided to the Township of Oro-Medonte by your organization:

Provides a venue for meetings, community groups, and community and family events. The venue can be used for many types of gatherings from celebrations, meetings, parties, receptions and physical activities such as dance and fitness.

# of individuals served: Total attendees across all rentals in one year will exceed 2500

PLEASE ATTACH DETAILED ANNUAL BUDGET INFORMATION INDICATING REVUNUES AND EXPENDITURES (Appendix "A")

#### PART C – DETAILS OF REQUEST

Grant is a request for a financial contribution from Council  
Subsidy is a request for a reduction or waiving of fees

Application is for a (please check) Grant ☒ Subsidy ☐

Amount Requested: 3,500.00

Purpose for which the grant/subsidy, if approved, would be used. Give complete details (i.e. project or event description, time frame, community benefits).

The Oro Station Community Hall is funded and operated through donations, rentals and lots of volunteer hours. The grant helps cover some

of the recurring costs such as heat, hydro, taxes and maintenance. We are continuing to make changes to improve the venue

and to reduce the operational costs. This year we need to repoint the brickwork on the outside of the

building to fix issues with water entering between bricks and wasps/hornets living between bricks.

We are still working toward acquiring funding to add barrier free washroom facilities to the building.

Do you currently receive other grants or subsidies from the Township (facility subsidization, photocopying, secretarial, etc).

No

Previous grants/subsidies from the Township?

Year of Request: 2021

Year of Approval: 2022

**Donna Cramp, President**

Date: August 7, 2024

**Peter Cramp, Secretary**

Date: August 7, 2024

### Name & Position

Approved: \_\_\_\_\_

**Denied:**

Amount \$ \_\_\_\_\_

Date: \_\_\_\_\_

**Personal information contained on this form is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act, and will be used for the purpose of determining eligibility for grants. Questions about this collection should be directed to the Freedom of Information Co-ordinator, The Corporation of the Township of Oro-Medonte, 148 Line 7 South, Box 100, Oro, Ontario. L0L 2X0**  
**Please use additional sheet ( and attach more if required) to complete the information requested on the Grant/Subsidy Application Form.**

## FINANCIAL INFORMATION

ORGANIZATION NAME: Oro Station Community Centre Inc.

CURRENT FISCAL YEAR: Year: Oct 1, 2021 - Oct 1, 2022

NEXT YEAR PROPOSED: Year: Oct 1, 2022 - Oct 1, 2023

### REVENUE:

Source:	Amount:
Special Events	1,560.00
Donations	633.00
Grants	3000.00
Rentals	7668.00
<b>TOTAL:</b>	<b>12,861.00</b>

### EXPENDITURES:

Item:	Amount:
Business Exp., Maint.	763.20
Taxes	1,551.99
Utilities	4,561.10
Insurance	3,866.40
<b>TOTAL:</b>	<b>10,742.69</b>

### SUMMARY:

Surplus or deficit from previous year:	2,854.09
Revenue	12,861.00
Sub Total	15,715.09
Minus Expenditures	10,742.69
<b>BALANCE:</b>	<b>4,972.40</b>

### REVENUE:

Source:	Amount:
Special Event	1,500.00
Donations	1,000.00
Grants	3,500.00
Rentals	10,000.00
<b>TOTAL</b>	<b>16,000.00</b>

### EXPENDITURES:

Item:	Amount:
Business Exp., Maint.	5,000.00
Taxes	1,600.00
Utilities	5,000.00
Insurance	4,000.00
<b>TOTAL:</b>	<b>15,600.00</b>

### SUMMARY:

Surplus or deficit from previous year:	4,972.40
Revenue	16,000.00
Sub Total	20,972.40
Minus Exp. Expenditures	15,600.00
<b>BALANCE:</b>	<b>5,372.40</b>

Signature: Donna Camp

Date: Aug 7, 2024

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*The Oro Agricultural Society*  
Financial Statements  
(Unaudited)  
Year Ended November 30, 2023

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576 Bryne Drive Unit P  
Barrie, ON L4N 9P6  
Tel. 705. 720. 1955

# The Oro Agricultural Society

## Balance Sheet

(Unaudited)

November 30, 2023

	2023	2022
<b>Assets</b>		
<b>Current Assets</b>		
General Account	\$ 39,587	\$ 25,754
Building Fund	7,649	4,499
Investment Account	136,307	118,418
Accounts Receivable	10,394	-
<b>Total Current Assets</b>	<b>193,937</b>	<b>148,671</b>
Capital Assets (note 2)	255,103	267,242
<b>Total Assets</b>	<b>\$ 449,040</b>	<b>\$ 415,913</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Accounts Payable & Accrued Liabilities	7,841	8,365
<b>Total Current Liabilities</b>	<b>7,841</b>	<b>8,365</b>
<b>Net Assets</b>		
Balance, beginning of year	186,096	140,306
Net assets invested in capital, note 2	255,103	267,242
<b>Balance, end of year</b>	<b>441,199</b>	<b>407,548</b>
<b>Total Liabilities and Equity</b>	<b>\$ 449,040</b>	<b>\$ 415,913</b>

Approved on behalf of the Board:

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director



# The Oro Agricultural Society

## Notes to Financial Statements

(Unaudited)

Year ended November 30, 2023

### Schedule 1

#### Expenses

Prize Money	11,386	10,070
Tractor & ATV Pull Costs	10,673	7,945
Equipment Rentals	12,988	15,187
Entertainment Costs	3,089	5,290
Professional Fees	1,300	1,300
Convention, District Meeting	1,604	1,287
Affiliation Fees	860	1,809
Judges Fees	2,335	2,470
Ribbons & Trophies	2,006	1,038
Paramedic Fees	-	558
Printing and Stationery	3,113	3,741
Sundry Expense	11,067	13,492
Baby Show/Heritage Day	2,688	-
Telephone	270	270
Advertising	8,949	7,674
Utilities	1,200	1,299
Insurance	7,901	7,194
Bank Charges	117	54
Demolition Derby	8,000	5,650
Beef Draw	1,030	848
Secretary Honorarium	2,500	2,500
Depreciation	25,802	24,756
Repairs and Maintenance	1,222	4,234
<b>Total Expenses</b>	<b><u>120,100</u></b>	<b><u>118,666</u></b>

Approved on behalf of the Board

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

# The Oro Agricultural Society

## Notes to Financial Statements

(Unaudited)

Year ended November 30, 2023

### 1. Amortization Schedule

Capital assets are stated at cost and are amortized over the estimated useful life of each on the following basis:

Property Plant & Equipment	10%	Straight line
Vehicles	10%	Straight line
Building	2.5%	Straight line
Land	0%	

In the year of addition only six months amortization is written.

### 2. Capital Assets

	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>2023 Net Book Value</u>	<u>2022 Net Book Value</u>
Property Plant & Equipment	\$ 194,945	\$ (147,638)	\$ 47,307	\$ 52,456
Vehicles	6,500	(6,500)	-	1,013
Building	239,102	(80,313)	158,789	164,766
Land	49,007	-	49,007	49,007
Total capital assets	<u>\$ 489,554</u>	<u>\$ (234,451)</u>	<u>\$ 255,103</u>	<u>\$ 267,242</u>

Approved on behalf of the Board:

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director





*Township of*  
**Oro Medonte**  
*Proud Heritage, Exciting Future*

**APPLICATION FOR GRANT/SUBSIDY**

**Instructions:** In order to process the application, Appendix "A" Financial Information must be completed

**Note:** Grants/Subsidies are not automatically renewed annually

**PART A – ORGANIZATION NAME AND ADDRESS INFORMATION**

Organization  
Name

Oro Agricultural Society

Address

P.O. Box 175

City Oro-Medonte Prov. ON

Postal Code L0L 2X0

Contact

Debbie Brock

Telephone

[REDACTED]

E-mail

oro.worldsfair@gmail.com Fax

**PART B – ORGANIZATION GENERAL INFORMATION**

Number of  
Members

500

Out of Town  
Residents

100

Membership Fee  
If Applicable

\$ 10.00

Geographic Area  
Served

Oro-Medonte, Simcoe County,  
Central Ontario

Date  
Formed

1852.

Outline the mission, purpose and objectives of your organization.

The Oro Agricultural Society is a group of dedicated  
volunteers working to promote an understanding  
of the agricultural heritage of Oro-Medonte, as  
well as providing opportunities for recognition  
of the talent and skills of members of our local  
communities through participation in the  
Oro World's Fair

148 Line 7 South, Oro-Medonte, Ontario L0L 2E0



Type of Organization (i.e. Registered Charity, Non-Profit Organization, no status, etc.) and registration number if applicable.

Legislated by the Ontario Government

Indicate the products / services / benefits provided to the Township of Oro-Medonte by your organization:

Volunteer opportunities. Exposure of the Township through positive advertising including CTV Barrie, Pure Country 106, Rock 95, various social media sites, local magazines + publications

# of individuals served: 10,000+

PLEASE ATTACH DETAILED ANNUAL BUDGET INFORMATION INDICATING REVENUES AND EXPENDITURES (Appendix "A")

PART C – DETAILS OF REQUEST

Grant is a request for a financial contribution from Council  
Subsidy is a request for a reduction or waiving of fees

Application is for a (please check) Grant X Subsidy X

Amount Requested: 2,500.00

Purpose for which the grant/subsidy, if approved, would be used. Give complete details (i.e. project or event description, time frame, community benefits).

The grant/subsidy would be used to assist the Oro Agricultural Society deliver an exciting + educational event that can be enjoyed by all!

Do you currently receive other grants or subsidies from the Township (facility subsidization, photocopying, secretarial, etc).

Facility subsidization

Previous grants/subsidies from the Township? 2023 - \$1,500 plus facility subsidization



Amount Requested: \$2,500.00 + \$500.00 facility subsidization Year of Request: 2024/2025

Amount Approved: Year of Approval:

PART D – SIGNATURE OF AUTHORIZED OFFICIAL(S)

Debbie Brock, Secretary  
Name & Position

Date: July 24, 2024

Name & Position Date:

For office use only

Approved: Denied:

Amount \$ Date:

NOTE:

Personal information contained on this form is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act, and will be used for the purpose of determining eligibility for grants. Questions about this collection should be directed to the Freedom of Information Co-ordinator, The Corporation of the Township of Oro-Medonte, 148 Line 7 South, Oro-Medonte, Ontario. L0L 2E0  
Please use additional sheet (and attach more if required) to complete the information requested on the Grant/Subsidy Application Form.



for 25/26

Township of  
**Oro-Medonte**  
Proud Heritage, Exciting Future

## APPLICATION FOR GRANT/SUBSIDY

**Instructions:** In order to process the application, Appendix "A" Financial Information must be completed

**Note:** Grants/Subsidies are not automatically renewed annually

### PART A – ORGANIZATION NAME AND ADDRESS INFORMATION

Organization

Name

BORN TO READ *Partnership with Orillia Public Library, Ramara P.C. Orillia Soldiers' Memorial Hospital and Mantone Books*

Address

% Orillia Public Library 36 Mississauga St.

City

Orillia

Prov.

ON

Postal Code

L3V 3A6

Contact

meagan wilkinson Interim CEO

Telephone

705-225-1234

Carol Deimling Chair

705-225-1234

mwilkinson@orillia public library.ca

E-mail

keyesc@rogers.com

Fax

705-225-1234

### PART B – ORGANIZATION GENERAL INFORMATION

Number of  
Members

50 *committees and volunteers*

Out of Town  
Residents

405

Membership Fee  
If Applicable

—

Geographic Area

Oro-Medonte, Severn

Date

Formed 2017

Served

Ramara, City of Orillia

Outline the mission, purpose and objectives of your organization.

**Mission:** To provide awareness about the importance of child literacy and encourage the parents to join the library.

**Purpose:** Born to Read has been providing 2 new children's books to each new baby born at DSMH since March, 2019. Included in the package is a library brochure to assist parents to join the library and enjoy the literacy programs for children and youth.

**Objectives:** ① To raise public awareness of the importance of early literacy.

② To encourage parents to read, sing and talk to babies  
148 Line 7 South, Oro-Medonte, Ontario L0L 2E0  
to assist with language development.

③ To promote library membership to boost a child's vocabulary, reading skills and school performance and love of reading.

Please refer to the Ontario Human Rights Commission: The Right to Read, 2023

Type of Organization (i.e. Registered Charity, Non-Profit Organization, no status, etc.) and registration number if applicable.

No status - Volunteers on the committee, nurses at OSMH, friends and family members who help fill the packages.

Indicate the products / services / benefits provided to the Township of Oro-Medonte by your organization:

Babies and new parents in Oro-Medonte Twp. will receive 2 new children's books and library brochure

\* According to OSMH statistics - 52 babies were born from Oro-Medonte<sup>23-24</sup>  
Library brochures from Ramara & Orillia P.L. are given out to promote library membership for life long learning.

# of individuals served: Since 2019 almost 5,000 babies have received the gift.

PLEASE ATTACH DETAILED ANNUAL BUDGET INFORMATION INDICATING REVENUES AND EXPENDITURES (Appendix "A")

#### PART C - DETAILS OF REQUEST

Grant is a request for a financial contribution from Council  
Subsidy is a request for a reduction or waiving of fees

Application is for a (please check)

Grant ☒

Subsidy ☐

Amount Requested:

\$500.00

Severn Twp. and Ramara have donated \$500 and \$300 respectively.

Purpose for which the grant/subsidy, if approved, would be used. Give complete details (i.e. project or event description, time frame, community benefits).

This grant, if approved, would assist with the purchase of 2 children's books for 1,200 babies<sup>to be</sup> born at OSMH in 2025 and 2026

Costs of books have risen as well as printing costs and the price of paper bags.

Success in school is the benefit for children receiving this gift.

Do you currently receive other grants or subsidies from the Township (facility subsidization, photocopying, secretarial, etc).

No

We do need printing donations also.

Previous grants/subsidies from the Township?

We gratefully received \$400 in 2023 and 2024. Thank you.

## Current Fiscal Year: 2024 ( raising fund for 2025)

### Revenue:

FROM 2023 Orillia Vocal Ensemble	\$5,500
2023 Severn Township	\$500
2023 Ramara Township	\$300
2024	
Orillia Shrine Club	\$1,500
Community Foundation of Orillia & Area	\$1,000
City of Orillia	\$1,000
Kiwanis Club (annually)	\$1,500
Catholic Women's League	\$500
Casino Rama	\$500
Brechin Lions Club	\$250
Brechin Legion	\$250
Mariposa Physiotherapy – Kelly Spears	\$1,000
Oro-Medonte Township	\$400 for 2023 and 2024
Community individual donations	\$3,000 approximately

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<b>Total:</b>	<b>\$17,100 for 2025</b>
---------------	--------------------------

## Next year (proposed year) 2025

### Revenue:

Source: 2023- 2024 fundraising	\$17,100
Kiwanis Club	\$1,500 ( annually)
Community individual donations	\$3,000 (predicted)
Service Clubs	pending
municipalities	pending

## Expenditures for 2025

2 new children's books for 1,200 babies @\$10.00	\$26,400
Printing for 5 coloured pages	\$2,000
Paper bags for 1,200 babies	\$1,000

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<b>TOTAL:</b>	<b>\$29,400</b>
---------------	-----------------

Amount Requested: 8/ 500.00

Year of Request: 2024

Amount Approved: \_\_\_\_\_

Year of Approval: \_\_\_\_\_

**PART D – SIGNATURE OF AUTHORIZED OFFICIAL(S)**

meagan wilkinson CEO DPL  
Name & Position *[Signature]*

Date: July 16, 2024

Carol Deimling Chair  
Name & Position *[Signature]*

Date: July 16, 2024

**For office use only**

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

Amount \$ \_\_\_\_\_

Date: \_\_\_\_\_

**NOTE:**

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Please use additional sheet (and attach more if required) to complete the information requested on the Grant/Subsidy Application Form.



	2023-2024
Alliston Area	3
Barrie	74
Brock Township	22
Burks Falls Area	14
Collingwood	24
Haliburton	9
Kawartha Lakes	28
Midland	108
Muskoka	186
Orillia	286
Oro-Medonte	52
Outside Areas	15
Parry Sound District	59
Ramara	58
Severn	113
<b>Total</b>	<b>1,051</b>

Source: CIHI DAD (EntryCode in N,S)



# COLDWATER & DISTRICT AGRICULTURAL SOCIETY

*Established 1893*

Box 339, Coldwater, Ontario  
L0K 1E0

July 18, 2024

The Corporation of the Township of Oro-Medonte  
148 Line 7 S. Box 100  
Oro, ON  
L0L 2X0

Attention: Courtney Chianelli

Dear Courtney:

Re: 2025 Grant Application

On behalf of the Coldwater and District Agricultural Society, please find attached our 2025 Grant Application and ask that you kindly forward to the council for review. The Coldwater Fall Fair is normally one of the best area agricultural events. The 2023 Fair attendance was one of our best with over 20,000 visitors and exhibitors in attendance. It is always held on the last full weekend in September. We are asking if you would consider supporting our Fair with a grant similar to that given in past years.

The grants that we receive ensure that our Agricultural Society is able to encourage interest, promote improvements and advance the standards of Agriculture, Domestic Sciences and Industry as well as Rural Life, now and in the future.

We appreciate your time and look forward to hearing from you.

Sincerely,

Terri Smith  
Treasurer

*Township of*  
**Oro-Medonte**  
*Proud Heritage, Exciting Future*

**APPLICATION FOR GRANT/SUBSIDY**

**Instructions:** In order to process the application, Appendix "A" Financial Information must be completed

**Note:** Grants/Subsidies are not automatically renewed annually

**PART A - ORGANIZATION NAME AND ADDRESS INFORMATION**

Organization  
Name

Coldwater and District Agricultural Society

Address Box 339

City Coldwater Prov. ON Postal Code L0K 1E0

Contact Terri Smith

Telephone

E-mail L0K.fair.treasurer@gmail.com Fax

**PART B - ORGANIZATION GENERAL INFORMATION**

Number of Members 385 Out of Town Residents NA Membership Fee If Applicable NA

Geographic Area Served North Simcoe

Date Formed 1894

Outline the mission, purpose and objectives of your organization.

To encourage interest, promote improvements and advance  
the standard of Agriculture, Domestic Industry and  
Rural Life

Amount Requested: \$500.00

Year of Request: 2024

Amount Approved: \_\_\_\_\_

Year of Approval: \_\_\_\_\_

**PART D – SIGNATURE OF AUTHORIZED OFFICIAL(S)**

 TREASURER  
Name & Position

Date: July 18, 2024

\_\_\_\_\_  
Name & Position

Date: \_\_\_\_\_

**For office use only**

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

Amount \$ \_\_\_\_\_

Date: \_\_\_\_\_

**NOTE:**

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Please use additional sheet (and attach more if required) to complete the information requested on the Grant/Subsidy Application Form.

Type of Organization (i.e. Registered Charity, Non-Profit Organization, no status, etc.) and registration number if applicable.

Charitable - Not for Profit

Indicate the products / services / benefits provided to the Township of Oro-Medonte by your organization:

Product - 3 day Annual Fall Fair

Services - area involvement in exhibits, show/competitions and volunteering

Benefits - Improve awareness & knowledge of local agriculture and rural life

# of individuals served: 20,000

PLEASE ATTACH DETAILED ANNUAL BUDGET INFORMATION INDICATING REVENUES AND EXPENDITURES (Appendix "A")

**PART C - DETAILS OF REQUEST**

Grant is a request for a financial contribution from Council  
Subsidy is a request for a reduction or waiving of fees

Application is for a (please check)

Grant ✓

Subsidy \_\_\_\_\_

Amount Requested: \$500.00

Purpose for which the grant/subsidy, if approved, would be used. Give complete details (i.e. project or event description, time frame, community benefits).

To continue to improve and provide agricultural events, in a safe family setting

Do you currently receive other grants or subsidies from the Township (facility subsidization, photocopying, secretarial, etc).

n/a

Previous grants/subsidies from the Township?

# FINANCIAL INFORMATION

ORGANIZATION NAME: Coldwater and District Agricultural Society

CURRENT FISCAL YEAR: Year: 2024

## REVENUE:

Source:	Amount:
<u>Gate Fees</u>	<u>\$100,000.00</u>
<u>Grants</u>	<u>\$ 9,250.00</u>
<u>Vendors &amp; events</u>	<u>40,000.00</u>
TOTAL:	<u>\$149,250.00</u>

## EXPENDITURES:

Item:	Amount:
<u>Admin</u>	<u>\$30,000.00</u>
<u>Repairs &amp; maint.</u>	<u>\$25,000.00</u>
<u>Event expense</u>	<u>\$99,500.00</u>
<u>Advertising</u>	<u>\$10,000.00</u>
TOTAL:	<u>\$164,500.00</u>

## SUMMARY:

Surplus or deficit from previous year:	<u>\$ 9,575.00</u>
Revenue	<u>\$149,250.00</u>
Sub Total	<u>\$158,825.00</u>
Minus Expenditures	<u>\$164,500.00</u>
BALANCE:	<u>&lt; \$ 5,675 &gt;</u>

NEXT YEAR PROPOSED: Year: 2025

## REVENUE:

Source:	Amount:
<u>Gate Fees</u>	<u>\$100,000.00</u>
<u>grants</u>	<u>\$ 6,000.00</u>
<u>vendors &amp; events</u>	<u>\$35,000.00</u>
TOTAL	<u>\$141,000.00</u>

## EXPENDITURES:

Item:	Amount:
<u>Admin</u>	<u>\$35,000.00</u>
<u>R &amp; M</u>	<u>\$15,000.00</u>
<u>Events Expense</u>	<u>\$80,000.00</u>
<u>Advertising</u>	<u>\$ 7,000.00</u>
TOTAL:	<u>\$137,000.00</u>

## SUMMARY:

Surplus or deficit from previous year:	<u>&lt; \$ 5,675.00 &gt;</u>
Revenue	<u>\$141,000.00</u>
Sub Total	<u>\$135,325.00</u>
Minus Exp. Expenditures	<u>\$137,000.00</u>
BALANCE:	<u>&lt; \$ 1,675.00 &gt;</u>

Signature: [Signature]

Date: July 18, 2024



*Township of*  
**Oro-Medonte**  
*Proud Heritage, Exciting Future*  
**APPLICATION FOR GRANT/SUBSIDY**

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**Instructions:** In order to process the application, Appendix “A” Financial Information must be completed

**Note:** Grants/Subsidies are not automatically renewed annually

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**PART A – ORGANIZATION NAME AND ADDRESS INFORMATION**

**Organization**

**Name** Coldwater & District Curling Club

**Address** Box 226, 9 Michael Anne Drive

**City** Coldwater      **Prov.** Ontario      **Postal Code** L0K 1E0

**Contact** Steven Skalitzy, President **Telephone** Personal 705-790-5737, Club 249-388-3496

**E-mail** [stevenskalitzky@gmail.com](mailto:stevenskalitzky@gmail.com)    [manager@coldwatercurlingclub.com](mailto:manager@coldwatercurlingclub.com)      **Fax** \_\_\_\_\_

**PART B – ORGANIZATION GENERAL INFORMATION**

**Number of**      **Out of Town** Coldwater/Severn 40%, Oro-Medonte 21%      **Membership Fee**  
**Members** 218    **Residents** Georgian Bay 15%, Tay + 14%, Barrie/Orillia 10%    **If Applicable** \_\_\_\_\_

**Geographic Area**      **Date**

**Served** North Simcoe County, SW Muskoka      **Formed** 1984

**Outline the mission, purpose and objectives of your organization.**

Today’s youth are tomorrows future. For youth and children, recreation can provide positive models for responsible growth. Our club aims to address issues such as removing social barriers, offering activities at a reasonable cost to provide our youth with positive alternatives to drug and alcohol abuse, improve leisure skills and enhance self-esteem and their ability to get involved in community activities. Our Jr. Rocks and Junior/Bantam programs are just one of our commitments to help our community and maintain good relations with our youth.

Recreation programs and services need to consider culture, time, income and location which often limit the involvement of working families in organized recreation. We address these issues for our families, allowing them the opportunity to participate together.

Ontario is involved in a dramatic shift in the age composition of its population. Persons over the age of 65 are increasing rapidly. Involvement in leisure time activities can enhance the physical and mental health of older adults as well as promote independent lifestyles. Our programs aim to address this by setting a time and place for senior activities. We have many seniors and support this demographic.

It is the Club’s goal to maintain a barrier-free facility. With the recent completion of additional facility modifications, we have been able to ensure and empower members and potential members with mobility issues to participate or be active spectators in curling as a recreational activity.

**148 Line 7 South, Oro-Medonte, Ontario L0L 2E0**

**Type of Organization (i.e. Registered Charity, Non-Profit Organization, no status, etc.) and registration number if applicable.**

Non-Profit Organization

**Indicate the products / services / benefits provided to the Township of Oro-Medonte by your organization:**

Our upgraded facility allows more citizens from Oro-Medonte the ability to access our club, providing them with an excellent playing surface and equipment. We provide a safe, accessible area for people of all ages from 8-80+ to remain socially active both physically and mentally with the sport of curling. The club is used in summer by an independently operated shuffleboard club and can be rented all year for private events and functions (meetings, weddings, parties, etc.).

**# of individuals served:** 50 directly as members of the Curling Club

**PLEASE ATTACH DETAILED ANNUAL BUDGET INFORMATION INDICATING REVENUES AND EXPENDITURES (Appendix "A")**

#### **PART C – DETAILS OF REQUEST**

**Grant is a request for a financial contribution from Council**

**Subsidy is a request for a reduction or waiving of fees**

**Application is for a (please check) Grant YES Subsidy NO**

**Amount Requested:** \$3500

**Purpose for which the grant/subsidy, if approved, would be used. Give complete details (i.e. project or event description, time frame, community benefits).**

Curling Hacks are damaged when struck by rocks, improper use and age. They are made of a harder rubber than curling shoe grippers. In normal use, they wear on the grippers. Cracked, broken, chipped hacks accelerate the wear on grippers. All wear from hacks or grippers produces small pieces of rubber creating dirty ice surface which can be one of the causes that rocks "pick" during play and increases ice preparation times.  
\$2,000

Marco Hack Rubbers <https://www.hack2house.com/hacks>

The use of a curling delivery stick is an alternative delivery method for players who may have issues with the traditional curling slide and delivery technique. Many will transition to using a stick when they have sustained an injury, or their flexibility is reduced. There is a misconception that the use of the delivery stick is tied to a player's age. This is simply not true. Older players may choose the stick as their method for delivery because of the relative safety it provides versus sliding from the hack.  
\$1,500

Goldline Saber Broom and Stick Combo <https://thecurlingstore.com/collections/stick-curling/products/saber>

Do you currently receive other grants or subsidies from the Township (facility subsidization, photocopying, secretarial, etc.).

NO

Previous grants/subsidies from the Township?

Amount Requested: None      Year of Request: NA

Amount Approved: NA      Year of Approval: NA

**PART D – SIGNATURE OF AUTHORIZED OFFICIAL(S)**



**Name & Position** Steven Skalitzky, President    **Date:** September 25, 2024

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***For office use only***

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Amount \$ \_\_\_\_\_ Date: \_\_\_\_\_

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**NOTE:**

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Please use additional sheet (and attach more if required to complete the information requested on the Grant/Subsidy Application Form.

**APPENDIX "A"**  
**FINANCIAL INFORMATION**

**ORGANIZATION NAME:** Coldwater & District Curling Club

<b>CURRENT FISCAL YEAR:</b>		<b>end June 30, 2024</b>	<b>NEXT FISCAL YEAR:</b>		<b>end June 30, 2025</b>
<b>REVENUE:</b>			<b>REVENUE:</b>		
<b>Source:</b>	<b>Amount:</b>		<b>Source:</b>	<b>Amount:</b>	
Curling Related- Registration and Fees etc	\$	109,583	Curling Related- Registration and Fees etc	\$	111,722
Fundraising Activites	\$	31,024	Fundraising Activites	\$	31,000
Advertising	\$	10,181	Advertising	\$	10,000
Club,Lounge and Ice Rental	\$	55,976	Club,Lounge and Ice Rental	\$	57,700
Other Income and Interest	\$	9,200	Other Income and Interest	\$	9,200
<b>TOTAL:</b>	\$	215,964	<b>TOTAL:</b>	\$	219,622
<b>EXPENDITURES:</b>			<b>EXPENDITURES:</b>		
<b>Item:</b>	<b>Amount:</b>		<b>Item:</b>	<b>Amount:</b>	
Curling & Ice Making Related	\$	77,392		\$	74,886
Fundraising & Special Projects, Bar	\$	28,957		\$	27,800
Advertising & Promotion	\$	5,740		\$	5,941
Insurance, Utilities, Bldg Repairs & Maintenance	\$	65,375		\$	66,265
Acct,Mgmt,Office,Admin	\$	43,797		\$	44,730
<b>TOTAL:</b>	\$	221,261	<b>TOTAL:</b>	\$	219,622
<b>SUMMARY:</b>			<b>SUMMARY:</b>		
Surplus or deficit from previous year:			Surplus or deficit from previous year:		
Revenue	\$	215,964	Revenue	\$	219,622
Sub Total	\$	215,964	Sub Total	\$	219,622
Minus Expenditures	\$	221,261	Minus Exp. Expenditures	\$	219,622
<b>BALANCE:</b>		<b>-\$5,297</b>	<b>BALANCE:</b>	\$	<b>-</b>

**Signature:**



**Date:**

September 25, 2025

## APPLICATION FOR GRANT/SUBSIDY

**Instructions:** In order to process the application, Appendix "A" Financial Information must be completed

**Note:** Grants/Subsidies are not automatically renewed annually

### **PART A – ORGANIZATION NAME AND ADDRESS INFORMATION**

**Organization**

**Name**

Copeland Forest Friends Association

**Address** 11 Trillium Trail

**City** Coldwater

**Prov.** Ontario

**Postal Code** L0K1E0

**Contact** David Myles

**Telephone**

**E-mail**

**Fax**

### **PART B – ORGANIZATION GENERAL INFORMATION**

**Number of  
Members**

175 +

**Out of Town  
Residents**

20

**Membership Fee  
If Applicable**

\$25.00

**Geographic Area**

**Served** Simcoe County and beyond

**Date**

**Formed**

March 18, 2015

**Outline the mission, purpose and objectives of your organization.**

The Copeland Forest Friends Association was formed to provide an opportunity for all users to get involved in the stewardship of the Copeland Forest. The three main objectives are:

1) Promote a broad range of safe recreational activities that respect the forest.

2) Monitor the ecology and sustainability of the forest.

3) Undertake stewardship and educational activities that involve the community and users in these activities

148 Line 7 South, Oro-Medonte, Ontario L0L 2E0



**Type of Organization (i.e. Registered Charity, Non-Profit Organization, no status, etc.) and registration number if applicable.**

Not for profit - registered charity

**Indicate the products / services / benefits provided to the Township of Oro-Medonte by your organization:**

1) Provision of a Copeladnd Forest map and signage to enable safe recreational use of the forest.

2) Monitoring trails to ensure safe and sustainable trails.

3) Review of 50 km of single track trails to ensure continued sustainability as a recreational and tourist destination.

4) Identification and protection of sensitive areas.

5) Snow removal from the main parking off Ingram Road to ensure year round safe access to the forest for the public

6) Monitoring water and stream quality to ensure continued health of the ecosystem.

**# of individuals served:** 200 plus members plus thousands of forest users.

**PLEASE ATTACH DETAILED ANNUAL BUDGET INFORMATION INDICATING REVUNUES AND EXPENDITURES (Appendix "A")**

**PART C – DETAILS OF REQUEST**

**Grant is a request for a financial contribution from Council**

**Subsidy is a request for a reduction or waiving of fees**

**Application is for a (please check)**

**Grant** Yes

**Subsidy** \_\_\_\_\_

**Amount Requested:** \$750

**Purpose for which the grant/subsidy, if approved, would be used. Give complete details (i.e. project or event description, time frame, community benefits).**

The Association requests support to assist with costs related to the contract for the removal of snow from the main parking

lots off of Ingram Rd. This current season our partner and the landowner, the Ministry of Natural Resources, thankfully provided

funding for the first 12 snow clearing operations. However, due to the exceptional snow fall this year, the Association will

have to pay for at least another 12 plowing events which could run well over \$1500. This cost impacts are ability to fund other ecological

projects financially, however the importance of these parking areas which allow local residents and tourists in our

township to safely enjoy the forest, is considered an essential service.

**Do you currently receive other grants or subsidies from the Township (facility subsidization, photocopying, secretarial, etc).**

No

**Previous grants/subsidies from the Township?**

Amount Requested: \$750 granted

Year of Request: 2021

Amount Approved: \$750 granted

Year of Approval: 2022

**PART D – SIGNATURE OF AUTHORIZED OFFICIAL(S)**

David Myles David Myles, Treasurer  
Name & Position

Date: March 12, 2025

Len Cater Len Cater, President  
Name & Position

Date: March 12, 2025

**For office use only**

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

Amount \$ \_\_\_\_\_

Date: \_\_\_\_\_

**NOTE:**

Personal information contained on this form is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act, and will be used for the purpose of determining eligibility for grants. Questions about this collection should be directed to the Freedom of Information Co-ordinator, The Corporation of the Township of Oro-Medonte, 148 Line 7 South, Oro-Medonte, Ontario. L0L 2E0  
Please use additional sheet (and attach more if required) to complete the information requested on the Grant/Subsidy Application Form.



## FINANCIAL INFORMATION

ORGANIZATION NAME: Copeland Forest Friends Association

CURRENT FISCAL YEAR: Year: 2024 (actual)

### REVENUE:

Source:	Amount:
Memberships	\$5,135.00
Donations	\$4,653.71
Merchandise sales	\$725.00
Invasive species grant	\$2000.00
<b>TOTAL:</b>	<b>\$12,513.71</b>

### EXPENDITURES:

Item:	Amount:
Digital media/website	\$1083.64
Insurance	\$2278.80
Programs- trail work, invasive species, etc	\$4587.30
Other	\$2036.63
<b>TOTAL:</b>	<b>\$9986.30</b>

### SUMMARY:

Surplus or deficit from previous year:	\$24,858.18
Revenue	\$12,513.71
Sub Total	\$37,371.89
Minus Expenditures	\$9,986.37
<b>BALANCE:</b>	<b>\$27,385.53</b>

NEXT YEAR PROPOSED: Year: 2025

### REVENUE:

Source:	Amount:
Memberships	\$5500.00
Donations	\$4000.00
Sales	\$300.00
Grants	\$750.00
<b>TOTAL</b>	<b>\$10,550.00</b>

### EXPENDITURES:

Item:	Amount:
Digital media/website	\$1200.00
Insurance	\$2500.00
Programs	\$5500.00
Other including plowing	\$4020.00
<b>TOTAL:</b>	<b>\$13,220.00</b>

### SUMMARY:

Surplus or deficit from previous year:	\$27,385.53
Revenue	\$10,550.00
Sub Total	\$37,935.53
Minus Exp. Expenditures	\$13,220.00
<b>BALANCE:</b>	<b>\$24,715.53</b>

Signature: \_\_\_\_\_

*David Myles*

Date: \_\_\_\_\_

*MAR 12 / 2025*



July 19, 2024

**Oro-Medonte Horticultural Society**  
792 15/16<sup>th</sup> Sideroad East  
Oro-Medonte, ON

The Council of the Township of Oro-Medonte  
148 Line 7 South  
Oro-Medonte, ON  
LOL 2EO

Dear Mayor and Council Members:

Please find attached our Society's grant/subsidy application for 2024-2025.

We enjoy the partnership we have formed with the Township in continuing to enhance the beauty of Oro-Medonte.

As a horticultural society, our 119 members provide approx. 4000 volunteer hours annually in beautifying township parks and public buildings, hosting community events, recognizing horticultural efforts in the community and promoting seed exchanges, as well as, providing guest speakers at our monthly meetings. We also have educational hand-outs, newsletters and brochures. Our society continues to promote environmental awareness at our meetings through our guest speakers and through our "Lug the Mug", compostable cups and our Green Bin programs.

Included in the application are Fiscal Year End September 30, 2023 Financial Statements. Our 2024 Financial Statement will be available October 30<sup>th</sup>, if required.

Thank you for considering our application.

Sincerely,

Rhonda Hutcheson and Sheila Craig ,

Handwritten signatures of Rhonda Hutcheson and Sheila Craig in cursive script.

Co - Presidents  
Enclosures (2)

# *Township of* **Oro-Medonte**

*Proud Heritage, Exciting Future*

## **APPLICATION FOR GRANT/SUBSIDY**

---

**Instructions:** In order to process the application, Appendix "A" Financial Information must be completed

**Note:** Grants/Subsidies are not automatically renewed annually

**PART A –**

### **ORGANIZATION NAME AND ADDRESS INFORMATION**

**Organization**

**Name :** Oro-Medonte Horticultural Society

**Address** \_\_\_\_\_ <sup>TH</sup> 792 15/16 Sideroad East  
**City** Oro-Medonte **Prov.** ON **Postal Code** \_\_\_\_\_ L0L 1T0

**Contact :** Rhonda Hutcheson \_\_\_\_\_

**Email** \_\_\_\_\_ **Fax** \_\_\_\_\_

### **PART B – ORGANIZATION GENERAL INFORMATION**

---

**Number of**

**Members** 119 adults

**Out of Town Residents** 39

**Membership Fee**

**If Applicable** \$15/single, \$20/family

**Date**

**Formed** \_\_\_\_\_ 1967 \_\_\_\_\_

**Geographic Area**

**Served** \_\_\_\_\_ Oro-Medonte \_\_\_\_\_

**Outline the mission, purpose and objectives of your organization.**

- To encourage an interest in all branches of horticulture.
- To promote and implement civic beautification.
- To encourage the planting of trees, shrubs and flowers in our municipality.
- To promote and circulate horticultural information.
- To promote and educate the public about current and safe environmental practices through seminars, workshops and other suitable means.
- To encourage community spirit through meetings, events and social gatherings.

**Type of Organization (i.e. Registered Charity, Non-Profit Organization, no status, etc.) and registration number if applicable.**

Registered Charity-Business Number 87620 007 R R 0001\_\_\_\_\_

**Indicate the products / services / benefits provided to the Township of Oro-Medonte by your organization:** In 2023, we resumed our activities, after 3 difficult years, due to Covid. We are still working to return to normal activities or more accurately, the new normal.

Through our dedicated volunteers and membership, who contributed to 4121 volunteer hours in 2023, we were able to provide:

- **Civic Beautification** at Municipal parks and public buildings - 8 sites in total. We work with the township to keep the beds looking spectacular by planting and weeding throughout the growing season
- **Gardens** in the township that we maintain on behalf of the Township include: the Township Offices, Cenotaph, Barbara Stoddart Garden (Guthrie School), the Drill Shed Cairn, The Oro-Medonte Community Centre, The Ian Beard Garden, African Church and Bayview Park.
- **Stream Restoration.** Each spring and fall, a work crew of our members revitalize the gardens at Bayview Memorial Park where this natural environment provides habitat for native insects, amphibians and wildlife and an educational opportunity for adults and children.
- **Pollinator Garden.** In 2023 we initiated our first pollinator garden contest. This garden was installed in 2024 at the Simcoe Side park, working with the township and the volunteers in the community. We hope to continue this initiative in the coming years.
- **Education and information** – We keep our members informed with regular emails. Our meetings are now held mainly in person with one Zoom meeting in March. We hope to have a combination of Zoom and in person meetings in the future.
- We also reach out to our members and the general public through our website, our Facebook page, Instagram, and articles in the local on-line newspapers and North Simcoe Life.
- We offer 3 workshops a year that are open to both members and the general public.
- Our 4 newsletters offers a wealth of information.
- Non-members reach out to us occasionally looking for advice on a variety of topics; we do our best to be of assistance.
- **Membership program** actively recruits supporters and volunteers for our society and encourages

involvement in projects. We support local businesses through offering advertising in our yearbook and they, in turn, offer discount incentives to our members. We try to make any capital purchases at local businesses to support those in our community.

- **Bloomin Good Gardens** encourages residents to beautify their properties and thus the township. The "Bloomin' Good Garden" signs awarded by this team recognize and show our appreciation for these exceptional gardens and encourage homeowners to take pride in their efforts.
- **Other initiatives.** We support several classes in the Oro Fair flower shows and photo contest, both youth and adults.  
**# Of individuals served:** 119 members plus hundreds of others that take part in or receive information from our meetings, newspaper articles, Information Barrie and Orillia, the OHA & OMHS website, Facebook, Instagram and telephone enquiries.

**ANNUAL BUDGET INFORMATION INDICATING REVENUES AND EXPENDITURES (Appendix "A")**

**PART C – DETAILS OF REQUEST**

**Grant is a request for a financial contribution from Council**

**Subsidy is a request for a reduction or waiving of fees**

**Application is for a (please check) Grant ☐ Subsidy ☒ \$2105.64 rental subsidy Amount Requested 2024: \$2000**

**Purpose for which the grant/subsidy, if approved, would be used. Give complete details (i.e. project or event description, time frame, community benefits).**

- - The Oro-Medonte Horticultural Society has developed a reputation as one of the most active and vibrant horticultural societies in the county. We attract an average of 100 members/guests to each meeting.
- - Bayview Memorial Stream Restoration Project will continue to be maintained.
- - Continue planting, maintenance and beautification of Bayview Memorial Park Gardens, Township Municipal Offices, Barbara Stoddart at Guthrie Public School, Old Town Hall, Cenotaph, Ian Beard Centre, East Oro Drill Shed Cairn and the Oro African Church.
- - Partially fund our new Pollinator gardens initiative to be located in communities throughout Oro-Medonte.
- - Educate through workshops, meetings, 4 newsletters and meeting handouts - invasive species, eco-challenges with the pesticide ban.
- - Attract new members and involve more residents of the community in our society.
- - Financially sponsor delegates to Provincial OHA Conventions and District Seminars.

**Do you currently receive other grants or subsidies from the Township (facility subsidization, photocopying, secretarial, etc).**

Meeting space at the Oro-Medonte Community Centre—Totals \$2105.64 FA-1035 and FA-1036





## AUDIT CERTIFICATE

(TO BE USED IF NO AUDIT REPORT IS SUPPLIED BY OUTSIDE AUDITORS)

Society financial records must be audited for the protection of both the treasurer and the Society. One of the following must be submitted:

- a completed Audit Certificate with two signatures that are not executive officers or board members of the Society or related to one another or the treasurer.

OR

- an Audit Report (not a Compilation, also known as, Notice to Reader) that has been completed by a professional firm (CA, CMA, (CPA, CGA)). Please send a copy of the Audit Report and retain the original for your files. This usually has only **one** signature.

**Note that Compilations, also known as Notice to Readers, will no longer be acceptable as formats for reviews. If your financial statements are in this format, please also supply the Audit Certificate as described above.**

We certify that the statements of receipts & disbursements and assets & liabilities of the  
Oro Medonte Horticultural Society, for the fiscal year ended Sept. 30, 2023,  
(Name of Society)

are correct, and that our examination of the books and records of the Society included tests to ensure:

1. all cash receipts were correctly recorded;
2. all recorded vouchers were accurate and authentic;
3. all investment and similar assets which were reported actually exist.

Date Oct 29, 20 23

Auditor / Financial Reviewer Rosanna Beard

Signature Rosanna Beard

Phone [REDACTED]

Date Oct 31st, 20 23

Auditor / Financial Reviewer RUTH FONTANA

Signature Ruth Fontana

Phone [REDACTED]

Any officer, director or auditor of an organization who makes a false statement in any report or information required under the *Agricultural and Horticultural Organizations Act* is guilty of an offence and on conviction is liable to a fine of not more than \$2000. R.S.O. 1990, c. A.9, s. 16

Ministry of Agricultural, Food and Rural Affairs

Previous grants/subsidies from the Township?  
Amount Requested: \$2,000 Year of Request: 2023

Amount Approved: \$2,000 Year of Approval: 2023

PART D – SIGNATURE OF AUTHORIZED OFFICIAL(S)

Shirley Craig C0 -President Date: July 22 2024  
Name & Position

Ronda Hutcherson C0 -President Date: July 22, 2024  
Name & Position

For office use only

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

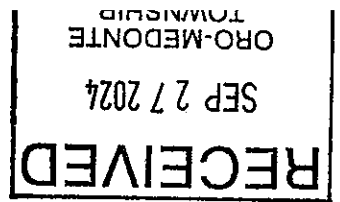
Amount \$ \_\_\_\_\_ Date: \_\_\_\_\_

NOTE:  
Personal information contained on this form is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act, and will be used for the purpose of determining eligibility for grants. Questions about this collection should be directed to the Freedom of Information Co-ordinator, The Corporation of the Township of Oro-Medonte,

**“APPENDIX A”**  
**Oro-Medonte Horticultural Society**

	Approved Budget	Fiscal	Approved Budget
	2022-2023	2022-2023	2023-2024
<b>INCOME</b>			
District 16 Convention Income	\$400	\$300	\$400
Flower Design Wksp Income	\$800	\$450	\$500
Garden Tour Income	\$2,200	\$2,296	\$2,200
Grants & Donations Income	\$3,500	\$3,670	\$3,000
HST Refund	\$537	\$533	\$500
Interest Income	\$160	\$347	\$350

Membership Income	\$2,500	<b>\$2,505</b>	\$2,500
Plant Sale Income	\$6,000	<b>\$4,890</b>	\$5,000
Year Book Advertisement Income	\$1,675	<b>\$1,865</b>	\$1,800
Other - Books/Prize		<b>\$39</b>	
<b>TOTAL INCOME</b>	<b>\$17,772</b>	<b>\$16,895</b>	<b>\$16,250</b>
<b>EXPENSES</b>			
Administration Expenses	\$700	<b>\$1,879</b>	\$700
Bookmarks Exp	\$380	<b>\$336</b>	\$350
Cheer	\$100	<b>\$18</b>	\$100
Civic Beautification Exp	\$1,500	<b>\$916</b>	\$1,500
Convention Expenses	\$2,000	<b>\$508</b>	\$2,000
Dues & Fees OHA & Dist 16	\$1,100	<b>\$1,103</b>	\$1,100
Fall Fair	\$175	<b>\$148</b>	\$200
Banking and Square Fees	\$100	<b>\$146</b>	\$150
Flower Design Wkshp Exp	\$1,300	<b>\$400</b>	\$1,300
Flower Shows & Competitions Exp	\$2,000	<b>\$639</b>	\$2,500
Gift, Honourarium & Donation Expenses	\$2,200	<b>\$3,100</b>	\$3,100
Historical Archives Exp	\$100		\$100
Insurance Expenses	\$310	<b>\$298</b>	\$300
Landscape Apprec: Bloomin' Gd Gdn	\$50	<b>\$61</b>	\$1,690
Meeting Expenses	\$3,000	<b>\$2,065</b>	\$4,000
Memorial (Plaques/Wreathes)	\$0		
Membership Expenses	\$50	<b>\$607</b>	\$100
Newsletter Exp	\$150	<b>\$70</b>	\$150
Photography Competition Expenses	\$400	<b>\$377</b>	\$500
Plant Sale Expenses	\$1,100	<b>\$1,202</b>	\$1,200
Polloinator Garden Project	\$0		\$1,000
Yearbook Expenses	\$1,600	<b>\$928</b>	\$1,200
Youth Expenses	\$300	<b>\$15</b>	\$300
<b>TOTAL EXPENSES</b>	<b>\$19,715</b>	<b>\$15,368</b>	<b>\$24,240</b>
<b>SURPLUS/DEFICIT(-)</b>	<b>-\$1,943</b>	<b>\$1,527</b>	<b>-\$7990</b>



## The Orillia Fish and Game Conservation Club

BOX 52, ORILLIA, ONTARIO, CANADA L3V 6H9

[www.theorilliafishandgameconservationclub.com](http://www.theorilliafishandgameconservationclub.com)

Township of Oro-Medonte  
148 Line 7 South  
Oro-Medonte, ON.  
L0L 2X0

September 24, 2024

Attention: Oro-Medonte Council Members

The Orillia Fish and Game Conservation Club is continuing to work on the project to rehabilitate the Langman Sanctuary started in 2023. Along with Oro-Medonte's 'Application for Grant/Subsidy', I have attached a more detailed overview of the work done in 2023 and our ongoing plans for 2024-25.

Last year we spent more than \$13,500 on the project including our club's investment over \$9,000 and over 600-man hours. This year, depending on our ability to raise some additional funds, our plans will cost an estimated \$17,000 and require over 500-man hours from our members and volunteers.

With the work going on last year, we attracted more visitors than in the past and they seemed to be very interested in the work we were doing. Lakehead University had students in the sanctuary on a regular basis doing research and exploring the diversity of the marsh and continue to partner with us on this project.

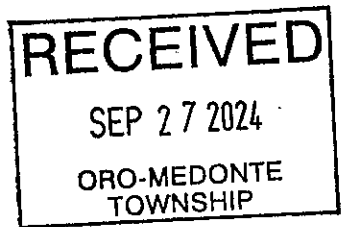
Hopefully, we can look forward to support for this project from the Township of Oro-Medonte.

Thank you

Tom Taylor  
Treasurer OFGCC

*Yours in Conservation*

"Wildlife Unlimited"



## APPLICATION FOR GRANT/SUBSIDY

**Instructions:** In order to process the application, Appendix "A" Financial Information must be completed

**Note:** Grants/Subsidies are not automatically renewed annually

### PART A – ORGANIZATION NAME AND ADDRESS INFORMATION

**Organization**

**Name**      The Orillia Fish and Game Conservation Club

**Address**      PO Box 52      ( Location 2457 Bass Lake Sideroad East, Oro-Medonte)

**City**      Orillia      **Prov.**      Ontario      **Postal Code**      L3V 6H9

**Contact**      Tom Taylor

**Telephone**      [REDACTED]

**E-mail**      [REDACTED]      **Fax**      \_\_\_\_\_

### PART B – ORGANIZATION GENERAL INFORMATION

**Number of Members**      92      **Out of Town Residents**      \_\_\_\_\_      **Membership Fee If Applicable**      \$136 - 147 per year

**Geographic Area Served**      Simcoe County

**Date Formed**      1947

**Outline the mission, purpose and objectives of your organization.**

See Appendix B1



Type of Organization (i.e. Registered Charity, Non-Profit Organization, no status, etc.) and registration number if applicable.

Not-For-Profit BN 845084219RC0001

Indicate the products / services / benefits provided to the Township of Oro-Medonte by your organization:

See Appendix B2

# of individuals served: Unknown receives over 2,000 visitors each year

PLEASE ATTACH DETAILED ANNUAL BUDGET INFORMATION INDICATING REVUNUES AND EXPENDITURES (Appendix "A")

PART C – DETAILS OF REQUEST

Grant is a request for a financial contribution from Council  
Subsidy is a request for a reduction or waiving of fees

Application is for a (please check) Grant ☒ Subsidy ☐

Amount Requested: \$2,000.00

Purpose for which the grant/subsidy, if approved, would be used. Give complete details (i.e. project or event description, time frame, community benefits).

See Appendix 3

Do you currently receive other grants or subsidies from the Township (facility subsidization, photocopying, secretarial, etc).

No

Previous grants/subsidies from the Township?

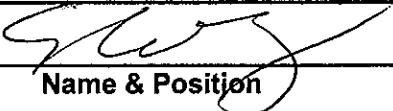
Amount Requested: \_\_\_\_\_

Year of Request: \_\_\_\_\_

Amount Approved: \_\_\_\_\_

Year of Approval: \_\_\_\_\_

**PART D – SIGNATURE OF AUTHORIZED OFFICIAL(S)**

  
\_\_\_\_\_  
Name & Position

Date: SEP 24 / 24

Tom Taylor Treasurer  
\_\_\_\_\_  
Name & Position

Date: \_\_\_\_\_

***For office use only***

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

Amount \$ \_\_\_\_\_

Date: \_\_\_\_\_

**NOTE:**

Personal information contained on this form is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act, and will be used for the purpose of determining eligibility for grants. Questions about this collection should be directed to the Freedom of Information Co-ordinator, The Corporation of the Township of Oro-Medonte, 148 Line 7 South, Oro-Medonte, Ontario. L0L 2E0  
Please use additional sheet (and attach more if required) to complete the information requested on the Grant/Subsidy Application Form.

## Appendix B1

### Mission and Objectives of the OFGCC

The Orillia Fish and Game Conservation Club (OFGCC) is a 'not-for-profit' volunteer organization that has completed many conservation projects in the Orillia area for over its 77-year history. The clubs' members are dedicated to preserving our hunting and fishing heritage by promoting Conservation and policy to protect the Environment The club was one of the early member clubs to join the Ontario Federation of Anglers and Hunters (OFAH). Joining in 1976, the club adopted their mission statement: --- as Canadians: ***"TO SAVE AND FAITHFULLY DEFEND FROM WASTE, THE NATURAL RESOURCES OF MY COUNTRY, IT'S SOILS AND MINERALS, ITS AIR WATERS, FORESTS AND WILDLIFE"***

## Appendix B2

### Services Provided to the Township of Oro-Medonte

The Langman Wildlife Sanctuary is a 60-acre site, owned and operated by the OFGCC since 1960, consisting primarily of wetlands and over 6 KM of nature trails. The sanctuary is open to the public 365 days a year at no charge. Over 2,000 visitors come to the sanctuary every year to walk the trails and take in the sites. It provides educational facilities for local scouting and guide groups, schools and community service groups. The sanctuary is located less than 5 KM from Lakehead University', and; because of a strong relationship between the OFGCC and Lakehead U, the university uses the sanctuary on a regular basis for research projects by their students. Due to location and landscape diversity this makes the Langman Sanctuary ideal for educating the public on the values of wetlands, and as such, the OFGCC wants to ensure the wetland is maintained in a healthy and natural state.

## Appendix B3

### Proposed Langman Sanctuary Rehabilitation Project

#### PROJECT NEED

Over the past 30 years, the maintenance of these protected wetlands has been neglected resulting in various areas of concern related to the health of the marsh and surrounding property:

- 1 – Acidic conditions in the marsh have reduced the underwater plant growth to a point where oxygen levels are too low to support life for invertebrates and benthic organisms, a necessary food source for aquatic life forms and young ducklings, which have stopped nesting in the marsh.
- 2 – Invasive species have been allowed to spread around the property. Large quantities of ‘Buckthorn’ and smaller patches of ‘Phragmites’ have been located for removal.
- 3 – Over time the trail system has deteriorated and requires work. There is a heavily wooded bog at one end of the property that water flows through to the main marsh. The trail system passing through this area requires various culverts and small bridges to allow the water to flow past the trails. These must be replaced and in flooded areas the trail has to be raised.
- 4 – The trail signage program involves the posting of signs along the trails highlighting different plants, some of which are protected, trees mosses etc. along with identifying any special features to the marsh. This will be a great educational tool to educate the public and young scouting groups to better understand the diversity of wetlands.

## PROJECT PLAN

The sanctuary has fallen behind in its infrastructure maintenance over the past years and the Club has made a commitment to reinvest and enhance this wetland property:

- To improve the water quality in the marsh
- To remove a variety of invasive species
- To improve the trail system
- To provide an educational program to visitors through a signage program identifying various vegetation and features specific to this wetland.
- To create pollination / butterfly gardens within the wetland’s diversity

The project we are requesting financial assistance for entails several different but related projects.

1 – Water Quality: OFGCC is partnered with Lakehead University for the water testing and monitoring. (OFGCC’s 2022 Bursary was awarded to a Lakehead U student working on her master’s in biology researching the ‘Role of bogs and fens in the water quality of wetlands: A study from Simcoe County which includes the Langman Marsh) We are also partnering with Ontario Streams who will obtain all necessary permits and approvals and coordinate the drawdown and refill. We may be required to work with the Ministry of Natural Resources and Forestry, Nottawasaga Valley Conservation Authority and possibly the Federal Department of Oceans and Fisheries on this part of the project. Drawdown is schedule to start in June and refill to start in September.

2 – Invasive Species: OFGCC is partnered with Lakehead University who has students working in the marsh identifying invasive species and marking them for removal. Nature Conservancy of Canada is also working with us on invasive species identification and proper removal methods.

Buckthorn is our biggest concern and removal will start in June (the most active growing period and before berries form) by cutting out the trees and treating the stumps to kill the root systems. Removal will continue in September – October by manually removing the new plants and collecting and destroying the berries. There are small patches of Phragmites which will be removed August – October based on access.

3 – Sanctuary Trails: The Sanctuary is 60 acres and has over 6 KM of nature trails that are open to the public 365 days of the year. The upper section usually remains dry for walking but the lower trail, which follows close to the marsh edge, can get covered with water. We are looking at 2 alternatives for these wet areas; a raised walkway which would cost about \$50 per foot or our preferred alternative; a corduroy road construction which would be a great educational feature. We have most of the material for the corduroy road, but the labour requirement is extensive. We have not put either of these costs in our request. Some of the work on the upper trail can start in June but most of the work will be carried out July – September when the marsh is at its lowest water level. This is where the bulk of the costs are. Old wood bridges along the trail have to be replaced and a few culverts have to be added. Lumber and gravel will have to be purchased and equipment rented. The new lookout is also part of the trails project.

4 – Educational Trail Signage: OFGCC will be partnering with Lakehead U and some local naturalists on this program. Some signposts were installed along the trails in 2022 but more are required. Weatherproof signs will be created showing pictures and names of the various sights one might find along the trails and in the marsh; mushrooms, mosses, flowers, reptiles, trees etc. and invasive species (to be reported). This program can be followed up in subsequent years with booklets with the same information available to visitors.

5 – Pollination / Butterfly Gardens: The installation of the gardens started in 2022 and will commence again in May so we do not miss the 2023 growing season. Garden construction is a vertical cedar post (18” – 24”) recessed into the ground (posts will be cut from dead cedar trees in the marsh). Inside, the ground will be covered with cardboard, soaked with water and covered with topsoil. The NCC will work with us to select the best seed and plants to attract pollinators and butterflies.

## Recap of 2023 Project Progress

### 1- Water Quality

- a. Water chemistry was monitored throughout 2023 by Lakehead University
- b. The marsh was drained to help improve the PH levels in generate plant growth which in turn will increase the oxygen levels in the water. A late start and difficulties in getting the water levels low enough until late August will hamper the results and a second draining will be required in 2024 or 2025.
- c. The program cost to date was \$185.00 and required 84 Man hours.



## 2- Invasive Species

- a. Removal of the invasive species 'Buckthorn' commenced in June under the guidance of a Lakehead University student as part of her research project on the best way to remove this invasive species.
- b. Major removal of Buckthorn continued until late fall.
- c. Dead falls along some of the trails were removed and chipped along with the Buckthorn.
- d. The program cost to date was \$700.00 and required 67 Man hours.

## 3- Pollination / Butterfly Gardens

- a. A major garden ( 150 sq. meters) was built along the Yellow Trail.
- b. It was too late to plant seeds, but some plants were transplanted, and the garden was landscaped to welcome visitors.
- c. More seeds were plated in the late fall.
- d. The program cost to date was \$1,640.00 and required 114 Man hours.

## 4- Trails

- a. Work on the Yellow Trail consisted of the replacement of 2 bridges and filling of low spots.
- b. Work on the Red Trail consisted of the building of a new bridge and a 40-meter raised boardwalk through a wet section of the trail.
- c. The program cost to date was \$9,960.00 and required 249 Man hours.

## 5- Educational Signage

- a. The academic part of the program was started with Lakehead University, but no signage was printed or installed.
- b. Signposts were installed along the trails ready for the signage.
- c. Program cost to date was \$990.00 and required 74 Man hours.

In summary, approximately \$13,500 was invested into this project in 2023 and Members volunteered over 600 hours of their time. The club received approximately \$4,400 in third-party financial support for the project.

## Planned Project Continuation in 2024-25

### 1- Water Quality

- a. Spring water test results will indicate whether conditions warrant a 2024 drawdown on the marsh.

### 2- Invasive Species

- a. Removal of Buckthorn will continue.

- b. Phragmites which was not accessible in 2023 due to the water drawdown in the marsh will be examined and a removal program will be set up.
  - c. Estimated cost for rental equipment \$700.
  - d. Man hours 70.
- 3- Pollination / Butterfly Garden
  - a. The garden will be completely planted in the spring with continued landscaping and maintenance.
  - b. Estimated cost for landscaping and maintenance \$300.
  - c. Man hours 40.
- 4- Educational Signage
  - a. Work with Lakehead University to create pictures of various plants, fauna and wildlife native to the sanctuary and post these pictures throughout the trail system to educate visitors.  
-Estimated cost \$2,500. - 100-man hours.
- 5- Trails
  - a. Yellow Trail
    - a. Filling in low spots will continue, and 1 turnaround platform will be installed.  
-Estimated cost \$900      Man hours 30
  - b. Red Trail
    - a. Rebuild a 300-meter section of the trail which floods to raise the trail and provide drainage through the trail to allow for the natural flow of water through the wooded areas to the marsh. (this section is too long and would cost too much for a raised walkway)  
-Estimated cost is \$6,700    Man hours 200.
- 6- Lookout Platform
  - a. A new wheelchair accessible platform located at the north end to look out over the marsh is planned providing funding is available.  
Estimated cost is \$5,800    Man hours 100.

The total estimated cost of the 2024 plan is ~\$17,000 and will require an estimated 540 man-hours from Members and volunteers. The plan's success will depend on the third-party funding support.

This year, as of August 31<sup>ST</sup> \$10,900 has been invested into this project and over 500 man-hours with more work scheduled to be completed before the end of the year

**ORGANIZATION NAME:** The Orillia Fish and Game Conservation Club

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# **THE ORILLIA FISH AND GAME CONSERVATION CLUB**

Index to the Financial Statements

Year Ended December 31, 2023

## **Contents**

	Page
Compilation Engagement Report	1
Statement of Financial Position	2
Statement of Fund Income	3
Statement of Financial Activity	4
Statement of Cash Flows	5
Notes to Financial Statements	6

# Brock-Simcoe Accounting

Professional Corporation

WALTER SCHUMMER

CHARTERED PROFESSIONAL ACCOUNTANT

ACCOUNTING TAXATION & COMPLIANCE SERVICES  
BUSINESSES \* INDIVIDUALS \* NON-PROFITS \* CHARITIES

## COMPILATION ENGAGEMENT REPORT

### To the Management of THE ORILLIA FISH AND GAME CONSERVATION CLUB

On the basis of information provided by management, I have compiled the statement of financial position of THE ORILLIA FISH AND GAME CONSERVATION CLUB as at December 31, 2023, the statement of income and retained earnings for the year then ended, and Note 2, which describes the basis of accounting applied in the preparation of the compiled financial information.

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

I performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, Compilation Engagements, which requires me to comply with relevant ethical requirements. My responsibility is to assist management in the preparation of the financial information.

I did not perform an audit engagement or a review engagement, nor was I required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Brock-Simcoe Accounting Professional Corporation



Walter Schummer, CPA

July 8, 2024  
Orillia, Ontario

#### ORILLIA

3 PROGRESS DRIVE UNIT 7, ORILLIA ON L3V 6H1  
PH 705-329-2570 TOLL FREE 866-335-3252  
FAX 705-329-2571

[WWW.WGSCMA.CA](http://WWW.WGSCMA.CA)

#### CANNINGTON

102 PEACE STREET, CANNINGTON, ON L0E 1E0  
PH:705-432-8449 TOLL FREE 866-334-3116  
FAX 705-432-8450

[CONTACT@WGSCMA.CA](mailto:CONTACT@WGSCMA.CA)

**THE ORILLIA FISH AND GAME CONSERVATION CLUB**  
Statement of Financial Position as at December 31, 2023

<b>ASSETS</b>	<b>2023</b>	<b>2022</b>
Current		
Cash	\$ 25,860	\$ 41,327
Short Term Investments	212,025	212,687
	<u>237,885</u>	<u>254,014</u>
Property, plant and equipment (note 4)	57,517	53,182
	<u>\$ 295,402</u>	<u>\$ 307,196</u>
<b>LIABILITIES AND NET ASSETS</b>		
Current liabilities		
Accounts payable and accrued liabilities	501	3,441
	<u>501</u>	<u>3,441</u>
Other liabilities	7,821	-
	<u>8,322</u>	<u>3,441</u>
Net Assets		
Temporarily Restricted	57,517	53,182
Unrestricted	229,563	250,573
	<u>287,080</u>	<u>303,755</u>
	<u>\$ 295,402</u>	<u>\$ 307,196</u>

Approved by:

Director: \_\_\_\_\_

Director: \_\_\_\_\_

*[Signature]* Aug 6/24

*[Signature]* Aug 6/24.



# THE ORILLIA FISH AND GAME CONSERVATION CLUB

Statement of Fund Income for the year ended December 31, 2023

	General Fund	Temp Restricted Fund	2023	2022
Club Operating Revenues	\$ 7,075	\$ -	\$ 7,075	\$ 3,920
Lottery	53,510		53,510	55,146
Fundraising	6,423		6,423	23,563
Membership Dues	3,935		3,935	12,688
Donations	6,653		6,653	5,312
<b>Net trade Sales</b>	<b>77,596</b>	<b>-</b>	<b>77,596</b>	<b>100,629</b>
<b>Direct Fundraising Costs</b>				
Fundraising and Lottery	32,947		32,947	40,798
	32,947	-	32,947	40,798
<b>Gross Profit</b>	<b>44,649</b>	<b>-</b>	<b>44,649</b>	<b>59,831</b>
<b>Operating Expenses:</b>				
Advertising and promotion	496		496	4,045
Insurance	6,404		6,404	5,488
Interest and bank charges	3,157		3,157	385
Membership dues and fees	5,098		5,098	5,126
Office expenses	1,280		1,280	1,278
Professional fees	1,605		1,605	1,711
Property and municipal taxes	2,732		2,732	2,677
Repairs and maintenance	24,513		24,513	18,730
Honorarium and similar	8,956		8,956	7,461
Donations	450		450	2,675
Supplies	16,503		16,503	11,563
Telephone	-		-	268
Miscellaneous	259		259	232
Utilities	4,470		4,470	5,170
Vehicle operating	205		205	719
	76,128	-	76,128	67,528
<b>Net loss before other items</b>	<b>(31,479)</b>	<b>-</b>	<b>(31,479)</b>	<b>(7,697)</b>
<b>Other income:</b>				
Investment Income & Growth	19,343		19,343	(14,623)
Amortization of property, plant and equipm	-	(4,539)	(4,539)	(3,172)
	19,343	(4,539)	14,804	(17,795)
<b>Deficit</b>	<b>(12,136)</b>	<b>(4,539)</b>	<b>(16,675)</b>	<b>(25,492)</b>
<b>Net deficit</b>	<b>\$ (12,136)</b>	<b>\$ (4,539)</b>	<b>\$ (16,675)</b>	<b>\$ (25,492)</b>
<b>Transfer to General Account</b>	<b>\$ (8,874)</b>	<b>\$ 8,874</b>		
Fund Balance - Beginning	\$ 250,573	53,182	\$ 303,755	329,247
Fund Balance - End	\$ 229,563	\$ 57,517	\$ 287,080	303,755

**THE ORILLIA FISH AND GAME CONSERVATION CLUB**  
Statement of Financial Activities for the year ended December 31, 2023

	2023	2022
<b>Revenues</b>		
Club Operating Revenues	\$ 7,075	\$ 3,920
Lottery	53,510	55,146
Fundraising	6,423	23,563
Membership Dues	3,935	12,688
Donations	6,653	5,312
<b>Net trade Sales</b>	<b>77,596</b>	<b>100,629</b>
<b>Direct Fundraising Costs</b>		
Fundraising and Lottery	32,947	40,798
	<b>32,947</b>	<b>40,798</b>
<b>Gross Profit</b>	<b>44,649</b>	<b>59,831</b>
<b>Operating Expenses:</b>		
Advertising and promotion	496	4,045
Insurance	6,404	5,488
Interest and bank charges	3,157	385
Membership dues and fees	5,098	5,126
Office expenses	1,280	1,278
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Telephone	-	268
Miscellaneous	259	232
Utilities	4,470	5,170
Vehicle operating	205	719
	<b>76,128</b>	<b>67,528</b>
<b>Net loss before other items and taxes</b>	<b>(31,479)</b>	<b>(7,697)</b>
<b>Other income and expenses:</b>		
Investment Income & Growth	19,343	(14,623)
Amortization of property, plant and equipment	(4,539)	(3,172)
	<b>14,804</b>	<b>(17,795)</b>
<b>Deficit</b>	<b>(16,675)</b>	<b>(25,492)</b>
<b>Net deficit</b>	<b>\$ (16,675)</b>	<b>\$ (25,492)</b>

# **THE ORILLIA FISH AND GAME CONSERVATION CLUB**

Statement of Cash Flows for the year ended December 31, 2023

	2023	2022
<b>Cash flows from operating activities</b>		
Net loss	\$ (16,675)	\$ (25,492)
Items not affecting cash:		
Amortization of property, plant and equipment	4,539	3,172
Changes in non-cash working capital:		
Accounts receivable, trade and other	-	252
Accounts payable and accrued liabilities	(2,940)	3,442
Net cash used in operating activities	(15,076)	(18,626)
<b>Cash flows from investing activities</b>		
Purchase of property, plant and equipment	(8,874)	(8,421)
Purchase of short term investments	(19,338)	(5,000)
Proceeds from sale of short term investments	20,000	-
Change from Cost to Market Reporting	-	14,824
Purchase of deferred charges, intangible assets and other	7,821	-
Net cash provided by (used in) investing activities	(391)	1,403
<b>Cash flows from financing activities</b>		
Net decrease in cash and cash equivalents	(15,467)	(17,223)
Cash and cash equivalents at the beginning of the year	41,327	58,550
<b>Cash and cash equivalents at the end of the year</b>	<b>\$ 25,860</b>	<b>\$ 41,327</b>
<b>Cash and cash equivalents consists of:</b>		
Cash	\$ 25,860	\$ 41,327
	\$ 25,860	\$ 41,327

## **Supplemental disclosure of cash flow information:**

Cash received (paid)

## THE ORILLIA FISH AND GAME CONSERVATION CLUB

### Notes to Financial Statements

Year Ended December 31, 2023

#### 1. Description of business

Orillia Fish and game Conservation Club is incorporated under the Ontario Corporations Act as a Non-Share Capital Corporation and is exempt from income taxes.

#### 2. Summary of Significant Accounting Policies

These financial statements have been prepared by management of The Club in accordance with Canadian Accounting Standards for Not-For-Profit organizations. Significant standards and policies are outlined below.

##### Cash and cash equivalents

Cash includes cash and cash equivalents. Cash and cash equivalents consist primarily of commercial paper and deposits with an original maturity date of purchase of three months or less. Because of the short-term maturity of these investments, their carrying amount approximates fair value.

##### Fund accounting

The Club's accounts follow the principles of fund accounting, under which resources for particular purposes are classified for accounting and reporting into funds corresponding to those purposes. These financial statements present the following funds and fund classifications.

##### General Fund

The General Fund reports revenues from various dues, fees, and fundraising events and the expenses relating to the general operations and administration of The Club.

##### Temporarily Restricted Funds

The Temporarily Restricted Fund reports The Club's revenue and expenses related to capital assets maintained by The Club and which are integral to its operations and mandate.

##### Revenue

The Club follows the restricted fund method of accounting for restricted contributions. As such, the contributions which are externally restricted by the donor are recorded in the appropriate restricted fund in the year received and unrestricted contributions are recognized as revenue of the General Fund.

##### Contributed materials and services

Volunteers contribute many hours per year to assist The Club in carrying out its activities. Due to the difficulty in determining their fair value, such contributed materials and services are not recorded in the financial statements.

## THE ORILLIA FISH AND GAME CONSERVATION CLUB

### Notes to Financial Statements

Year Ended December 31, 2023

#### Financial instruments

The Club's financial instruments consist of cash, short-term investments.

The carrying values of The Club's financial instruments approximate fair value due to their short-term maturities.

#### Objectives, policies and processes for managing capital

The Club's capital is comprised of the net amounts invested in restricted and unrestricted funds.

#### Basis of Accounting

The basis of accounting applied in the preparation of the financial information is on the historical cost basis, reflecting cash transactions with the addition of:

- inventory valued using the retail method
- property, plant and equipment amortized over their useful life
- accounts payable and accrued liabilities

#### 3. Lottery Trust Account

The Club operates lottery schemes as licensed by The Municipality. Lottery operations are conducted through The Lottery Trust Account as required by provincial legislation.

#### 4. **Property, Plant and Equipment**

	Cost	Accumulated Amortization	2023 Net Book Value	2022 Net Book Value
Land	1	-	1	1
Buildings and renovations	136,558	91,379	45,179	46,576
Equipment	47,397	39,093	8,304	5,066
Storage Container	11,836	7,804	4,032	1,538
	<u>\$ 195,792</u>	<u>\$ 138,276</u>	<u>\$ 57,516</u>	<u>\$ 53,181</u>

Township of  
**Oro-Medonte**  
Proud Heritage, Exciting Future

**APPLICATION FOR GRANT/SUBSIDY**

**Instructions:** In order to process the application, Appendix "A" Financial Information must be completed

**Note:** Grants/Subsidies are not automatically renewed annually

**PART A – ORGANIZATION NAME AND ADDRESS INFORMATION**

Organization Name Meet the Motivators INC.  
Address 18 Hawthorn Place  
City Oro-Medonte Prov. Ontario Postal Code L3V 0R7  
Contact Jacqueline Dixon Telephone [REDACTED]  
E-mail [REDACTED] Fax nil

**PART B – ORGANIZATION GENERAL INFORMATION**

Number of Members \_\_\_\_\_ Out of Town Residents \_\_\_\_\_ Membership Fee If Applicable \_\_\_\_\_

Geographic Area Served Barrie-Oro-Medonte-Orillia Date Formed Sept - 2001

Outline the mission, purpose and objectives of your organization.

TO Educate, Inspire & Empower  
young women, & girls into positions  
of leadership. We host yearly  
Symposium followed by a 10 month  
mentorship called the Resilient  
Woman Program



Type of Organization (i.e. Registered Charity, Non-Profit Organization, no status, etc.) and registration number if applicable.

NON-PROFIT # 5049460

Indicate the products / services / benefits provided to the Township of Oro-Medonte by your organization:

see Attached word  
DOCUMENT

# of individuals served: 650+

PLEASE ATTACH DETAILED ANNUAL BUDGET INFORMATION INDICATING REVENUES AND EXPENDITURES (Appendix "A")

PART C – DETAILS OF REQUEST

Grant is a request for a financial contribution from Council  
Subsidy is a request for a reduction or waiving of fees

Application is for a (please check)

Grant ☒

Subsidy ☐

Amount Requested: \$ 65,000.00

Purpose for which the grant/subsidy, if approved, would be used. Give complete details (i.e. project or event description, time frame, community benefits).

see Attached word  
DOCUMENT

Do you currently receive other grants or subsidies from the Township (facility subsidization, photocopying, secretarial, etc).

NO

Previous grants/subsidies from the Township?

Amount Requested: 21K

Year of Request: \_\_\_\_\_

Amount Approved: 21K

Year of Approval: \_\_\_\_\_

**PART D – SIGNATURE OF AUTHORIZED OFFICIAL(S)**

Jacqueline Dixon  
Name & Position

Date: February 26, 2015

Executive Director  
Township  
Name & Position

Date: \_\_\_\_\_

**For office use only**

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

Amount \$ \_\_\_\_\_

Date: \_\_\_\_\_

**NOTE:**

Personal information contained on this form is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act, and will be used for the purpose of determining eligibility for grants. Questions about this collection should be directed to the Freedom of Information Co-ordinator, The Corporation of the Township of Oro-Medonte, 148 Line 7 South, Oro-Medonte, Ontario. L0L 2E0  
Please use additional sheet (and attach more if required) to complete the information requested on the Grant/Subsidy Application Form.

# FINANCIAL INFORMATION

ORGANIZATION NAME: NJNY

CURRENT FISCAL YEAR: Year: 2005

## REVENUE:

Source:	Amount:
Symposium	23,000
Sponsorship	41,000
Donations	6,000
Fundraising	3,000
<b>TOTAL:</b>	<b>73,000</b>

NEXT YEAR PROPOSED: Year: \_\_\_\_\_

## REVENUE:

Source:	Amount:
Symposium	25,000
Sponsorship	41,000
DRD-Medonte	65,000
Donations	6,000
<b>TOTAL</b>	<b>137,000</b>

## EXPENDITURES:

Item:	Amount:
Symposium	48,000
Asst. Gen. Counsel	21,000
<b>TOTAL:</b>	<b>69,000</b>

## EXPENDITURES:

Item:	Amount:
Symposium	60,000
R.W. Program	60,000
Marketing	10,000
<b>TOTAL:</b>	<b>130,000</b>

SUMMARY: See Attached

Surplus or deficit from previous year: \_\_\_\_\_

Revenue \_\_\_\_\_

Sub Total \_\_\_\_\_

Minus Expenditures \_\_\_\_\_

**BALANCE:** \_\_\_\_\_

SUMMARY: 00000

Surplus or deficit from previous year: \_\_\_\_\_

Revenue \_\_\_\_\_

Sub Total \_\_\_\_\_

Minus Exp. Expenditures \_\_\_\_\_

**BALANCE:** \_\_\_\_\_

Signature: [Signature]

Date: Feb. 26, 2004

# *PURPOSE of GRANT*

①

## ~~Purposes, Services & Benefits~~

The **Meet the Motivators Resilient Woman (RW) Program** seeks a **one-year grant** to launch and sustain initiatives that empower women in **Oro-Medonte**. This funding will support programming focused on **mental health, economic empowerment, and community engagement**, providing critical services to women, particularly those facing barriers to success.

### **Grant Utilization & Specific Projects**

#### **1. Mental Health & Resilience Workshops**

**Project Description:** A series of **monthly** mental health workshops led by licensed professionals, focusing on:

- Stress management & trauma recovery
- Confidence-building & emotional intelligence
- Navigating mental health resources in Oro-Medonte

**Time Frame:** April 2025 – March 2026

**Community Benefit:** Women will gain coping strategies, reducing anxiety and depression while building resilience to face personal and professional challenges.

#### **2. Women in Business & Entrepreneurship Program**

**Project Description:** A **12-week** hands-on business accelerator for women looking to start or scale their businesses. The program will include:

- Business planning & marketing strategies
- Financial literacy & grant writing
- Mentorship from successful entrepreneurs

**Time Frame:** May 2025 – August 2025

**Community Benefit:** Increases female entrepreneurship in Oro-Medonte, leading to local job creation and economic growth.

#### **3. Resilient Women Symposium – Oro-Medonte Edition**

**Event Description:** A **one-day flagship symposium** bringing together community leaders, entrepreneurs, and mental health experts to inspire and educate women.

- **Keynote Speakers:** Female leaders sharing their success stories
  - **Panel Discussions:** Women in trades, business, and leadership
  - **Workshops:** Mental wellness, financial independence, and career pathways
  - **Date:** September 2025
- Community Benefit:** Encourages networking, mentorship, and skill-building for local women, boosting their confidence and career opportunities.

#### **4. Women in Trades & Non-Traditional Careers Program**

**Project Description:** A career training initiative introducing women to **skilled trades & non-traditional careers**, including:

- Hands-on training workshops with industry experts
- Partnerships with local businesses for apprenticeship opportunities
- Certification opportunities in key trades

**Time Frame:** October 2025 – February 2026

**Community Benefit:** Increases workforce diversity and provides high-income career options for women, addressing labor shortages in skilled trades.

#### **5. Support for Women Facing Gender-Based Violence (GBV)**

**Project Description:** Establishing a **confidential support network** for survivors, including:


- Access to trauma-informed counselors
- Legal advocacy and financial planning for independence
- Connections to housing and employment resources

**Time Frame:** Ongoing throughout the year

**Community Benefit:** Empowers survivors with financial stability and emotional support, reducing the cycle of abuse.

#### **Total Grant Funding Request & Impact**

**Funding Requested:** 65,000.00

 **Expected Reach:** 150–200 women directly served, with a ripple effect on families and local businesses.

### **Why Oro-Medonte?**

- ❖ **Addresses Gaps in Services** – Expands access to critical mental health and career support for rural women.
- Strengthens the Local Economy** – Supports women-owned businesses and prepares more women for high-demand jobs.
- Fosters Community Engagement** – Brings together women from different backgrounds to share knowledge and create meaningful connections.

This grant will **transform lives, build economic resilience, and create a strong community of empowered women** in Oro-Medonte. Would you like me to refine the proposal further or tailor it to specific grant requirements?



# Products, Services / Benefits ①

The **Meet the Motivators Resilient Woman (RW) Program** offers a range of services designed to empower women by addressing mental health, entrepreneurship, and career development, with a particular focus on marginalized and vulnerable communities. The program has already been successful in Peel, Toronto, and Simcoe regions, and bringing it to **Oro-Medonte** would provide significant benefits to the community.

## **Services Offered by the RW Program:**

- 1. Mental Health Support & Resilience Building**
  - a. Workshops on managing stress, trauma recovery, and self-care
  - b. Access to expert facilitators in mental health and wellness
  - c. Peer support networks to build a sense of belonging
  - d. Social Skills building for an aging population
- 2. Career & Entrepreneurship Training**
  - a. Guidance on starting and scaling a business
  - b. Mentorship from successful entrepreneurs and professionals
  - c. Training in non-traditional trades and employment pathways
- 3. Financial Literacy & Economic Empowerment**
  - a. Budgeting and financial planning sessions
  - b. Understanding credit, mortgages, and investments
  - c. Business funding and grant application support
- 4. Workshops for Women Facing Gender-Based Violence (GBV)**
  - a. Support networks for survivors of domestic violence
  - b. Access to legal resources and advocacy
  - c. Pathways to financial independence for at-risk women
- 5. Community Engagement & Leadership Development**
  - a. Volunteer and leadership opportunities
  - b. Community-building activities to enhance social inclusion
  - c. Collaboration with local organizations for greater impact

## **Benefits to Oro-Medonte:**

- **Enhanced Support for Women & Families**

Providing a safe space for personal growth, mental health support, and financial independence will help create stronger, more resilient families in the community.
- **Economic Growth & Job Creation**

By equipping women with the skills to start businesses or enter skilled trades, the program fosters economic development and workforce participation.

- **Community Well-Being & Inclusion**

The RW program fosters inclusivity and diversity, ensuring that all women, including newcomers, Indigenous, and rural women, feel supported and empowered.

- **Collaboration with Local Organizations**

Partnering with Oro-Medonte businesses, government agencies, and nonprofits will maximize resources and impact, creating a sustainable network of support.

- **Youth & Next-Generation Impact**

By empowering women, the program indirectly benefits their families, inspiring young girls and boys to embrace education, entrepreneurship, and leadership.

Bringing the **Meet the Motivators Resilient Woman Program** to **Oro-Medonte** would be a **transformational investment** in the community, fostering **mental health, financial independence, and leadership opportunities** for women of all backgrounds.

## MEET THE MOTIVATORS INC.

### STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2023

	December 31, 2023 (\$)	December 31, 2022 (\$)
<b>Assets</b>		
Cash	\$ 8,250	\$ 250
<b>Total Assets</b>	<u>\$ 8,250</u>	<u>\$ 250</u>
<b>Liabilities</b>		
Accounts Payable	\$ 791	-
Due to Director	\$ 4,594	-
<b>Total Liabilities</b>	<u>\$ 5,385</u>	<u>-</u>
<b>Net Assets</b>		
Unrestricted	<u>\$ 2,865</u>	<u>\$ 250</u>
<b>Total Liabilities and Net Assets</b>	<u>\$ 8,250</u>	<u>\$ 250</u>

Approved on behalf of the Board:



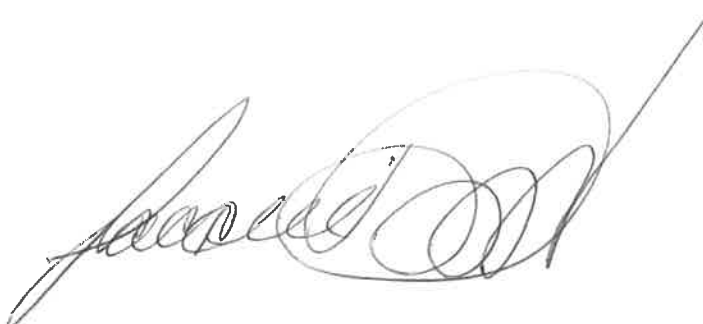
Director

## MEET THE MOTIVATORS INC.

### STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS FOR THE FIVE MONTHS ENDED MAY 31, 2024

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	May 31, 2024 (\$)
<b>Revenue</b>	
Ticket Sales from Two Day Symposium Event	\$ 29,084.00
Sponsorships from Two Day Symposium Event	\$ 39,900.00
Grants	\$ 17,400.00
Fundraising	-
<b>Total Revenue</b>	<b>\$ 86,384.00</b>
<b>Expenses</b>	
Two Day Symposium Event Expenses	
Advertising and Promotion	\$ 1,479.00
Professional Speakers' Fees	\$ 15,216.00
Catering	\$ 5,315.00
Entertainment	\$ 13,066.00
Banquet Hall	\$ 18,650.00
Equipment Rental	\$ 1,611.00
Office, Administration, Payroll	\$ 4,750.00
Supplies	\$ 2,650.00
Awards for Workshop Expert Faciliators	\$ 483.00
Meetup Subscriptions	\$ 349.00
Other Expenses	
Insurance	\$ 550.00
<b>Total Expenses</b>	<b>\$ 64,119.00</b>
Change in Net Assets	\$ 22,265.00
Net Assets, Beginning of Year	\$ 8,250.00
<b>Net Assets, End of Year</b>	<b>\$ 30,515.00</b>



## MEET THE MOTIVATORS INC.

### STATEMENT OF FINANCIAL POSITION AS AT MAY 31, 2024


	May 31, 2024 (\$)	December 31, 2023 (\$)
<b>Assets</b>		
Cash	\$ 8,250	\$ 8,250
Account Receivable	\$ 17,400	-
<b>Total Assets</b>	<u>\$ 25,650</u>	<u>\$ 8,250</u>
<b>Liabilities</b>		
Accounts Payable	\$ 1,469	\$ 791
Due to Director	-	\$ 4,594
<b>Total Liabilities</b>	<u>\$ 1,469</u>	<u>\$ 5,385</u>
<b>Net Assets</b>		
Unrestricted	\$ 24,181	\$ 2,865
<b>Total Net Assets</b>	<u>\$ 24,181</u>	<u>\$ 2,865</u>
<b>Total Liabilities and Net Assets</b>	<u>\$ 25,650</u>	<u>\$ 8,250</u>

Approved on behalf of the Board:

  
\_\_\_\_\_  
Director

## MEET THE MOTIVATORS INC.

### STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS FOR THE YEAR ENDED DECEMBER 31, 2023



	December 31, 2023 (\$)	December 31, 2022 (\$)
<b>Revenue</b>		
Ticket Sales from Two Day Symposium Event	\$ 29,800	\$ 22,350
Sponsorships from Two Day Symposium Event	\$ 21,000	\$ 25,000
Grants	\$ 12,500	\$ 5,000
Fundraising	\$ 7,000	\$ 3,500
<b>Total Revenue</b>	<b>\$ 70,300</b>	<b>\$ 55,850</b>
<b>Expenses</b>		
Two Day Symposium Event Expenses		
Banquet Hall and Catering	\$ 19,750	\$ 13,880
Professional Speakers' Fee	\$ 13,500	\$ 9,750
Entertainment	\$ 3,150	\$ 2,300
Travel	\$ 2,155	\$ 750
Other Expenses		
Advertising and Promotion (Two Day Symposium Event & Resilient Women's Program)	\$ 6,500	\$ 7,000
Office, Administration, Payroll	\$ 12,500	\$ 10,250
Executive Director	\$ 2,200	\$ 1,500
Legal and Accounting Fees	\$ 791	-
Insurance	\$ 550	\$ 550
<b>Total Expenses</b>	<b>\$ 61,096</b>	<b>\$ 45,980</b>
Change in Net Assets	\$ 9,204	\$ 9,870
Net Assets, Beginning of Year	\$ 250	-
<b>Net Assets, End of Year</b>	<b>\$ 9,454</b>	<b>\$ 9,870</b>



## Appendix "A"

Organization Name:

**Meet the Motivators Inc.**

Programs:

**The Resilient Woman Program & Meet the Motivators Two-Day Symposium**

<b>Resilient Woman Program Expenses</b> 10 Month Mastermind Program			
<b>Item Name</b>	<b>Total Project Cost (\$)</b>	<b>Cost Breakdown</b>	<b>Notes/Additional Details</b>
Lead Instructor - Mental Health	\$600.00	Contract staffing role: deliver a comprehensive program - 1 in-person and 1 virtual workshop per month; \$200/month x 3 months	
Lead Instructor - Non-traditional Careers	\$600.00	Contract staffing role: deliver a comprehensive program - 1 in-person and 1 virtual workshop per month; \$200/month x 3 months	
Lead Instructor - Entrepreneurship	\$600.00	Contract staffing role: deliver a comprehensive program - 1 in-person and 1 virtual workshop per month; \$200/month x 3 months	
Guest Speakers	\$1,800.00	Contract staffing role: 1 in-person and 1 virtual workshop per month; \$200/session x 2 workshops/month x 9 months	
Market Research and Consulting	\$10,000.00	Contract staffing role: Develop and deliver marketing plan over full term of the program; 10 hrs/week x \$25/hr x 40 weeks	
Audio and Visual Technician	\$4,500.00	Contract staffing role: 1 in-person and 1 virtual workshop each month; 1 in-person technician at each workshop = \$300 x 9 workshops = \$2,700; 1 virtual technician at each workshop = \$200 x 9 workshops = \$1,800	
Workshop Meals	\$1,350.00	\$150 each workshop x 9 months	The total amount allocated to provide light snacks or finger foods at each in-person workshop held monthly over the full course of the program year.
Tech Equipment for workshop sessions	\$2,500.00	6 laptops with cases x \$650 (3 for staff and 3 for attendees for use during the program), 1 small rig video tripod 74 inch heavy duty \$287.12, 1 advanced 4K video camera camcorder \$300, portable cabinet PA speaker system 1600 watt \$410.4, Comica Boom X-D PRO Wireless Lavalier Microphone System \$300; all items will be purchased on Amazon	
1-800 Phone Number	\$1,000.00	\$69.39 + HST x 12 months	This will enable us to set-up a 1-800 phone for people to call to learn more about our services and provide access to wraparound supports
Website for Resilient Woman	\$4,000.00	To build and host an independent website exclusively for the program	To build out a website dedicated specifically for Resilient Woman Mastermind Program that will have the necessary information and resources
Professional Zoom Account	\$300.00	Annual plan (1 year)	Securing a 1 year Zoom plan will enable us to host more virtual attendees for the hybrid Resilient Woman sessions
Program Supplies and Materials	\$2,500.00	Custom workbooks (75 workbooks x \$15 each = \$1125), binders (75 binders x \$5 each = \$375), writing materials program supplies, name tags, plates, cutlery, cups, utensils, and napkins	
Advertising and Promotion	\$1,500.00	Social Media (Instagram, Facebook) and Eventbrite Advertisements; Meet-Up platform subscription, Brevo email marketing subscription, Eventbrite subscription	
Business Insurance	\$708.00	For 12 months	

## Appendix "A"

Organization Name:

Meet the Motivators Inc.

Programs:

The Resilient Woman Program & Meet the Motivators Two-Day Symposium



### Meet the Motivators Two-Day Symposium Expenses

Item Name	Total Project Cost (\$)	Cost Breakdown	Notes/Additional Details
Food and Refreshments	\$10,000.00	For Day One Lunch and Day Two Dinner of the Symposium	
Entertainment	\$15,000.00	For Keynote Speakers, guest speakers, performers, photo booths, and DJ	
Tech/IT Consultants	\$1,250.00	Contract staffing role	Used to support the images and video presentations during workshops and the symposium
Cameraman (two days)	\$1,500.00	Contract staffing role; for Day One and Day Two of the Symposium	Capture workshops and overall activities on both days. This is used to support the marketing efforts for future events
Graphics Designer	\$750.00	Contract staffing role	
Decor Designer	\$2,000.00	Contract staffing role	Contracted to provide the decorations for the banquet hall on day two
Venue Day One	\$3,500.00		Rental cost for the educational facility used to provide all workshops on day one
Venue Day Two	\$9,000.00		Rental cost for the banquet hall gala on day two
Day One Workshop Materials & Supplies	\$1,000.00	Materials & supplies required to run the programs	Promotional items, notebooks, pens, and all materials needed to support 10 workshops on day one
Advertising and Promotion	\$2,000.00	Social Media Marketing (Instagram, Facebook), Brevo Email Blasts	The costs associated with running ads on these platforms to gain exposure
<b>Total Expenses for Both Programs (Resilient Women Program and Two-Day Symposium)</b>	<b>\$77,958.00</b>		

### Meet the Motivators Revenue

#### Revenue Status

Government Funding	\$18,000.00	City of Brampton Grant (projected funding)	
Corporate Donations/Sponsorships from Two-Day Symposium	\$31,000.00	Projected Revenue	Revenue from securing sponsorships from organizations and companies
Ticket Sales from Two-Day Symposium	\$20,280.00	Projected Revenue; 120 Available Seats x \$169 ticket price	Revenue from selling tickets for the symposium
Workshop Expert from Two-Day Symposium	\$9,450.00	\$1,350 x 7 workshops	
<b>Total Revenue</b>	<b>\$78,730.00</b>		